

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday March 26, 2014, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, A. Martin, D. Schofield

ALSO PRESENT: A. Suer, Law Dept.; K. Bergman, Purchasing; D. O'Keefe, Information Technology; J. Bernardo, Executive, M. Scarinzi, Energy Development.

1. The Board reviewed and approved the minutes of the meeting held on March 26, 2014, as prepared and presented.

2. **VENDOR: A.J. Solutions, Inc. d/b/a Class Act Air**

DESCRIPTION: Lease of T-hangar

REQUESTED BY: D. Hickling, Aviation

TERM: 4/1/14-3/31/15

COST: per attached rates

BAC ACTION: Approved, Law Dept. To process

CA 1-306-72

BUDGET LINE: 28010005.2010.50000146

3. **VENDOR: North Country Aviation Services**

DESCRIPTION: lease of space in old freight building for storage & equipment maintenance

REQUESTED BY: D. Hickling, Aviation

TERM: month to month basis

COST: revenue of \$350.00 per month

BAC ACTION: Approved, Law Dept. To process

CA 1-2223

BUDGET LINE: 28050005.2010.50000147

4. **VENDOR: Suburban Septic Service**

DESCRIPTION: Bid # 2012-012 - renewal for tank & toilet pumping and rental of portable toilets for the Parks Dept. & open to all County departments.

REQUESTED BY: A. Garrison, Parks, Recreation & Youth Services

TERM: 4/1/14-3/31/15

COST: per attached rates - no change from previous year
BAC ACTION: Approved, Law Dept. To process
CA 8-131-3
BUDGET LINE: various

5. **VENDOR: Various vendors per attached listing**
DESCRIPTION: Bid # 2014-007 - purchase of pesticides, plant growth regulators and grass seed from various low bidders.
REQUESTED BY: D. Schofield, R. Greco, En-Joie Golf Course
TERM: 3/27/14-3/26/15
COST: per attached spreadsheets
BAC ACTION: Approved, Purchasing Dept. To process
CA 8-593
BUDGET LINE: 41010008.3140.6004023

6. **VENDOR: Stanton's Hillcrest Collision Carstar**
DESCRIPTION: Bid #2013-015 - renewal for body repairs for fleet vehicles and open to County departments.
REQUESTED BY: H. Miller, DPW
TERM: 5/1/14-4/30/15
COST: NTE \$40.00 per hour labor and 10% markup on parts - no change from previous term.
BAC ACTION: Approved, Law Dept. To process
CA 11-1202-2
BUDGET LINE: various

7. **VENDOR: Nu Look Collision**
DESCRIPTION: Bid # 2013-016 - renewal for towing & road services for fleet vehicles and open to County departments.
REQUESTED BY: H. Miller, DPW
TERM: 5/1/14-4/30/15
COST: per attached rates
BAC ACTION: Approved, Law Dept. To process
CA 11-1861
BUDGET LINE: 09000001.2070.6004138

8. **VENDOR: (A) Admar Supply Company (B) NES Rentals**
DESCRIPTION: rental of scissors lifts as needed from the low bidder (Admar) and second low bidder (NES) and open to all County departments.
REQUESTED BY: H. Miller, DPW
TERM: 4/1/14-3/31/15
COST: NTE \$9,999.99 between both vendors per the attached rates of each.
BAC ACTION: Approved, Law Dept. To process

CA (A) 11-2088 (B) 11-2259
BUDGET LINE: various

9. **VENDOR: Delta Engineers, Architects & Land Surveyors**
DESCRIPTION: release of retainage & final payment for design & construction inspection services for the Killawog River Road bridge replacement project.
REQUESTED BY: D. Schofield, L. Raychel, DPW Engineering
TERM: N/A
COST: NTE \$16,633.14
BAC ACTION: Approved, Law Dept. To process
CA 11-2306
BUDGET LINE: 29010105.5202.6002205.292052
10. **VENDOR: Bates Troy**
DESCRIPTION: Bid #2013-014 - renewal for dry cleaning & alterations of uniforms.
REQUESTED BY: D. Harder, R. Holdrege, Sheriff
TERM: 5/1/14-4/30/15
COST: estimated NTE \$25,000.00 per attached rates - includes a 1.5% CPI increase.
BAC ACTION: Amended and approved with no CPI increase per verbal agreement with A. Kradjian, pending receipt of updated proposal/rate sheets. Law Dept. To process
CA 12-169-5
BUDGET LINE: 2301003,23020203,23020403.1010.6004121
11. **VENDOR: Rosen's Uniforms**
DESCRIPTION: Bid #2014-011 - purchase of footwear for officers of the Sheriff's Dept. - low bidder.
REQUESTED BY: D. Harder, K. Newcomb, Sheriff
TERM: 3/1/14-2/29/16
COST: estimated NTE \$17,565.00 per attached pricing
BAC ACTION: Approved, Purchasing Dept. To process
CA 12-546
BUDGET LINE: 23020403.1010.6004044
12. **VENDOR: Serafini Transportation**
DESCRIPTION: Bid #2011-086 - renewal of transportation services for BC Lift Paratransit - held over from previous meeting of 3/12/14.
REQUESTED BY: G. Kilmer, P. Memos, Transit
TERM: 4/1/14-3/31/15
COST: NTE \$30.17 per hour - includes a 1% CPI increase
BAC ACTION: Approved, Law Dept. To process
CA 14-399-1

