

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
April 12, 2017

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, April 12, 2017, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus; L. Boulton; C. Dziedzic

ALSO PRESENT: A. Suer, Law Dept.; T. West, Purchasing Dept.; C. Rogers, Neal Haight, Emergency Services; Steph Jerzak, K. Carey, J. Gerchman, Willow Point Nursing Home; R. Holdrege, Sheriff's Office; C. Marion, Parks/Arena; D. O'Keefe, Information Technology; M. Scarinzi, BC Land Bank; J. Bertoni, Legislative Office; M. Heefner, Aviation; S. Kane; OMB; B. Vojtisek, Veterans; V. DeRoose, Clear Path for Veterans

1. The Board reviewed and approved the minutes of the meeting held on March 22, 2017, as prepared and presented.

2. VENDOR: Petcosky & Sons Plumbing and Heating, Inc.
DESCRIPTION: Bid #2014-097 - Final payment / Release of retainage for Car Rental Facility HVAC portion of construction project
REQUESTED BY: M. Heefner, Aviation
TERM: No change
COST: NTE \$182,466.78 - Final payment / Release of retainage \$9,123.33
**BAC ACTION: Approved, Law Dept. to process
CA 1-2254
BUDGET LINE: 28010005.2012.6002101.2820040**

3. VENDOR: LaValley Bros. Construction, Inc.
DESCRIPTION: Bid #2014-097 - Final payment / Release of retainage for Car Rental Facility Fuel System portion of construction project
REQUESTED BY: M. Heefner, Aviation
TERM: No change
COST: NTE \$196,608.42 - Final payment / Release of retainage \$14,402.80
**BAC ACTION: Approved, Law Dept. to process
CA 1-2256
BUDGET LINE: 28010005.2012.6002102.2820040**

4. **VENDOR:** Empire State Development
DESCRIPTION: Commitment and public hearing fee for Arena Capital Project #Y356 as approved under Resolution 2014-494
REQUESTED BY: C. Marion, Parks/Arena
TERM: One-time payment
COST: NTE 5,476.18
BAC ACTION: **Approved, Law Dept. to process**
CA 8-695a
BUDGET LINE: 39010008.5202/1010.6002102/6004138.3920015

5. **VENDOR:** Systems Development Group, Inc.
DESCRIPTION: Software maintenance and support for Image Mate Online Software - Sole Source
REQUESTED BY: K. Andrews, R. Delanoy, Information Technology
TERM: 5/1/17-4/30/18
COST: NTE \$7,500.00
BAC ACTION: **Approved, Law Dept. to process**
CA 9-230
BUDGET LINE: 10020001.1010.6004192

6. **VENDOR:** Sunstream Corporation
DESCRIPTION: Extension of existing contract though 7/31/17 to allow time for Planning Dept. to secure quotes for a project monitor.
REQUESTED BY: Margaret Scarinzi, Planning/Land Bank
TERM: NTP - 7/31/17
COST: NTE \$97,477.00 - No change
BAC ACTION: **Approved, Law Dept. to process**
CA 9-353
BUDGET LINE: 37000007.1011.6004137.3710078

7. **VENDOR:** Big R & J Exterminating, Inc.
DESCRIPTION: Bid #2017-019 - Pest control services at various county facilities - low bidder
REQUESTED BY: H. Miller, A. Martin, DPW
TERM: 4/1/17-3/31/18 - Three (3) optional one year renewals through 3/31/21
COST: Per attached rates
BAC ACTION: **Approved, Law Dept. to process**
CA 11-1059-5
BUDGET LINE: Various

8. **VENDOR:** Postler & Jaeckle
DESCRIPTION: Bid #2013-032 - Renewal - Preventative and full service maintenance for facilities management systems with as needed variable frequency drives/HVAC equipment technician
REQUESTED BY: H. Miller, A. Martin, DPW
TERM: 5/1/17-4/30/18 - Final renewal
COST: Per attached rates - 2.5% CPI increase and Prevailing Wage increase
BAC ACTION: Approved, Law Dept. to process
CA 11-1973-1
BUDGET LINE: Various

