



Broome County Division of Purchasing

Debra A. Preston, County Executive . John A. Flynn, Jr., Director of Purchasing

NOTICE OF BID RENEWAL

March 23, 2016

Bates Troy
151 Laurel Avenue
Binghamton, NY 13905

To Whom It May Concern:

This letter shall serve notice that the Board of Acquisition and Contract (BAC) approved the following bid renewal option on March 23, 2016:

BID #: 2013-014
BID TITLE: Renewal of Dry Cleaning & Alterations of Uniforms for Sheriff's Department
CA #: 12-169-5
AMOUNT: Est NTE: \$25,000.00
TERM: 05/01/2016 – 04/30/2017

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.**

If you have not submitted the proper insurance certificate, please send/fax a copy to Robert Murphy, Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009.

IMPORTANT: Please include the *bid title* and *bid number* on the insurance certificate.

Very truly yours,

John A. Flynn, Jr.
Director

JAF:ksu

Attachment(s)

c: Purchasing - Bid File
Michelle Edwards, Risk