



State of New York
County of Broome Government Offices

Division of Purchasing

Jason T. Garnar, County Executive · Tyler B. West, Director

Notice of Bid Award

April 11, 2018

Postler & Jaeckle Corp.
615 South Avenue
Rochester, NY 14620

Whom It May Concern,

This shall advise you that on April 11, 2018, the Board of Acquisition and Contract approved the following:

Bid Title: Full Service / Maintenance for Facility Management System with As-Needed Variable Frequency Drives / HVAC Equipment Technician
Bid #: 2018-014
CA #: 11-1973-1
Term: 05/01/2018 – 04/30/2019 – Four (4) optional one-year renewals through 04/30/2023
Amount: Per Attached

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.**

If you have not submitted the proper insurance certificate, please send a copy to Thomas Dellapenna, Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009
IMPORTANT: Please include the bid title and bid number on the insurance certificate.

Very truly yours,

Tyler West
Director

cc: Harry Miller, DPW-B&G
Jeanne Bourque, Risk
Purchasing, Bid File

BROOME COUNTY
DIVISION OF PURCHASING
PROPOSAL
FOR

**FULL SERVICE / MAINTENANCE FOR FACILITY MANAGEMENT SYSTEM WITH AS NEEDED
VARIABLE FREQUENCY DRIVES / HVAC EQUIPMENT TECHNICIAN**

Contractors Qualification Form

(A) Company Name: Postler & Jaeckle Corp
Address: 615 South Ave
City, State, Zip Code: Rochester, NY 14620
Phone No.: 585.546.7450
E-Mail Address: servsales@postler.com

(B) Provide a brief description of the procedure used to procure emergency service.
(Use additional or separate paper if necessary.)

Daytime Service (Monday-Friday) call 607-757-0100

After Hours (Monday-Friday, after 4:30pm, Saturday & Sunday) call 607-757-0100, press

(1) when prompted, this will transfer you to our Answering Service.

Call toll free, anytime, 800-724-4252

If any of these options fail, contact Art Studer, Service Manager at 607-215-6815

(C) List three (3) customers, in the Central New York Area with whom you (the contractor) have service contracts, in excess of \$50,000. (Use additional sheets as may be necessary.)

1.	<u>Vestal Central School District</u>	-	<u>\$ 152,978.00</u>
2.	<u>Union Endicott School District</u>	-	<u>\$ 132,750.00</u>
3.	<u>Security Mutual Life Insurance Company of NY</u>	-	<u>\$ 102,356.00</u>

(D) Additional information, as requested, to include:

1. Equipment Task Schedule
2. Certificate of Insurance

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET AND AN EXACT, CLEAR DUPLICATE.

BROOME COUNTY
DIVISION OF PURCHASING
PROPOSAL SHEET
FOR

**FULL SERVICE / MAINTENANCE FOR FACILITY MANAGEMENT SYSTEM WITH
AS NEEDED VARIABLE FREQUENCY DRIVES / HVAC EQUIPMENT TECHNICIAN**

The undersigned proposes and offers to implement for Broome County, **FULL SERVICE / MAINTENANCE FOR FACILITY MANAGEMENT SYSTEM WITH AS NEEDED VARIABLE FREQUENCY DRIVES / HVAC EQUIPMENT TECHNICIAN**, the specifications for which are attached. This proposal and offer is guaranteed to fulfill the minimum specifications as prepared by Broome County.

** This submission constitutes a certification that no Broome County Officer or employee has any interest herein. In the event that any Broome County Officer or employee has any such interest, the full nature thereof shall be disclosed.

NAME OF COMPANY: Postler & Jaeckle Corp

ADDRESS OF COMPANY: 615 South Ave.

Rochester, NY 14620

NAME & TITLE OF
OFFICER OR PERSON
SIGNING THIS BID:

George Woons, Vice President, Service Division

SIGNATURE:



DATE: 03/20/18

TELEPHONE NUMBER: 585.546.7450

FAX NUMBER: 585.423.6241

E-MAIL ADDRESS: servsales@postler.com

HAS YOUR COMPANY BEEN CERTIFIED AS A DISADVANTAGED BUSINESS ENTERPRISE (DBE) BY USDOT?	YES	NO <input checked="" type="checkbox"/>
IF YOU ARE A CERTIFIED DBE, ENTER YEARS IN BUSINESS:	<u>NA</u>	
IF YOU ARE A CERTIFIED DBE, ENTER GROSS RECEIPTS:	<u>NA</u>	

NOTE: *By signing and submitting this bid for consideration by Broome County, the vendor acknowledges that they have read, understand and agree to all aspects of the specifications as presented without reservation or alteration. The signer acknowledges that he/she is authorized to submit this bid.*

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET AND AN EXACT, CLEAR DUPLICATE.