9. **VENDOR:** G. DeVincentis & Sons Construction Company, Inc.
DESCRIPTION: Bid #2015-048 - Partial release of retainage for BC Landfill / Greater Binghamton Airport Sanitary Sewer Project
REQUESTED BY: M. Heefner, Aviation
TERM: No change
COST: NTE \$8,119,515.60 - Partial release of retainage of \$248,973.13 / Balance of \$157,000.00
BAC ACTION: Approved, Law Dept. to process
CA 11-2404
BUDGET LINE: 38010007.2022.6002202.3820047

10. **VENDOR:** Toshiba Business Solutions
DESCRIPTION: Lease of an e-Studio 5508A MFP copier/printer for jail administration area
REQUESTED BY: D. Harder, R. Holdrege, Sheriff
TERM: 5/1/17-4/30/22
COST: NTE \$13,800.00 @ \$230.00/month plus .0050/copy over 19,000 pages/month
BAC ACTION: Approved, Law Dept. to process
CA 12-597
BUDGET LINE: 23010003.1010.6004196

11. **VENDOR:** Toshiba Business Solutions
DESCRIPTION: Lease of an e-Studio 4508A copier/printer for new office
REQUESTED BY: D. Harder, R. Holdrege, Sheriff
TERM: 5/1/17-4/30/22
COST: NTE \$9,900.00 @ \$165.00/month plus .0065/copy over 10,000 pages/month
BAC ACTION: Approved, Law Dept. to process
CA 12-633
BUDGET LINE: 23010003.1010.6004196

12. **VENDOR:** West Publishing Corporation
DESCRIPTION: Two user access to "CLEAR" website to locate parents to secure court orders for child support, third party health insurance and other support services
REQUESTED BY: K. White, Social Services
TERM: 4/10/17-3/9/20
COST: NTE \$8,345.40 / 3 years per attached annual rates
BAC ACTION: **Approved, Law Dept. to process**
CA 13-559-1
BUDGET LINE: **35060006.1010.6004106**

13. **VENDOR:** Gannett Central NY Newspapers
DESCRIPTION: Advertising package for recruiting vacant positions
REQUESTED BY: K. Carey, S. Jerzak, WPNH
TERM: 4/17/17-4/16/18
COST: NTE \$9,500.00
BAC ACTION: **Approved, Law Dept. to process**
CA 17-538a
BUDGET LINE: **27010104.2050.6004137**

14. **VENDOR:** Reverent Timothy Dodd / Twin Orchards Baptist Church
DESCRIPTION: Protestant chaplain services mandated by state & federal regulations
REQUESTED BY: K. Carey, S. Jerzak, WPNH
TERM: 6/1/17-5/31/18
COST: NTE \$3,000.00
BAC ACTION: **Approved, Law Dept. to process**
CA 17-547
BUDGET LINE: **27070104.2050.6004125**

15. **VENDOR:** Life Safety Engineered Systems, Inc.
DESCRIPTION: State Contract #PT64140, Award #77201, Group #20191 - Addition of three (3) main masters to allow for more complete data reporting
REQUESTED BY: K. Carey, S. Jerzak, WPNH
TERM: 4/12/17-7/31/17
COST: NTE \$9,540.00
BAC ACTION: **Approved, Law Dept. to process**
CA 17-639a
BUDGET LINE: **27060304.2052.6002505.2720034**

16. **VENDOR:** Meals on Wheels of Western Broome
DESCRIPTION: Amend contract for home delivered meals to EISEP clients within western Broome service area
REQUESTED BY: J. Kelly, T. Eaton, OFA
TERM: 4/1/16-3/31/17
COST: NTE \$8,250.00 - additional \$1,251.00
BAC ACTION: **Approved, Law Dept. to process**
CA 292-470a
BUDGET LINE: **34010006.1011.6004138.3410577**

