



State of New York  
County of Broome Government Offices

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Office of the Broome County Executive  
Jason T. Garnar, County Executive

February 7, 2019

Mr. Kevin M. McManus  
Deputy County Executive  
Chairman - BAC

Mr. Daniel J. Reynolds  
County Legislature Chairman

Ms. Leslie Boulton  
DPW Commissioner Chairwoman

Ms. Robin L. Laabs  
Purchasing

Mr. Jerome Knebel  
Director – Office of Management & Budget

A meeting of the Broome County Board of Acquisition and Contract has been scheduled for Wednesday, February 13, 2019, at 11:00 a.m., to be held in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The agenda for this meeting is set forth below.

1. The Board will review for approval the minutes of the meeting held on January 23, 2019, as prepared and presented.
2. **VENDOR:** Greater Binghamton Chamber of Commerce`  
**DESCRIPTION:** Reimburse travel expenses to allow representative(s) to attend meetings regarding service development at the Airport  
**REQUESTED BY:** M. Heefner, Aviation  
**TERM:** 1/1/19-12/31/19  
**COST:** NTE \$8,000.00  
**CA 1-2310**  
**BUDGET LINE: 28010005.2010.6004161**
3. **VENDOR:** Townsquare Media  
**DESCRIPTION:** Radio and internet advertising for STOP-DWI events and programs  
**REQUESTED BY:** C. Marion, Stop-DWI  
**TERM:** 1/1/19-12/31/20  
**COST:** NTE \$7,000.00  
**CA 6-55**  
**BUDGET LINE: 24000003.1010.6004137**

4. **VENDOR:** Thomas Harding, PhD  
**DESCRIPTION:** Mandated NYS CPL 730 examinations to determine if a defendant is mentally competent to stand trial  
**REQUESTED BY:** N. Williams, Mental Health  
**TERM:** 1/1/19-12/31/19  
**COST:** NTE \$17,500.00 @ \$254.40/each  
**CA 7-333**  
**BUDGET LINE: 26000004.1010.6004573**
  
5. **VENDOR:** Sheri Esteban-Elic, PhD  
**DESCRIPTION:** Mandated NYS CPL 730 examinations to determine if a defendant is mentally competent to stand trial  
**REQUESTED BY:** N. Williams, Mental Health  
**TERM:** 1/1/19-12/31/19  
**COST:** NTE \$10,000.00 @ \$254.40/each  
**CA 7-342**  
**BUDGET LINE: 26000004.1010.6004573**
  
6. **VENDOR:** Resurfix  
**DESCRIPTION:** Replacement conditioner for Zamboni damaged during operation - Single Source  
**REQUESTED BY:** C. Marion, Arena  
**TERM:** 2/1/19-5/31/19  
**COST:** NTE \$8,105.90  
**CA 8-715a**  
**BUDGET LINE: 39010008.3110.6004112**
  
7. **VENDOR:** Imperatives, Inc.  
**DESCRIPTION:** Bid #2018-059 - Amend to update Scala Control System, add additional labor warranty and cloud service  
**REQUESTED BY:** C. Marion, Forum  
**TERM:** One-time purchase  
**COST:** NTE \$61,301.00 (Additional \$6365.00)  
**CA 8-723**  
**BUDGET LINE: 42010008.5202.6002102.4220009**
  
8. **VENDOR:** VanBortel Chevrolet  
**DESCRIPTION:** State Contract PC66688, Award #22898, Group #40451 - Purchase of one(1) new and unused 2019 Chevrolet Equinox LS1  
**REQUESTED BY:** D. Harder, Sheriff's Office  
**TERM:** One-time purchase  
**COST:** NTE \$271,802.00 - No cost to county  
**CA 11-2376**  
**BUDGET LINE: 23020403.5202.6002708.2320024**


9.     **VENDOR:** VanBortel Ford  
      **DESCRIPTION:** State Contract PC66688, Award #22898, Group #40451 - Purchase of two (2) new and unused 2020 Ford Police Interceptors  
      **REQUESTED BY:** D. Harder, Sheriff's Office  
      **TERM:** One-time purchase  
      **COST:** NTE \$66,433.42 @ \$33,216.71 per vehicle  
      **CA 11-2376**  
      **BUDGET LINE: 23020403.5202.6002708.2320024**
  
10.    **VENDOR:** Cappellino Chevrolet  
      **DESCRIPTION:** State Contract PC66688, Award #22898, Group #40451 - Purchase three (3) new and unused 2019 Chevrolet Tahoe SSV  
      **REQUESTED BY:** D. Harder, Sheriff's Office  
      **TERM:** One-time purchase  
      **COST:** NTE \$105,744.51 @ \$35,248.17 per vehicle  
      **CA 11-2376**  
      **BUDGET LINE: 23020403.5202.6002708.2320024**
  
11.    **VENDOR:** Webster Ford, d/b/a Henderson Ford  
      **DESCRIPTION:** State Contract #PC66744, Group #40500, Award #22904 - Purchase one (1) 2019 Ford F250 truck with Fisher plow and sander attached  
      **REQUESTED BY:** M. Heefner, Aviation  
      **TERM:** One-time purchase  
      **COST:** NTE \$38,284.64  
      **CA 11-2376**  
      **BUDGET LINE: 28100005.2010.6002302**
  
12.    **VENDOR:** N/A  
      **DESCRIPTION:** RFP #2018-067 - Reject all responses for SUD/MAT screening at Broome County Jail  
      **REQUESTED BY:** D. Harder, Sheriff's Office  
      **TERM:** N/A  
      **COST:** N/A  
      **CA 12-Misc.**  
      **BUDGET LINE: N/A**
  
