



State of New York  
County of Broome Government Offices

Division of Purchasing

Jason T. Garnar, County Executive · Robin Laabs, Director

Notice of Bid Award

September 25, 2019

Bob Barker Company  
7925 Purfoy Road  
Fuquay-Varina, NC 27526

Whom It May Concern,

This shall advise you that on 9/25/2019, the Board of Acquisition and Contract approved the following:

Bid Title: Purchase of Inmate Reception Kits

Bid Title: Bid #: 2019-076

CA #: 12-Misc.

Term: 9/1/2019-8/31/2021 One (1) Optional 1-year renewal through 8/31/2022

Amount: NTE \$16,100.00-\$1.61 Per Kit (Est. 10,000 Kits per year)

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.**

**If you have not submitted the proper insurance certificate, please send a copy to Thomas Dellapenna, Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009**  
**IMPORTANT: Please include the bid title and bid number on the insurance certificate.**

Very truly yours,

Robin Laabs  
Director

Cc: David Harder-Sheriff  
Jeanne Bourque – Risk  
Purchasing File

BROOME COUNTY  
DIVISION OF PURCHASING  
PROPOSAL SHEET  
FOR

**INMATE RECEPTION KITS FOR THE BROOME COUNTY SHERIFF'S DEPARTMENT**

Broome County seeks bids for an Inmate Reception Kit that contains the following items:

- C5B** 1. Comb: 5" pocket, black, NO SHANK, COLLAPSES UNDER PRESSURE
- FXCL12** 2. Tumbler: 9.5 oz., break resistant, elliptical shape, clear color
- MS404** 3. Shampoo / body wash / shave gel, clear, all in one, 4 oz.
- EX0BRVSH** 4. Toothbrush: 30 tuft soft bristle – NO SHANK – 4" ONE-PIECE TOOTHBRUSH  
HANDLE COLLAPSES UNDER PRESSURE
- MSZ75** 5. Toothpaste: with fluoride, mint, 2.75 oz., and clear paste

Cost per Kit: \$ 1.11 / each

X Estimated Quantity: 10,000 Kits = \$ 11,100.00

**BIDDERS MUST RETURN THIS SHEET WITH THE PROPOSAL FORMS.**

Broome County  
MEMORANDUM

# BAC REQUEST

# \_\_\_\_\_

TO: ROBERT G. BEHNKE, BROOME COUNTY ATTORNEY  
FROM: ROBIN LAABS, DIRECTOR  
DATE: SEPTEMBER 16, 2019  
SUBJECT: REQUEST FOR BAC APPROVAL DATE: **WEDNESDAY SEPTEMBER 25, 2019**  
**TIME: 11:00 A.M., LOCATION: COUNTY LEGISLATIVE CONFERENCE ROOM,**  
**( ) Approved; ( ) Disapproved ( ) Held Over - Reason(s):**

BID #: 2019-076 CA #: DEPT CODES:23010003-1010-6004033

DEPARTMENT: SHERIFF'S OFFICE  
NAME: DAVID HARDER  
TITLE: SHERIFF

### Requests BAC Approval For:

Contract Title: PURCHASE OF INMATE RECEPTION KITS  
Contract Term: 9/1/19 – 8/31/21  
Renewal Clause: ONE (1) OPTIONAL 1-YEAR RENEWAL THROUGH 8/31/22

Contractor: BOB BARKER COMPANY  
Address: 7925 PURFOY RD.  
FUQUAY-VARINA, NC 27526

APRIL PASZKIEWICZ (800) 334-880  
[APRILP@BOBBARKER.COM](mailto:APRILP@BOBBARKER.COM)

Amount: EST. NTE \$16,100 - \$1.61 PER KIT (EST 10,000 KITS / YR)

Justification: LOWEST QUALIFIED RESPONSIBLE BIDDER – RFB 2019-076

Recommended by Division of Purchasing:  Yes  No (If no, see attached.)

Other:

Please see attached for further information and place on the agenda for the next BAC meeting.

