

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
June 12, 2019

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, June 12, 2019, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; A. Suer Purchasing Dept.; S. Arnold, WPRNC, R. Serowik, Emergency Services; D. Harder, Sheriff's Office; H. Miller, A. Pickering. T. Sullivan, DPW; D. Smith, DSWM; J. Dutcher, K. Andrews, Information Technology; R. Kaufmann, Health Dept.; G. Bucciarelli, OMB; M. Heefner, Aviation

1. The Board reviewed and approved the minutes of the meeting held on May 22, 2019, as prepared and presented.

2. **VENDOR:** Reginald Collins
DESCRIPTION: Lease of T Hangar #8 at Greater Binghamton Airport
REQUESTED BY: M. Heefner, Aviation
TERM: 6/12/19-6/30/20
COST: Revenue of \$7,000.00 @ \$225.00/month
BAC ACTION: **Approved, Law Dept. to process**
CA 1-306-85
BUDGET LINE: **28010005.2010.5000146**

3. **VENDOR:** Groome Door and Mechanical System, Inc.
DESCRIPTION: Repair Hangar II door tracks - Single Source
REQUESTED BY: M. Heefner, Aviation
TERM: One (1) week after NTP
COST: NTE \$17,632.00
BAC ACTION: **Approved, Law Dept. to process**
CA 1-1109
BUDGET LINE: **28030005.6004021**

4. **VENDOR:** Ironshore Insurance Services, LLC
DESCRIPTION: Environmental / Pollution Liability insurance
REQUESTED BY: R. Kaufmann, Health Dept.
TERM: 5/1/19-7/1/20
COST: NTE \$11,414.70
BAC ACTION: **Approved, Law Dept. to process**
CA 10-1091
BUDGET LINE: **25010004.1011.6004201**

5. **VENDOR:** Rug Fair Commercial & Industrial
DESCRIPTION: NYS Contract #PC67773, Group #20600, Award #23063 - Installation of carpet w/ removal & disposal of current flooring
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: 6/12/19-12/31/19
COST: NTE \$12,859.36
BAC ACTION: **Approved, Law Dept. to process**
CA 11-2083-1a
BUDGET LINE: 20030003.1010.6004138

ITEM PULLED FROM AGENDA

6. **VENDOR:** B&G Sealcoating
DESCRIPTION: Striping of main parking lot
REQUESTED BY: S. Arnold, WPRNC
TERM: NTP through 12/31/19
COST: NTE \$2,200.00
CA 11-2359
BUDGET LINE: 27030404.2052.6002200.2720041
7. **VENDOR:** D.H. Smith Co., Inc.
DESCRIPTION: Bid #2019-048 - Dorchester Park Gateway project - low bidder
REQUESTED BY: T. Sullivan, DPW/Engineering
TERM: NTP - 12/31/19
COST: NTE \$497,532.34
BAC ACTION: **Approved, Law Dept. to process**
CA 11-2522
BUDGET LINE: 29010105.5202.6002102.4320045
8. **VENDOR:** G. DeVincentis & Son Construction Co., Inc.
DESCRIPTION: Bid #2019-040 - Farm to Market Pedestrian Improvements project - low bidder
REQUESTED BY: T. Sullivan, DPW/Engineering
TERM: NTP - 10/31/19
COST: NTE \$436,900.00
BAC ACTION: **Approved – 2 Ayes, 1 Nay by Public Works Chair, Law Dept. to process**
CA 11-2523
BUDGET LINE: 29010105.5202.6002205.2920090
9. **VENDOR:** Black Creek Integrated Systems Corp.
DESCRIPTION: Annual level one service plan for security system at Public Safety Facility
Sole Source
REQUESTED BY: H. Miller, DPW
TERM: 1/1/20-12/31/20
COST: NTE \$12,389.00

BAC ACTION: Approved, Law Dept. to process
CA CA 12-506a
BUDGET LINE: 15020501.1010.6004112

10. **VENDOR:** Lenco Armored Vehicles
DESCRIPTION: GSA Contract #GS-07F-169DA - Amendment to add motorized mirrors to Bearcat GS armored vehicle
REQUESTED BY: D. Harder, Sheriff's Office`
TERM: One-time purchase
COST: NEW NTE \$273,310.00 - Additional cost of \$1,508.00 - No cost to County
BAC ACTION: Approved, Law Dept. to process
CA 12-716
BUDGET LINE: 94000099.6170.4660034

11. **VENDOR:** TC Equipment, LLC
DESCRIPTION: Bid #2019-039 - Purchase of high-low electric beds and accessories - low bidder
REQUESTED BY: R. LaClair, WPRNC
TERM: 5/1/19-4/30/20 - One (1) renewal option through 4/30/21
COST: EST NTE \$\$70,020 (30 beds @ \$2,034.00 per bed plus \$9,000.00 for accessories
BAC ACTION: Approved, Purchasing Dept. to process
CA 17-400a
BUDGET LINE: 27060304.2050.6002505

12. **VENDOR:** Reverend Timothy Dodd
DESCRIPTION: Chaplain services and spiritual counseling for WPRNC residents
REQUESTED BY: R. LaClair, WPRNC
TERM: 6/1/19-5/31/20
COST: NTE \$3,000.00
BAC ACTION: Approved, Law Dept. to process
CA 17-547
BUDGET LINE: 27070104.2050.6004125

