



State of New York
County of Broome Government Offices

Division of Purchasing

Jason T. Garnar, County Executive · Robin Laabs, Director

Notice of Bid Award

July 8, 2019

United Uniform Distribution, LLC.
495 N. French Road
Amherst, NY 14228

Whom It May Concern,

This shall advise you that on 6/27/2019, the Board of Acquisition and Contract approved the following:

Bid Title: Purchase of Uniforms & Jackets for Law Enforcement and Corrections Personnel.
Bid #: 2019-061
CA #: 12-546
Term: 6/1/19-5/31/21-One (1) optional one-year renewal through 5/31/22
Amount: EST NTE \$40,000.00 per year

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.**

If you have not submitted the proper insurance certificate, please send a copy to Thomas Dellapenna, Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009
IMPORTANT: Please include the bid title and bid number on the insurance certificate.

Very truly yours,

Robin Laabs
Director

Cc: Jeanne Bourque – Risk
Ray Holdrege - Sheriff
Purchasing File

Broome County
MEMORANDUM

BAC REQUEST

TO: ROBERT G. BEHNKE, BROOME COUNTY ATTORNEY
FROM: CAROLYN SECOR, SENIOR BUYER
DATE: JUNE 14, 2019
SUBJECT: REQUEST FOR BAC APPROVAL DATE: **WEDNESDAY JUNE 26, 2019, 2019**
TIME: 11:00 A.M., LOCATION: COUNTY LEGISLATIVE CONFERENCE ROOM,
() Approved; () Disapproved () Held Over - Reason(s):

BID #: 2019-061 CA #: 12-546 DEPT ID: 23020403
FUND: 1010
ACCT: 6004044
PROJECT:

DEPARTMENT: SHERIFF OFFICE
NAME: DAVID HARDER
TITLE: BROOME COUNTY SHERIFF

Requests BAC Approval For:

Contract Title: PURCHASE OF UNIFORMS & JACKETS FOR LAW ENFORCEMENT AND CORRECTIONS PERSONNEL
Contract Term: 06/01/19 – 05/31/21
Renewal Clause: ONE OPTIONAL 1-YEAR RENEWAL THROUGH 05/31/22

Contractor: UNITED UNIFORM DISTRIBUTION, LLC
Address: 495 FRENCH RD.
BUFFALO, NY 14228

JOSHUA MUSCAT (716) 691-4400
JOSH@UNITEDUNIFORM.COM

Amount: EST. \$40,000 PER YEAR

Justification: ATTACHED

Recommended by Division of Purchasing: Yes ___ No (If no, see attached.)
Other:

Please see attached for further information and place on the agenda for the next BAC meeting.

REQUEST FOR BAC PHONE APPROVAL

Reason & Justification:	DATE:	SIGNATURE:
ROBERT G. BEHNKE, COUNTY ATTORNEY:	_____	_____
COUNTY EXECUTIVE:	_____	_____
DANIEL J. REYNOLDS, CHAIRMAN - LEGISLATURE: <i>DESIGNEES: (A) ROBERT J. O'DONNELL, CLERK - CO. LEGISLATURE</i>	_____	_____
<i>(B) CAROL HALL, DEPUTY CLERK - COUNTY LEGISLATURE</i>	_____	_____
COMMISSIONER OF PUBLIC WORKS:	_____	_____

Comments:

c: CHAIR -- BOARD OF ACQUISITION AND CONTRACT
COUNTY EXECUTIVE
COMMISSIONER - DEPARTMENT OF PUBLIC WORKS
CHAIRMAN - COUNTY LEGISLATURE

REQUEST FORM FOR BAC / PURCHASING APPROVAL
(Circle One)

DEPARTMENT: Sheriff's Office Date: 6/11/2019

REQUEST FOR: Maintenance; Service; Lease; Professional; Purchase; State Contract
DESCRIPTION: Uniforms/Jackets for Sheriff's Officers, per RFB-2019-061

EQUIPMENT MODEL/SERIAL #: Various, see attachment

GRANT/PROGRAM/PROJECT: _____ Req.: Yes / No
(Circle One)