13.    **VENDOR:** Toshiba Business Solutions  
      **DESCRIPTION:** Lease of five (5) MFP copy machines  
      **REQUESTED BY:** D. Harder, Sheriff's Office  
      **TERM:** 4/1/19-3/30/24  
      **COST:** NTE \$36,240.00 @ \$604.00/month plus \$.0065 B.W & \$.06 Color overages  
      **CA 12-623**  
      **BUDGET LINE: Various**

14. VENDOR: Toshiba Business Solutions  
DESCRIPTION: Lease of ten (10) copy machines  
REQUESTED BY: K. White, DSS  
TERM: 3/6/19-3/5/24  
COST: NTE \$115,440.00 @ \$1,964.00 plus overages per quote depending on machine  
**CA 13-661**  
**BUDGET LINE: Various**
  
15. VENDOR: PBS Brake & Supply  
DESCRIPTION: Repair & refurbish old brakes and purchase of new brakes & parts  
REQUESTED BY: G. Kilmer, Transit  
TERM: 3/1/19-2/28/20  
COST: EST NTE \$14,500.00  
**CA 14-502**  
**BUDGET LINE: 31010105.2040.6004040**
  
16. VENDOR: Gillig  
DESCRIPTION: Purchase of OEM parts for Gillig buses - Sole Source  
REQUESTED BY: G. Kilmer Transit  
TERM: 3/1/19-2/29/20  
COST: EST NTE \$75,000.00  
**CA 14-510a**  
**BUDGET LINE: 31010105.2040.6004040**
  
17. VENDOR: Leonard Bus  
DESCRIPTION: RFB #2019-005 - OEM parts, diagnosis & repair to International series cut-a-way buses  
REQUESTED BY: G. Kilmer, Transit  
TERM: 2/1/19-1/31/21 - One optional one-year renewal through 1/31/22  
COST: NTE \$130.00/per hour for labor and parts discounted by 30%  
**CA 14-530**  
**BUDGET LINE: 31010105.2040.6004130**
  
18. VENDOR: Adirondack Car Wash, LLC  
DESCRIPTION: Purchase of Belanger parts for bus was facility and service for repairs - Single Source  
REQUESTED BY: G. Kilmer, Transit  
TERM: 3/1/19-2/29/20  
COST: EST NTE \$7,500.00  
**CA 14-540**  
**BUDGET LINE: 31010105.2040.6004040**

19. **VENDOR:** ZEP Sales & Service  
**DESCRIPTION:** Purchase of chemicals and supplies for bus wash facility.  
Vendor also maintains chemicals monthly, calibrates dosages - Single Source  
**REQUESTED BY:** G. Kilmer, Transit  
**TERM:** 3/1/19-2/29/20  
**COST:** EST NTE \$14,000.00  
**CA 14-541**  
**BUDGET LINE: 31010105.2040.6004040**
20. **VENDOR:** Buffalo Computer Graphics  
**DESCRIPTION:** State Contract #PM67382, Group #73600, Award #22802 - Disaster LAN software maintenance and support for Emergency Services  
**REQUESTED BY:** K. Andrews, Information Technology  
**TERM:** 3/1/19-2/28/22  
**COST:** NTE \$32,062.50 @ \$10,687.50/year  
**CA 20-24**  
**BUDGET LINE: 10020001.1010.6004192**
21. **VENDOR:** First Light  
**DESCRIPTION:** State Contract #PS64726 - Primary rate interface & direct inward dial plus phone lines at various county locations  
**REQUESTED BY:** K. Andrews, Information Technology  
**TERM:** Month to Month  
**COST:** NTE \$9,810.00 per month plus taxes and fees  
**CA 1236-467a**  
**BUDGET LINE: 10020001.1010.6004101**
22. **VENDOR:** WBNG-TV  
**DESCRIPTION:** Television and digital advertising for STOP-DWI program's various events and programs  
**REQUESTED BY:** C. Marion, STOP-DWI  
**TERM:** 1/1/19-12/31/19  
**COST:** NTE \$17,705.00  
**CA 1458**  
**BUDGET LINE: 24000003.1010.6004137**
23. **VENDOR:** Five Star Services  
**DESCRIPTION:** Bid #2018-003 - Amend to add one(1) combo snack/soda machine to OES operations & training facility  
**REQUESTED BY:** R. Laabs, Purchasing  
**TERM:** 3/1/18-2/28/19 - Four (4) renewals available through 2/28/23  
**COST:** REVENUE - 3% commision to county  
**CA 2559-3**  
**BUDGET LINE: Various**

24. VENDOR: Sodexo, Inc.  
DESCRIPTION: Reimburse Sodexo for kitchen equipment repairs at WPNH  
REQUESTED BY: L. Schuhle, Office for Aging  
TERM: One-time reimbursement  
COST: NTE \$4,152.95  
**CA 2877b**  
**BUDGET LINE: 6004120.3410637**
25. VENDOR: Frasca & Associates, LLC  
DESCRIPTION: Write a RFP requesting proposals for Airport development  
REQUESTED BY: K. McManus, Executive Office  
TERM: TBD  
COST: NTE \$14,999.00  
**CA 2885**  
**BUDGET LINE: TBD**

NEXT MEETING: February 27, 2019

  
Ann Marie Suer, Secretary  
Board of Acquisition and Contract

cc A. McLaughlin  
T. Dellapenna  
R. O'Donnell  
H. Miller