### REQUEST FOR BAC PHONE APPROVAL

Reason & Justification:	DATE:	SIGNATURE:
ROBERT G. BEHNKE, COUNTY ATTORNEY:	_____	_____
COUNTY EXECUTIVE:	_____	_____
DANIEL J. REYNOLDS, CHAIRMAN - LEGISLATURE: <i>DESIGNEES: (A) ROBERT J. O'DONNELL, CLERK - CO. LEGISLATURE</i>	_____	_____
<i>(B) CAROL HALL, DEPUTY CLERK - COUNTY LEGISLATURE</i>	_____	_____
COMMISSIONER OF PUBLIC WORKS:	_____	_____

Comments:

c: CHAIR – BOARD OF ACQUISITION AND CONTRACT  
COUNTY EXECUTIVE  
COMMISSIONER - DEPARTMENT OF PUBLIC WORKS  
CHAIRMAN - COUNTY LEGISLATURE

**REQUEST FORM FOR BAC / PURCHASING APPROVAL / CONTRACT RENEWAL**  
(Circle One)

DEPARTMENT: Sheriff's OfficeDate: 09/06/2019

REQUEST FOR:  Maintenance;  Service;  Lease;  Professional;  Purchase;  State Contract  
 DESCRIPTION: Purchase Inmate reception kits, per the results of RFB 2019-076 (rebid of previous RFB-2019-069, for which all bids were rejected due to kits not meeting specifications)

EQUIPMENT MODEL/SERIAL #: \_\_\_\_\_

GRANT/PROGRAM/PROJECT: \_\_\_\_\_

Req.: Yes / No  
(Circle One)VENDOR NAME/ADDRESS: Bob Barker Company, 7926 Purfoy Rd., Fuquay-Varina, NC 27526VENDOR REP/PHONE: April Paszkiewicz, 800-334-9880VENDOR E-MAIL: aprilp@bobbarker.comNEW CONTRACT TERM: 09/01/19-8/31/21 COST: \$1.61/kit, est. 10,000 kits/yr (\$16,100)BUDGET LINE: (16 DIGITS): DEPT ID: 23010003 FUND: 101C ACCOUNT: 6004033 PROJECT: \_\_\_\_\_TITLE OF BUDGET LINE (I.E. 4319 IS OFFICE SUPPLIES): Clothing and Inmate Supplies

\_\_\_\_ RENEWAL TERM (Attach a copy of the section of the contract indicating the renewal term.)

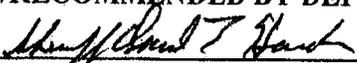
 NEW TERM ( ) 1<sup>st</sup> ( ) 2<sup>nd</sup> ( ) 3<sup>rd</sup>, (etc.) LOW QUOTE (Attach Vendors' Quotes)\_\_\_\_ AMENDMENT (State Reason(s) Below) \_\_\_\_\_ Attach insurance requirements to the original request  
(Obtain from Risk & Insurance - prior to obtaining quotes)

REASONS FOR REQUEST, PURPOSE OF SERVICES OR COMMENTS: (Add summary memo, if needed)  
 Please see attachment, Bob Barker Co. was the lowest bidder for kits determined to meet the bid specifications. Initial contract is two years through 8/31/21 with one optional one-year renewal.

PREVIOUS CONTRACT TERM: 11/1/16-10/31/18 PREVIOUS VENDOR: ICS Jail SuppliesPREVIOUS COST: \$1.71/kit PREVIOUS CA#: \_\_\_\_\_ PREVIOUS BID#: RFB-2016-079

PREVIOUS RESOLUTION NO.: \_\_\_\_\_ YEAR: \_\_\_\_\_ (ATTACH COPY OF RESOLUTION)

REQUESTED/RECOMMENDED BY DEPARTMENT HEAD:

SIGNATURE:  NAME/TITLE TYPED: David E. Harder, SheriffDEPT. CONTACT: Raymond Holdrege TITLE: Fiscal Manager TEL#: 778-2401**\*IMPORTANT: ATTACH ALL SUPPORTING DOCUMENTS**

(cc: Budget and Law for resolution requests only)

Revised: 02/2019