BUDGET LINE: 31010105.2040, 2041.6004144.3110011

13. **VENDOR: Simmons-Rockwell Ford**
DESCRIPTION: Bid #2012-055 - renewal of parts & repair service for rural service buses.
REQUESTED BY: G. Kilmer, P. Memos, Transit
TERM: 6/1/14-5/31/15
COST: NTE \$77.50 per hour labor & 25% markup on parts - no change from previous term.
BAC ACTION: Approved, Law Dept. To process
CA 14-484
BUDGET LINE: 31010105.2040.6004040,6004130

14. **VENDOR: Sirius Computer Solutions**
DESCRIPTION: State Contract #PT63039, Award #20754, Group #75050 hardware maintenance for IBM tape drives & equipment.
REQUESTED BY: D. O'Keefe, L. Vestel, Info Tech
TERM: 4/8/14-4/7/15
COST: NTE \$12,803.88
BAC ACTION: Approved, Law Dept. To process
CA 1236-306-1
BUDGET LINE: 1002001.1010.6004193

15. **VENDOR: Dyntek Services, Inc.**
DESCRIPTION: GSA Contract #GS-35F-0025N, Schedule #70 - consulting services for SCCM (System Center Configuration Manager) project.
REQUESTED BY: D. O'Keefe, L. Vestel, Info Tech
TERM: 4/1/14-4/1/15
COST: NTE \$13,280.00
BAC ACTION: Approved, Purchasing Dept. To process
CA 1236-400
BUDGET LINE: 10020001.5202.6004505.1020019

16. **VENDOR: Belknap Lumber**
DESCRIPTION: Bid #2012-029 - renewal for purchase of lumber & other building materials for County departments and open to political subdivisions.
REQUESTED BY: J. Flynn, K. Bergmann, Purchasing
TERM: 4/1/14-3/31/15
COST: per attached spreadsheets, no change in pricing
BAC ACTION: Approved, Purchasing Dept. To process
CA 2043
BUDGET LINE: various

17. **VENDOR: Tri County Communications**

DESCRIPTION: Bid #2010-008 - renewal for catalog bid for communications equipment and accessories with installation for all County departments & open to political subdivisions.

REQUESTED BY: B. Chellis, N. Desko, Emergency Services

TERM: 4/1/14-3/31/15

COST: per attached catalog discounts & labor rate - no change.

BAC ACTION: Approved, Purchasing Dept. To process

CA 2362

BUDGET LINE: various

18. The following walk on items were approved.

VENDOR: TWTelecom

DESCRIPTION: NYS Contract # PS63072GSA Main PRI telephone connection for the Airport for VOIP.

REQUESTED BY: D. O'Keefe, L. Vestel, Info Tech

TERM: 4/1/14-3/31/19

COST: NTE \$34,282.80 @ \$300.00 set up fee plus \$566.38/month

BAC ACTION: Approved, Law Dept. To process

CA 1236-401

BUDGET LINE: 10030001.1010.6004101

19. VENDOR: Time Warner Cable

DESCRIPTION: NYS Contract # PS63596, Award # 20268, Group# 77017 High speed internet connection for the Library

REQUESTED BY: D. O'Keefe, L. Vestel, Info Tech

TERM: 4/15/14-8/15/17

COST: NTE \$3,482.95 @ \$85.00/month

BAC ACTION: Approved, Law Dept. To process

CA 1236-89

BUDGET LINE: 460110007.1010.6004138

There being no further business at hand, the meeting was adjourned at 11:08 AM.

Ann Marie Suer, Secretary
Board of Acquisition and Contract