



State of New York
County of Broome Government Offices

Division of Purchasing

Jason T. Garnar, County Executive · Tyler B. West, Director

Notice of Bid Renewal

April 11, 2018

Stanton's / Hillcrest Collision Carstar
2813 Old Vestal Road
Vestal, NY 13850

To Whom It May Concern,

This letter shall serve notice that the Board of Acquisition and Contract (BAC) approved the following bid renewal option on April 18, 2018:

Bid Title: Automotive Body Repairs
Bid #: 2016-040
CA #: 11-1202-2
Amount: \$40.00/ Hour - Labor / 10% Markup - Parts
Term: 05/01/2018 – 04/30/2019 – Final Renewal

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.**

If you have not submitted the proper insurance certificate, please send/fax a copy to Thomas Dellapenna, Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009.
IMPORTANT: Please include the *bid title* and *bid number* on the insurance certificate.

Very truly yours,

Tyler West
Director

c: Harry Miller, DPW-Fleet
Jeanne Bourque, Risk
Purchasing - Bid File