VENDOR NAME/ADDRESS: United Uniform Distribution LLC, 495 French Road, Buffalo, NY 14228

VENDOR REP/PHONE: Joshua Muscat, President 716-691-4400 josh@uniteduniform.com

NEW CONTRACT TERM: 6/1/19-5/31/21 COST: estimated NTE \$40,000.00/year

BUDGET LINE: (16 DIGITS): DEPT ID: 23020403 FUND: 1010 ACCOUNT: 6004044 PROJECT: _____

TITLE OF BUDGET LINE (I.E. 4319 IS OFFICE SUPPLIES): Quartermaster Supplies

_____ RENEWAL TERM (Attach a copy of the section of the contract indicating the renewal term.)

NEW TERM (x) 1st () 2nd () 3rd, (etc.) LOW QUOTE (Attach Vendors' Quotes)

_____ AMENDMENT (State Reason(s) Below) Attach insurance requirements to the original request
(Obtain from Risk & Insurance - prior to obtaining quotes)

REASONS FOR REQUEST, PURPOSE OF SERVICES OR COMMENTS: (Add summary memo, if needed)

Request to enter into contract with vendor for Corrections and Highway Patrol uniforms, per results of RFB 2019-061.

United Uniform was the only firm responding to the RFB, and was the previous contract holder. Price sheet attached.

PREVIOUS CONTRACT TERM: 6/1/18-5/31/19 PREVIOUS VENDOR: United Uniform Co, Inc.

PREVIOUS COST: NTE \$40,000 PREVIOUS CA#: 12-546 PREVIOUS BID#: 2017-024

PREVIOUS RESOLUTION NO.: n/a YEAR: n/a (ATTACH COPY OF RESOLUTION)

REQUESTED/RECOMMENDED BY DEPARTMENT HEAD:

SIGNATURE: *David E. Harder* NAME/TITLE TYPED: David E. Harder, Sheriff

DEPT. CONTACT: Raymond Holdrege TITLE: Fiscal Manager TEL#: 778-2401

***IMPORTANT: ATTACH ALL SUPPORTING DOCUMENTS**
(cc: Budget and Law for resolution requests only)

BROOME COUNTY
DIVISION OF PURCHASING
PROPOSAL SHEET
(Cont'd)

GROUP I - LAPD BLUE - FOR CORRECTIONS OFFICERS

Item #	Description	Est. Qty.	Specify Sizes	Unit Price	Total Cost
1.	Shirts – Long Sleeve – Male Specify Oversizes <u>ALL</u>	50	Regular: _____ to _____	\$ <u>64.50</u>	\$ <u>3225.00</u>
		50	Over Size: _____ to _____	\$ <u>64.50</u>	\$ <u>3225.00</u>
2.	Shirts – Long Sleeve – Female Specify Oversizes <u>ALL</u>	7	Regular: _____ to _____	\$ <u>64.50</u>	\$ <u>451.50</u>
		7	Over Size: _____ to _____	\$ <u>64.50</u>	\$ <u>451.50</u>
3.	Shirts – Short Sleeve – Male Specify Oversizes <u>ALL</u>	50	Regular: _____ to _____	\$ <u>58.50</u>	\$ <u>2925.00</u>
		50	Over Size: _____ to _____	\$ <u>58.50</u>	\$ <u>2925.00</u>
4.	Shirts – Short Sleeve – Female Specify Oversizes <u>ALL</u>	7	Regular: _____ to _____	\$ <u>58.50</u>	\$ <u>409.50</u>
		7	Over Size: _____ to _____	\$ <u>58.50</u>	\$ <u>409.50</u>
5.	Trousers Year-Round – Male Specify Oversizes <u>ALL</u>	50	Regular: _____ to _____	\$ <u>68.50</u>	\$ <u>3425.00</u>
		50	Over Size: _____ to _____	\$ <u>68.50</u>	\$ <u>3425.00</u>
6.	Trousers Year-Round – Female Specify Oversizes <u>ALL</u>	7	Regular: _____ to _____	\$ <u>68.50</u>	\$ <u>479.50</u>
		7	Over Size: _____ to _____	\$ <u>68.50</u>	\$ <u>479.50</u>
GROUP I – TOTAL PRICE: \$					<u>21831.00</u>