BROOME COUNTY
DIVISION OF PURCHASING
PROPOSAL SHEET
(Cont'd)

Pursuant to and in compliance with Advertisement for Bids and the documents relating thereto, the bidder hereby offers to furnish all equipment, materials or services necessary or proper for, or incidental to, the completion of this contract, as required by and in strict compliance with the applicable provisions of all documents, for the NET COST OF:

Please quote the following: Full Coverage Service / Maintenance -- Facilities

<u>Item #</u>	<u>Building / Area</u>	<u>Annual Price</u>
1.	New County Office Building	\$ <u>3,500.00</u>
2.	Service Building	\$ <u>2,000.00</u>
3.	Old Courthouse	\$ <u>1,800.00</u>
4.	New Courthouse Annex	\$ <u>8,600.00</u>
5.	Airport	\$ <u>8,000.00</u>
6.	Willow Point Nursing Facility	\$ <u>1,200.00</u>
7.	Transit	\$ <u>2,200.00</u>
8.	Library	\$ <u>2,200.00</u>
9.	Forum	\$ <u>1,200.00</u>
10.	Northern Broome	\$ <u>3,900.00</u>
11.	Crash Fire Rescue (Includes Hangers I & III)	\$ <u>5,200.00</u>
12.	Hangar II	\$ <u>1,800.00</u>
13.	George F. Harvey	\$ <u>9,000.00</u>
14.	Intermodal Transit Terminal	\$ <u>4,000.00</u>
15.	Arena	\$ <u>3,000.00</u>
16.	NCOB Parking Garage	\$ <u>2,200.00</u>

TOTAL ANNUAL PRICE: \$ 59,800.00

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BROOME COUNTY
DIVISION OF PURCHASING
PROPOSAL SHEET
(Cont'd)

Hourly Rates (for work not covered by the Facility Management System Contract Specifications)

- | | | |
|----|---|---------------------------|
| 1. | Straight Time (including fringe benefits) | \$ <u>101.80</u> per hour |
| 2. | Premium Time (including fringe benefits) | \$ <u>133.41</u> per hour |
| 3. | Travel, Mileage & Expenses | \$ <u>0.00</u> |

In case this bid is accepted by the County, and the undersigned shall fail to execute a contract with and give the required bonds to the County within fifteen (15) days after the date of a written notice by the County to the undersigned so to do, this bid security shall be forfeited and will be retained by the County as liquidated damages.

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET AND AN EXACT, CLEAR DUPLICATE.

BROOME COUNTY
DIVISION OF PURCHASING
PROPOSAL SHEET
VARIABLE FREQUENCY DRIVES / HVAC EQUIPMENT TECHNICIAN

A. Straight Time

1. Straight time per hour: (Figures per employee including all benefits*) \$ 70.70
2. Plus Contractor's percentage markup of: 1.44 %
3. Amount of percentage markup in dollars per hour: \$ 31.10
4. Total price per hour: \$ 101.80

One Hundred One dollars and Eighty cents

(Total price per hour in words for Item A)

B. Overtime: Time and one half the hourly rates when appropriate. (See Overtime and Holiday Schedule)

1. Straight time per hour: (Figures per employee including all benefits*) \$ 92.65
2. Plus Contractor's percentage markup of: 1.44 %
3. Amount of percentage markup in dollars per hour: \$ 40.76
4. Total price per hour: \$ 133.41

One Hundred Thirty-three dollars and Forty-one cents

(Total price per hour in words for Item B)

C. Overtime: Double the hourly rate when appropriate. (See Overtime and Holiday Schedule)

1. Straight time per hour: (Figures per employee including all benefits*) \$ 114.63
2. Plus Contractor's percentage markup of: 1.44 %
3. Amount of percentage markup in dollars per hour: \$ 50.44
4. Total price per hour: \$ 165.07

One Hundred Sixty-five dollars and Three cents

(Total price per hour in words for Item C)

*NOTE BENEFITS include Social Security, all retirement and insurance plans, etc.

Bidders must also fill in the following:

Supplies and materials to be used hereunder will be a purchase or procurement, therefore, not subject to sales or compensating use taxes. Contractor shall obtain all necessary resale exemption certificates for the performance of work covered by this contract.

D.1) Contractor shall provide supplier invoices for materials and supplies and there shall be a markup of 30 % for handling.

D.2) Contractor shall provide specialty subcontractor invoices for materials, supplies and/or services and there shall be a markup of 10 % for handling.

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET AND AN EXACT, CLEAR DUPLICATE.