

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
February 13, 2019

A meeting of the Broome County Board of Acquisition and Contract has been scheduled for Wednesday, February 13, 2019, at 11:00 a.m., to be held in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The agenda for this meeting is set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, C. Secor, Purchasing Dept.; K. White, DSS; G. Kilmer, Transit; R. Holdrege, D. Harder, K. Newcomb, Sheriff's Office; D. Smith, DSWM; H. Miller, DPW; J. Dutcher, K. Andrews, Information Technology; C. Marion, STOP-DWI/Arena; M. Heefner, D. Hickling, Aviation; G. Bucciarelli, OMB

1. The Board will review for approval the minutes of the meeting held on January 23, 2019, as prepared and presented.

1a. Reject all responses to RFP 2019-006 – Section IV Cell 4 construction project; D. Smith; Solid Waste Management; CA 1732-Misc.; **BAC ACTION: Approved, Purchasing Dept. to process**

2. **VENDOR:** Greater Binghamton Chamber of Commerce
DESCRIPTION: Reimburse travel expenses to allow representative(s) to attend meetings regarding service development at the Airport
REQUESTED BY: M. Heefner, Aviation
TERM: 1/1/19-12/31/19
COST: NTE \$8,000.00
BAC ACTION: Approved, Law Dept. to process
CA 1-2310
BUDGET LINE: 28010005.2010.6004161

3. **VENDOR:** Townsquare Media
DESCRIPTION: Radio and internet advertising for STOP-DWI events and programs
REQUESTED BY: C. Marion, Stop-DWI
TERM: 1/1/19-12/31/20
COST: NTE \$7,000.00
BAC ACTION: Approved, Law Dept. to process
CA 6-55
BUDGET LINE: 24000003.1010.6004137

4. **VENDOR:** Thomas Harding, PhD
 DESCRIPTION: Mandated NYS CPL 730 examinations to determine if a defendant is mentally competent to stand trial
 REQUESTED BY: N. Williams, Mental Health
 TERM: 1/1/19-12/31/19
 COST: NTE \$17,500.00 @ \$254.40/each
 BAC ACTION: **Approved, Law Dept. to process**
 CA 7-333
 BUDGET LINE: 26000004.1010.6004573

5. **VENDOR:** Sheri Esteban-Elie, PhD
 DESCRIPTION: Mandated NYS CPL 730 examinations to determine if a defendant is mentally competent to stand trial
 REQUESTED BY: N. Williams, Mental Health
 TERM: 1/1/19-12/31/19
 COST: NTE \$10,000.00 @ \$254.40/each
 BAC ACTION: **Approved, Law Dept. to process**
 CA 7-342
 BUDGET LINE: 26000004.1010.6004573

6. **VENDOR:** Resurfix
 DESCRIPTION: Replacement conditioner for Zamboni damaged during operation - Single Source
 REQUESTED BY: C. Marion, Arena
 TERM: 2/1/19-5/31/19
 COST: NTE \$8,105.90
 BAC ACTION: **Approved, Law Dept. to process**
 CA 8-715a
 BUDGET LINE: 39010008.3110.6004112

7. **VENDOR:** Imperatives, Inc.
 DESCRIPTION: Bid #2018-059 - Amend to update Scala Control System, add additional labor warranty and cloud service
 REQUESTED BY: C. Marion, Forum
 TERM: One-time purchase
 COST: NTE \$61,301.00 (Additional \$6365.00)
 BAC ACTION: **Approved, Law Dept. to process**
 CA 8-723
 BUDGET LINE: 42010008.5202.6002102.4220009

8. **VENDOR:** VanBortel Chevrolet
 DESCRIPTION: State Contract PC66688, Award #22898, Group #40451 - Purchase of one(1) new and unused 2019 Chevrolet Equinox LS1
 REQUESTED BY: D. Harder, Sheriff's Office
 TERM: One-time purchase
 COST: NTE \$271,802.00 - No cost to county
 BAC ACTION: Amend dollar amount to NTE \$23,032.44 – Approved as amended, Purchasing Dept. to process
 CA 11-2376
 BUDGET LINE: 23020403.5202.6002708.2320024