GROUP II - BLACK - FOR ENFORCEMENT OFFICERS

Item #	Description	Est. Qty.	Specify Sizes	Unit Price	Total Cost
1.	Trousers Winter – Male Wool Blend Specify Oversizes <u>ALL</u>	20	Regular: _____ to _____	\$ <u>76.50</u>	\$ <u>1530.00</u>
		20	Over Size: _____ to _____	\$ <u>76.50</u>	\$ <u>1530.00</u>
2.	Trousers Winter – Female Wool Blend Specify Oversizes <u>ALL</u>	4	Regular: _____ to _____	\$ <u>76.50</u>	\$ <u>306.00</u>
		4	Over Size: _____ to _____	\$ <u>76.50</u>	\$ <u>306.00</u>

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET WITH THE PROPOSAL.

BROOME COUNTY
DIVISION OF PURCHASING
PROPOSAL SHEET
(Cont'd)

GROUP II - BLACK - FOR ENFORCEMENT OFFICERS

Item #	Description	Est. Qty.	Specify Sizes	Unit Price	Total Cost
3.	Trousers Summer – Male Polyester Specify Oversizes <u>ALL</u>	20	Regular: _____ to _____	\$ <u>42.50</u>	\$ <u>850.00</u>
		20	Over Size: _____ to _____	\$ <u>42.50</u>	\$ <u>850.00</u>
4.	Trousers Summer – Female Polyester Specify Oversizes <u>ALL</u>	4	Regular: _____ to _____	\$ <u>42.50</u>	\$ <u>170.00</u>
		4	Over Size: _____ to _____	\$ <u>42.50</u>	\$ <u>170.00</u>
5.	Shirts – Long Sleeve – Male Specify Oversizes <u>ALL</u>	20	Regular: _____ to _____	\$ <u>67.50</u>	\$ <u>1350.00</u>
		20	Over Size: _____ to _____	\$ <u>67.50</u>	\$ <u>1350.00</u>
5.	Shirts – Long Sleeve – Female Specify Oversizes <u>ALL</u>	4	Regular: _____ to _____	\$ <u>67.50</u>	\$ <u>270.00</u>
		4	Over Size: _____ to _____	\$ <u>67.50</u>	\$ <u>270.00</u>
6.	Shirts – Short Sleeve – Male Specify Oversizes <u>ALL</u>	20	Regular: _____ to _____	\$ <u>74.50</u>	\$ <u>1490.00</u>
		20	Over Size: _____ to _____	\$ <u>74.50</u>	\$ <u>1490.00</u>
6.	Shirts – Short Sleeve – Female Specify Oversizes <u>ALL</u>	4	Regular: _____ to _____	\$ <u>74.50</u>	\$ <u>298.00</u>
		4	Over Size: _____ to _____	\$ <u>74.50</u>	\$ <u>298.00</u>
GROUP II – TOTAL PRICE: \$					<u>12528.00</u>

GRAND TOTAL PRICE: (GROUP I & GROUP II) \$ 34359.00

Thirty Four Thousand Three Hundred and
(Grand Total Price in Words)
Fifty Nine Dollars and 00
xx

GROUP III - BLACK - JACKET

Item #	Description	Est. Qty.	Specify Sizes	Unit Price
1.	Blauer Jacket – Black with Hi-Vis Liner (XS to 4XL)	10 Various Sizes	<u>All</u> to _____ _____ to _____ _____ to _____	\$ <u>299.50</u> \$ _____ \$ _____
2.	Blauer Jacket – Black with Fleece Liner (XS to 4XL)	20 Various Sizes	<u>All</u> to _____ _____ to _____ _____ to _____	\$ <u>259.50</u> \$ _____ \$ _____

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET WITH THE PROPOSAL.