

# BROOME COUNTY LANDFILL PERMIT APPLICATION

(Print or type all information)

## GENERAL INFORMATION

This application is for the use of the Broome County Landfill and consists of three parts:

- Part A: Applicant Information
- Part B: NEW Applicant Vehicle Information
- Part C: Recycling Plan

**All Parts** need to be **COMPLETED IN FULL** in order to receive a permit.

Permits are for one year (July 1 - June 30). Fees are prorated on a per month basis for the remainder of the permit year. Permit applications will be used to verify license plate number, vehicle type, etc. before a permit is issued. Upon approval, a permit will be issued to the applicant from the Broome County Landfill.

**New applicants** are required to pay for each load at the time of disposal for a period of four (4) months. This four-month period begins with the first trip to the landfill. Regular use of the landfill will be required to establish a credit history. Once a satisfactory credit history has been established, tipping fees will be billed to the account.

Applicants renewing an existing or expired permit will be provided with a number sticker for any new or additional vehicles added to your permit.

Pro-rated Permit Fees:

Month	Application Fee	Vehicle Fee
July	\$ 55.00	\$ 30.00
August	\$ 50.42	\$ 27.50
September	\$ 45.84	\$ 25.00
October	\$ 41.26	\$ 22.50
November	\$ 36.68	\$ 20.00
December	\$ 32.10	\$ 17.50
January	\$ 27.52	\$ 15.00
February	\$ 22.94	\$ 12.50
March	\$ 18.36	\$ 10.00
April	\$ 13.78	\$ 7.50
May	\$ 9.20	\$ 5.00
June	\$ 4.62	\$ 2.50

**\*\*RENEWALS ONLY - - -**

**DO NOT SEND A CHECK WITH YOUR APPLICATION**

**PERMITTING FEES WILL BE BILLED BASED ON THE APPLICATION INFORMATION**

**For any questions about completing these forms, please call (607) 763-4036**

**Part A - APPLICANT INFORMATION.** This part must be completed for all permits in order to use the Broome County Landfill for the disposal of municipal and/or commercial solid waste.

- 1.) Business Name - Name of business applying for the permit.
- 2.) Previous Name - List all former names that had a BCLF permit at any time in the past.
- 3.) Mailing Address - Mailing address of your company. If your mailing address is a PO Box, also list the street address. The telephone and fax number of your business.
- 4.) Contact Person - Name, title, phone number with extension and e-mail address of the person who is to be contacted if there are questions regarding the application or any problems that may arise.
- 5.) Accounts Payable Contact - Name, title, phone number and extension and e-mail address of the person who is to be contacted if there are questions regarding the billing account.
- 6.) Legal Character of Business - Indicate the legal character of the applicant/business. Businesses are to provide a Federal Tax Number (or submit a copy of the Certificate of Incorporation) and skip to line 9.

**6-8 ARE FOR "INDIVIDUAL" APPLICANTS ONLY**

- 6.) Enter the name of the person applying for the permit
- 7.) Enter the applicant's date of birth.
- 8.) Enter the applicant's home address and home/cell phone number.
- 9.) The application must be signed by an officer of the firm (for a corporation), or by the owner (for other businesses and individuals).

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**PART B - VEHICLE INFORMATION.**

**New Applicants** - List all vehicles that will be using the landfill. Indicate your vehicle number if applicable (see #7 below).

**Renewals** - Please provide an updated vehicle list.

- 1.) Landfill number - Leave this blank.
- 2.) License number - Plate number of vehicle.
- 3.) State - Indicate state issuing license plate.
- 4.) Vehicle type - Front loader, rear packer, rolloff truck, side loader, dump, etc.
- 5.) Make - Indicate manufacturer of the vehicle (Mack, International, Chevy, Ford, etc.)
- 6.) Color - Indicate the color of the vehicle.
- 7.) Your vehicle number - Indicate your company/municipality's vehicle number.

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**PART C - RECYCLING PLAN.** All permit applications must include a completed Recycling Plan in order for the application to be deemed complete. In the event the recycling plan is missing information, landfill staff will provide written notification to the applicant within 15 days of receipt. the applicant will be given a 60-day grace period from the date of application to bring the plan into compliance. If the applicant is not in compliance within that 60-day period, their landfill permit will be suspended and access to the landfill will be denied until such time as the applicant is in compliance with the guidelines as set forth. Failure to comply with these guidelines within 120 day of suspension will result in the revocation of your landfill permit.

**BROOME COUNTY LANDFILL PERMIT APPLICATION**

TO BE COMPLETED BY BCLF	REVISED 06/23	FOR OFFICIAL USE ONLY
Application Fee: _____	BCLF Permit #: _____	
Vehicle Fee: _____	Date Issued: _____	
Invoiced Amount: _____	Expiration Date: _____	<b>6/30/2024</b>

Annual permit period: July 1 through June 30

Questions: (607) 763-4036

**PART A - APPLICANT INFORMATION**

1. Business/Individual name: \_\_\_\_\_  
Previous name(s): \_\_\_\_\_

2. Mailing Address: \_\_\_\_\_  
(Mailing address)  
\_\_\_\_\_  
(If PO Box is used, a street address is also required)  
\_\_\_\_\_  
(City) (State) (Zip)  
\_\_\_\_\_  
(Telephone/Cell #)

3. Contact Person: \_\_\_\_\_  
(Name) (Title) (Phone # / Ext)  
E-Mail Address: \_\_\_\_\_

4. Accounts Payable Contact: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

5. Legal Character of Business: (Check one)  
Corporation - Federal Tax No.: \_\_\_\_\_  
(Or attach Certificate of Incorporation)  
Government:  
Partnership - Federal Tax No.: \_\_\_\_\_  
Other - Explain: \_\_\_\_\_

<b>*** 6 - 8 are for Individual Applicants Only - All others skip to item 9.</b>	
6. Applicant name:	_____
7. Date of Birth:	_____
8. Home Address:	_____
	(Mailing Address)
	_____ (If PO Box is used, a street address is also required)
	_____
	(City) (State) (Zip)
Home phone/Cell phone:	_____



## PART C - RECYCLING PLAN

The following materials will not be accepted co-mingled with other trash.  
Each category must be received in separate form.

	<b>Do you Collect:</b> Click the Appropriate Answer		<b>Est. Quantity?</b> Tons per Year	<b>Method of Management</b> Choose From Drop Down Menu
<b><u>Leaves &amp; Yardwaste:</u></b>				
Residential:	Yes	No	_____	
Commercial:	Yes	No	_____	
<b><u>Tires:</u></b>				
Residential:	Yes	No	_____	
Commercial:	Yes	No	_____	
<b><u>Large Appliances &amp; White Goods (Metals):</u></b>				
Residential:	Yes	No	_____	
Commercial:	Yes	No	_____	
<b><u>Paper:</u></b> Office Paper/Mixed Paper, Corrugated Cardboard & Newspaper				
Residential:	Yes	No	_____	
Commercial:	Yes	No	_____	
<b><u>Containers:</u></b> Recyclable Plastic, metal Cans & Glass Containers				
Residential:	Yes	No	_____	
Commercial:	Yes	No	_____	
<b><u>Batteries (Wet &amp; Dry Cell):</u></b>				
Residential:	Yes	No	_____	
Commercial:	Yes	No	_____	
<b><u>Contaminated Soil:</u></b>				
Residential:	Yes	No	_____	
Commercial:	Yes	No	_____	

Email Completed Application to:

BroomeCountyLandfill@broomecountyny.gov