13. **VENDOR:** Health Systems Services
DESCRIPTION: Provision of Medicare Part B supplies, rental/purchase of Medicare Part A equipment & supplies and Medicare Part B over allowables
REQUESTED BY: R. LaClair, WPRNC
TERM: 6/1/19-5/31/20
COST: NTE \$9,000.00
BAC ACTION: Approved, Law Dept. to process
CA 17-567-1
BUDGET LINE: 27060104.2050.6004062/6004191

14. **VENDOR:** Integrated Systems
DESCRIPTION: NYS Contract #PT65434, Group #77201, Award #20191 - Purchase of security cameras for the County Office Building with license and one (1) year camera

support

REQUESTED BY: M. Ponticiello, Emergency Services

TERM: One year from date of arrival

COST: NTE \$12,565.92

BAC ACTION: Approved, Law Dept. to process

CA 20-48

BUDGET LINE: 20010003.1011.6002709.2010044

15. **VENDOR:** Upstate Office Furniture
DESCRIPTION: NYS Contract #PC68373, Group #20915, Award #23109 - Purchase of Forty-Eight (48) Lesro oversized guest chairs
REQUESTED BY: S. Arnold, WPRNC
TERM: One-time purchase
COST: NTE \$11,985.00
BAC ACTION: Approved, Law Dept. to process
CA 17-668a
BUDGET LINE: 17-668a
16. **VENDOR:** Oracle
DESCRIPTION: NYS Contract #PM20940 - Annual software maintenance for Peoplesoft Core Database
REQUESTED BY: K. Andrews, Information Technology
TERM: 8/31/19-8/30/20
COST: NTE \$37,964.84
BAC ACTION: Approved, Law Dept. to process
CA 1236-285-1
BUDGET LINE: 10020001.1010.6004192
17. **VENDOR:** Sirius Computer Solutions, Inc.
DESCRIPTION: NYS Contract #PM20810 - Citrix virtual apps and appliances maintenance agreement and purchase additional licenses for Windows 10 migration. Also, co-termining both agreements
REQUESTED BY: K. Andrews, Information Technology
TERM: 10/1/19-9/30/19
COST: NTE \$104,210.37 (\$82,685.37 + \$21,525.00)
BAC ACTION: Approved, Law Dept. to process
CA 1236-383 / 1236-383a
BUDGET LINE: 10020001.1010.6004192
18. **VENDOR:** Tyler Technologies
DESCRIPTION: Annual software support for Civildeserve and Civilmobile - Single Source
REQUESTED BY: K. Andrews, Information Technology
TERM: 8/8/19-8/7/20
COST: NTE \$10,329.85
BAC ACTION: Approved, Law Dept. to process
CA 1236-430

BUDGET LINE: 10020001.1010.6004192

19. **VENDOR:** Hackers Packers
DESCRIPTION: Bid #2019-055 - Purchase of roll-off unit with tarp system to be mounted on the Mack truck
REQUESTED BY: D. Smith - DSWM
TERM: One-time purchase
COST: NTE \$46,906.00
BAC ACTION: Approved, Law Dept. to process
CA 1732-52
BUDGET LINE: 38040007.2020.6002303

20. **VENDOR:** Watson Marlow, Inc.
DESCRIPTION: Purchase of two hose pump assemblies to replace current pumps
REQUESTED BY: D. Smith, DSWM
TERM: One-time purchase
COST: NTE 47,438.00
BAC ACTION: Approved, Purchasing Dept. to process
CA 1732-606
BUDGET LINE: 6004527.2022.3801

21. **VENDOR:** Gorick Construction
DESCRIPTION: Demolition of two (2) residential structures in Colesville
REQUESTED BY: D. Smith, DSWM
TERM: 6/17/19-8/14/19
COST: NTE \$19,850.00
BAC ACTION: Approved, Law Dept. to process
CA 1732-607
BUDGET LINE: 38010007.2022.6004146.3820059

22. **VENDOR:** NYS Dept. of Health
DESCRIPTION: Renewal for Emergency Services to conduct courses leading to NYS Certification of students as first responders
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: 7/1/19-6/30/20
COST: Revenue to County
BAC ACTION: Approved, Law Dept. to process
CA 2030
BUDGET LINE: 20040003.1010.5000823

23. **VENDOR:** Toshiba Business Solutions
DESCRIPTION: Lease of Toshiba e-Studio 4518A MFP copier
REQUESTED BY: N. Williams, DSS
TERM: 8/1/19-7/31/24
COST: NTE \$8,940.00 (\$149.00/month plus \$.0065/copy after 7,000 copies)
BAC ACTION: Approved, Law Dept. to process

CA 2645

BUDGET LINE: 35010006.1011.6004106.3510385

24. **VENDOR:** Toshiba Business Solutions
DESCRIPTION: Lease of Toshiba e-Studio 5518A MFP copier
REQUESTED BY: R. Behnke, Law Dept.
TERM: 8/1/19-7/31/24
COST: NTE \$11,100 (\$185.00/month plus \$0.005/copy after 10,000 copies)
BAC ACTION: **Approved, Law Dept. to process**
CA 2650
BUDGET LINE: 11010001.1010.6004196

MISCELLANEOUS ITEM:

The Purchasing Department is requesting a change in the deadline submission for BAC requests. Due to increased workload in the department and the volume of requests, it is necessary for the Purchasing Department to receive all BAC requests no later than noon on the Monday preceding the BAC meeting. – **BAC Chairman requested this item to be tabled**

There being no further business at hand, the meeting was adjourned at 11:25a.m.
NEXT MEETING: June 26, 2019



Ann Marie Suer, Secretary
Board of Acquisition and Contract