



Broome County Division of Purchasing

Debra A. Preston, County Executive . John A. Flynn, Jr., Director of Purchasing

NOTICE OF BID RENEWAL

October 12, 2016

Postler & Jaeckle Corp
615 South Avenue
Rochester, NY 14620

To Whom It May Concern:

This letter shall serve notice that the Board of Acquisition and Contract (BAC) approved the following bid renewal option on October 12, 2016:

BID #: 2012-099
BID TITLE: Scheduled Maintenance & Service of Chillers at Various Broome County Facilities
CA #: 11-1149-4
AMOUNT: NTE: \$135,512.00
TERM: 11/01/2016 – 10/31/2017 - Final Renewal

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.**

If you have not submitted the proper insurance certificate, please send/fax a copy to Thomas Dellapenna, Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009.

IMPORTANT: Please include the *bid title* and *bid number* on the insurance certificate.

Very truly yours,

John A. Flynn, Jr.
Director

Attachment(s)

c: Harry Miller, DPW
Purchasing - Bid File
Jeanne Bourque, Risk