17. **VENDOR:** Level 3 Communications
DESCRIPTION: State Contract #PS63072, Award #20268, Group #77017 - VOIP telephone service for DSS and WPNH on a month to month basis
REQUESTED BY: K. Andrews, R. Delanoy, Information Technology
TERM: 3/1/17-2/28/18
COST: NTE \$20,532.12 + taxes & fees @ \$1,711.01/month + taxes & fees
BAC ACTION: **Approved, Law Dept. to process**
CA 1236-320-1
BUDGET LINE: **10020001.1010.6004102**

18. **VENDOR:** All American Poly
DESCRIPTION: Purchase of orange garbage bags for litter control
REQUESTED BY: L. Boulton, K. Hall, Solid Waste/Landfill
TERM: Material already purchased
COST: NTE \$1,280.00
BAC ACTION: **Held over pending further review**
CA 1732-Misc.
BUDGET LINE: **38040007.2020.6004048**

19. **VENDOR:** Gary Dyer, Inc.
DESCRIPTION: Bid #2014-028 - Renewal - Petroleum tank and hazardous waste clean-up and disposal
REQUESTED BY: H. Miller, P. Hogan, DPW
TERM: 4/1/17-3/31/18 - Final renewal
COST: Per attached rates - No change
BAC ACTION: **Approved, Law Dept. to process**
CA 1732-457
BUDGET LINE: **Various**

20. **VENDOR:** Jamko Technical Solutions, Inc.
DESCRIPTION: Bid #2014-040 - Renewal - Cleaning & television inspection program for the leachate collection & conveyance system
REQUESTED BY: L. Boulton, B. Donnelly, Solid Waste/Landfill
TERM: 6/1/17-5/31/18 - Final renewal
COST: EST NTE \$60,000.00 - No change in rates
BAC ACTION: **Approved, Law Dept. to process**
CA 1732-490
BUDGET LINE: 38040007.6004146.2020
21. **VENDOR:** Surpass Chemical Co., Inc.
DESCRIPTION: Bid #2013-029 - Renewal - Purchase of liquid polymer for Leachate Treatment Facility
REQUESTED BY: L. Boulton, B. Donnelly, Solid Waste/Landfill
TERM: 5/1/17-4/30/18 - Final renewal
COST: EST NTE \$20,000.00 - No change in rates
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 1732-516
BUDGET LINE: 38040007.6004049.2020
22. **VENDOR:** Emergency Services Marketing Group, Inc.
DESCRIPTION: Subscription for the IAMRESPONDING.COM Emergency Responder Reply System - Sole Source
REQUESTED BY: M. Ponticiello, Nancy Desko, Emergency Services
TERM: 7/1/17-6/30/20
COST: NTE \$80,495.00
CA 2630
BUDGET LINE: 20010003.1011.6002709.2010044
23. **VENDOR:** Clear Path for Veterans
DESCRIPTION: Funding for Mobile Canteen Program in Broome County
REQUESTED BY: B. Vojtisek, Veterans Services Agency
TERM: 4/20/17-12/31/17
COST: NTE \$13,500.00
BAC ACTION: **Approved, Law Dept. to process**
CA 2854
BUDGET LINE: 36000006.1010.6004146

SUPPLEMENTAL ITEM:

24. VENDOR: Ottawa Senators
DESCRIPTION: Sale of skate sharpener
REQUESTED BY: C. Marion, Arena
TERM: One time sale
COST: Revenue - \$6,000.00
**BAC ACTION: Approved, pending Legislative chair approval
CA 472a**
BUDGET LINE: 39010008.3110.5000518

NEXT MEETING: April 26, 2017

There being no further business at hand, the meeting was adjourned at 11:16 a.m.



Ann Marie Suer, Secretary
Board of Acquisition and Contract