

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
April 24, 2019

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, April 24, 2019, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laab's, C. Secor, Purchasing Dept.; S. Arnold, WPRNC; M. VanValkenburgh, S. Brown, H. Miller, D. Smith, DPW; R. Holdrege, Sheriff's Office; K. Andrews, J. Dutcher, Information Technology; D. Dziedzic, County Clerk

1. The Board reviewed and approved the minutes of the meeting held on April 10, 2019, as prepared and presented.

2. **VENDOR:** Broome Bituminous Products, Inc.
DESCRIPTION: State Contract #PC68540, Group #31502, Award #23148 - Repave damaged blacktop in main parking lot
REQUESTED BY: R. LaClair, WPRNC
TERM: 5/1/19-12/31/19
COST: NTE \$15,120.00
BAC ACTION: **Approved, Law Dept. to process CA 11-1875**
BUDGET LINE: **27030404.2052.6002102.2720035**

3. **VENDOR:** Toshiba Business Solutions
DESCRIPTION: Lease of Toshiba e-Studio 4518A copier
REQUESTED BY: S. Brown - DPW/Highway
TERM: 2/1/19-1/31/24
COST: NTE \$117.50/month plus \$0.0065 (B/W) overages
BAC ACTION: **Approved, Law Dept. to process CA 11-2217**
BUDGET LINE: **29010205.1010.6004196**

4. **VENDOR:** VanBortel Ford, Inc.
DESCRIPTION: State Contract #PC67290, Group #40500, Award #22904 - Purchase of one (1) 2019 Ford F350XL truck
REQUESTED BY: H. Miller, DPW/Fleet
TERM: One-time purchase - Est. 90-120 day delivery after purchase order
COST: NTE \$39,509.88
BAC ACTION: **Approved, Purchasing Dept. to process CA 11-2376**
BUDGET LINE: **09010007.2072.6002300.0920016**

5. VENDOR: J & J Equipment, LLC
DESCRIPTION: State Contract #PC68466 - Purchase of one (1) 2019 Flacon RME 4-Ton Hot Box Recycler Trailer
REQUESTED BY: S. Brown, DPW/Highway
TERM: One-time purchase
COST: NTE \$41,984.00
**BAC ACTION: Held over under the rules at the request of Legislative Chair
CA 11-2517
BUDGET LINE: 30020105.5202.2002302.3020022**

6. VENDOR: Bates Troy
DESCRIPTION: Bid #2018-010 - Amend dry cleaning / alterations of uniforms contract to extend term
REQUESTED BY: D. Harder, Sheriff's Office
TERM: 5/1/18-7/31/19 - Extension of 3 months
COST: EST NTE \$33,100.00 - Est. increase of \$6,600.00 for extension period
**BAC ACTION: Approved, Law Dept. to process
CA 12-169-5
BUDGET LINE: Various.1010.6004021**

7. VENDOR: United Uniform Distribution
DESCRIPTION: Bid #2019-029 - Purchase of footwear for personnel
REQUESTED BY: D. Harder, Sheriff's Office
TERM: 5/1/19-4/30/21 - One (1) optional one-year renewal through 4/30/22
COST: EST NTE \$8,422.50 per bid quantities
**BAC ACTION: Approved, Purchasing Dept. to process
CA 12-546a
BUDGET LINE: 23020403.1010.6004044**

8. VENDOR: Care Compass Network
DESCRIPTION: Amend contract to allow for additional revenue for Go-Live Bonus of \$20,000.00
REQUESTED BY: R. LaClair, WPRNC
TERM: 5/17/16-3/31/20
COST: Revenue of \$20,000.00
**BAC ACTION: Approved, Law Dept. to process
CA 17-656
BUDGET LINE: 27010304.2050.5000431**

9. VENDOR: Center for Transformative Action
DESCRIPTION: Provide programming, marketing opportunities and professional staff development for the Memory Maker Project
REQUESTED BY: R. LaClair, WPRNC
TERM: 4/25/19-4/24/20
COST: NTE \$10,000.00

BAC ACTION: Approved, Law Dept. to process
CA 17-672
BUDGET LINE: 27070104.2050.6004126

10. **VENDOR: Sirius Computer Solutions**
DESCRIPTION: State Contract #PM20800, Group #73600, Award #22802 - Purchase of phones/accessories for Cornell Cooperative Extension which will be leased by CCE as part of shared services agreement
REQUESTED BY: K. Andrews, Information Technology
TERM: One-time purchase - Est. 30 days after purchase order
COST: NTE \$13,192.36
BAC ACTION: Approved, Law Dept. to process
CA 1236-341
BUDGET LINE: 10020001.1010.6004102

11. **VENDOR: Mirabito Energy**
DESCRIPTION: Allow payment for gas, oil & fuel purchased after state contract expired
REQUESTED BY: D. Smith, DPW/SWM
TERM: 1/29/19-4/27/19
COST: NTE \$10,199.00
BAC ACTION: Approved, Law Dept. to process
CA 1732-Misc.
BUDGET LINE: 38050007.2020.6004046

12. **VENDOR: Surpass Chemical Co., Inc.**
DESCRIPTION: Bid #2019-032 - Purchase & delivery of liquid polymer
REQUESTED BY: D. Smith, DPW/SWM
TERM: 5/1/19-4/30/20 - Four (4) optional one-year renewals through 4/30/24
COST: NTE \$62,000.00
BAC ACTION: Approved, Purchasing Dept. to process
CA 1732-516
BUDGET LINE: 38040007.2020.6004049

13. **VENDOR: Toshiba Business Solutions**
DESCRIPTION: Lease of e-Studio 3515AC multi-function printer
REQUESTED BY: D. Smith, DPW/SWM
TERM: 7/1/19-6/30/24
COST: NTE \$153.00/month plus \$0.007 (B/W) & \$0.06 (Color) for overages
BAC ACTION: Approved, Law Dept. to process
CA 1732-535
BUDGET LINE: 38040007.2020.6004196

14. **VENDOR:** N/A
DESCRIPTION: Reject all bids received for RFB-2019-040; Farm to Market Rd. Pedestrian Improvement Project due to insufficient funding
REQUESTED BY: L. Boulton, DPW/Engineering
TERM: N/A
COST: N/A
BAC ACTION: Held over under the rules at the request of Legislative Chair
CA N/A
BUDGET LINE: N/A
15. **VENDOR:** Five Star Services
DESCRIPTION: Bid #2018-003 - Amend vending machine services contract to include Broome County Highway
REQUESTED BY: R. Laabs, Purchasing
TERM: 3/1/19-2/29/20
COST: Revenue - 25% Commission to County
BAC ACTION: Approved, Law Dept. to process
CA 2559-3
BUDGET LINE: Various
16. **VENDOR:** Investigative Logistics
DESCRIPTION: Development of traffic diversion website
REQUESTED BY: S. Cornwell, District Attorney
TERM: 1/1/19-12/31/19
COST: NTE \$4,000.00
BAC ACTION: Approved, Law Dept. to process
CA 2892
BUDGET LINE: 94000099.6170.4660049

There being no further business at hand, the meeting was adjourned at 11:20 a.m.

NEXT MEETING: May 8, 2019



Ann Marie Suer, Secretary
Board of Acquisition and Contract