9. **VENDOR:** VanBortel Ford
 DESCRIPTION: State Contract PC66688, Award #22898, Group #40451 - Purchase of two (2) new and unused 2020 Ford Police Interceptors
 REQUESTED BY: D. Harder, Sheriff's Office
 TERM: One-time purchase
 COST: NTE \$66,433.42 @ \$33,216.71 per vehicle
 BAC ACTION: Approved, Purchasing Dept. to process
 CA 11-2376
 BUDGET LINE: 23020403.5202.6002708.2320024

10. **VENDOR:** Cappellino Chevrolet
 DESCRIPTION: State Contract PC66688, Award #22898, Group #40451 - Purchase three (3) new and unused 2019 Chevrolet Tahoe SSV
 REQUESTED BY: D. Harder, Sheriff's Office
 TERM: One-time purchase
 COST: NTE \$105,744.51 @ \$35,248.17 per vehicle
 BAC ACTION: Approved, Purchasing Dept. to process
 CA 11-2376
 BUDGET LINE: 23020403.5202.6002708.2320024

11. **VENDOR:** Webster Ford, d/b/a Henderson Ford
 DESCRIPTION: State Contract #PC66744, Group #40500, Award #22904 - Purchase one (1) 2019 Ford F250 truck with Fisher plow and sander attached
 REQUESTED BY: M. Heefner, Aviation
 TERM: One-time purchase
 COST: NTE \$38,284.64
 BAC ACTION: Approved, Purchasing Dept. to process
 CA 11-2376
 BUDGET LINE: 28100005.2010.6002302

12. VENDOR: N/A
DESCRIPTION: RFP #2018-067 - Reject all responses for SUD/MAT screening at Broome County Jail
REQUESTED BY: D. Harder, Sheriff's Office
TERM: N/A
COST: N/A
**BAC ACTION: Approved, Purchasing Dept. to process
CA 12-Misc.
BUDGET LINE: N/A**

13. VENDOR: Toshiba Business Solutions
DESCRIPTION: Lease of five (5) MFP copy machines
REQUESTED BY: D. Harder, Sheriff's Office
TERM: 4/1/19-3/30/24
COST: NTE \$36,240.00 @ \$604.00/month plus \$.0065 B.W & \$.06 Color overages
**BAC ACTION: Approved, Law Dept. to process
CA 12-623
BUDGET LINE: Various**

14. VENDOR: Toshiba Business Solutions
DESCRIPTION: Lease of ten (10) copy machines
REQUESTED BY: K. White, DSS
TERM: 3/6/19-3/5/24
COST: NTE \$115,440.00 @ \$1,964.00 plus overages per quote depending on machine
**BAC ACTION: Approved, Law Dept. to process
CA 13-661
BUDGET LINE: Various**

15. VENDOR: PBS Brake & Supply
DESCRIPTION: Repair & refurbish old brakes and purchase of new brakes & parts
REQUESTED BY: G. Kilmer, Transit
TERM: 3/1/19-2/28/20
COST: EST NTE \$14,500.00
**BAC ACTION: Approved, Law Dept. to process
CA 14-502
BUDGET LINE: 31010105.2040.6004040**

16. VENDOR: Gillig
DESCRIPTION: Purchase of OEM parts for Gillig buses - Sole Source
REQUESTED BY: G. Kilmer Transit
TERM: 3/1/19-2/29/20
COST: EST NTE \$75,000.00
**BAC ACTION: Approved, Purchasing Dept. to process
CA 14-510a**

BUDGET LINE: 31010105.2040.6004040

17.

VENDOR: Leonard Bus
DESCRIPTION: RFB #2019-005 - OEM parts, diagnosis & repair to International series cut-a-way buses
REQUESTED BY: G. Kilmer, Transit
TERM: 2/1/19-1/31/21 - One optional one-year renewal through 1/31/22
COST: NTE \$130.00/per hour for labor and parts discounted by 30%
BAC ACTION: Approved, Law Dept. to process
CA 14-530
BUDGET LINE: 31010105.2040.6004130
18.

