



State of New York  
County of Broome Government Offices

Division of Purchasing

Jason T. Garnar, County Executive · Tyler B. West, Director

**Notice of Bid Renewal**

December 13, 2017

Triple Cities Acquisitions, dba Cook Brothers  
7 Walter Avenue  
Binghamton, NY 13901

To Whom It May Concern,

This letter shall serve notice that the Board of Acquisition and Contract (BAC) approved the following bid renewal option on December 13, 2017:

Title: Repair/Overhaul B400R Transmissions on Buses  
Bid #: 2015-112  
CA #: 14-506  
Amount: NTE: \$3,765.00/Overhaul  
Term: 01/01/2018 – 12/31/2018

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.**

**If you have not submitted the proper insurance certificate, please send/fax a copy to Thomas Dellapenna, Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009.**  
**IMPORTANT: Please include the *bid title* and *bid number* on the insurance certificate.**

Very truly yours,

Tyler West  
Director

c: Greg Kilmer, Transit  
Jeanne Bourque, Risk  
Purchasing - Bid File