VENDOR: Adirondack Car Wash, LLC
DESCRIPTION: Purchase of Belanger parts for bus wash facility and service for repairs - Single Source
REQUESTED BY: G. Kilmer, Transit
TERM: 3/1/19-2/29/20
COST: EST NTE \$7,500.00
BAC ACTION: Approved, Law Dept. to process
CA 14-540
BUDGET LINE: 31010105.2040.6004040
19.

VENDOR: ZEP Sales & Service
DESCRIPTION: Purchase of chemicals and supplies for bus wash facility.
Vendor also maintains chemicals monthly, calibrates dosages - Single Source
REQUESTED BY: G. Kilmer, Transit
TERM: 3/1/19-2/29/20
COST: EST NTE \$14,000.00
BAC ACTION: Approved, Law Dept. to process
CA 14-541
BUDGET LINE: 31010105.2040.6004040
20.

VENDOR: Buffalo Computer Graphics
DESCRIPTION: State Contract #PM67382, Group #73600, Award #22802 - Disaster LAN software maintenance and support for Emergency Services
REQUESTED BY: K. Andrews, Information Technology
TERM: 3/1/19-2/28/22
COST: NTE \$32,062.50 @ \$10,687.50/year
BAC ACTION: Approved, Law Dept. to process
CA 20-24
BUDGET LINE: 10020001.1010.6004192

21. **VENDOR:** First Light
DESCRIPTION: State Contract #PS64726 - Primary rate interface & direct inward dial plus phone lines at various county locations
REQUESTED BY: K. Andrews, Information Technology
TERM: Month to Month
COST: NTE \$9,810.00 per month plus taxes and fees
BAC ACTION: **Approved, Law Dept. to process**
CA 1236-467a
BUDGET LINE: 10020001.1010.6004101

22. **VENDOR:** WBNG-TV
DESCRIPTION: Television and digital advertising for STOP-DWI program's various events and programs
REQUESTED BY: C. Marion, STOP-DWI
TERM: 1/1/19-12/31/19
COST: NTE \$17,705.00
BAC ACTION: **Approved, Law Dept. to process**
CA 1458
BUDGET LINE: 24000003.1010.6004137

23. **VENDOR:** Five Star Services
DESCRIPTION: Bid #2018-003 - Amend to add one(1) combo snack/soda machine to OES operations & training facility
REQUESTED BY: R. Laabs, Purchasing
TERM: 3/1/18-2/28/19 - Four (4) renewals available through 2/28/23
COST: REVENUE - 3% commision to county
BAC ACTION: **Approved, Law Dept. to process**
CA 2559-3
BUDGET LINE: Various

24. **VENDOR:** Sodexo, Inc.
DESCRIPTION: Reimburse Sodexo for kitchen equipment repairs at WPNH
REQUESTED BY: L. Schuhle, Office for Aging
TERM: One-time reimbursement
COST: NTE \$4,152.95
BAC ACTION: **Held over under the rules at the request of BAC Chairman**
CA 2877b
BUDGET LINE: 6004120.3410637

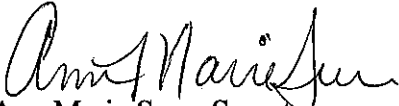
25. **VENDOR:** Frasca & Associates, LLC
DESCRIPTION: Write a RFP requesting proposals for Airport development
REQUESTED BY: K. McManus, Executive Office
TERM: TBD

COST: NTE \$14,999.00

**BAC ACTION: Approved, Law Dept. to process
CA 2885**

BUDGET LINE: TBD

NEXT MEETING: February 27, 2019


Ann Marie Suer, Secretary
Board of Acquisition and Contract

cc A. McLaughlin
 T. Dellapenna
 R. O'Donnell
 H. Miller