



State of New York
County of Broome Government Offices

Division of Purchasing

Jason T. Garnar, County Executive · Robin Laabs, Director

Notice of Bid Award

July 8, 2019

Pueblo Hotel Supply
170 Greenhorn Drive
Pueblo, CO 81004

Whom It May Concern,

This shall advise you that on 6/27/2019, the Board of Acquisition and Contract approved the following:

Bid Title: Purchase and Installation of Combivent Oven
Bid #: 2019-050
CA #: 17-673
Term: One Time Purchase-Est. 30 days after P.O.
Amount: NTE \$29,744.83-Line #1 of Bid

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.**

If you have not submitted the proper insurance certificate, please send a copy to Thomas Dellapenna, Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009
IMPORTANT: Please include the bid title and bid number on the insurance certificate.

Very truly yours,

Robin Laabs
Director

Cc: Jeanne Bourque – Risk
Sam Arnold-WPRNC
Purchasing File

BAC REQUEST

TO: ROBERT G. BEHNKE, BROOME COUNTY ATTORNEY
FROM: CAROLYN SECOR, SENIOR BUYER
DATE: JUNE 18, 2019
SUBJECT: REQUEST FOR BAC APPROVAL DATE: **WEDNESDAY JUNE 26, 2019**
TIME: 11:00 A.M., LOCATION: COUNTY LEGISLATIVE CONFERENCE ROOM,
() Approved; () Disapproved () Held Over - Reason(s):

BID #: 2019-050 CA #: DEPT ID: 27030404
FUND: 2052
ACCT: 6002102
PROJECT: 2720044

DEPARTMENT: WILLOW POINT REHAB & NURSING CENTER
NAME: U. SAMUEL ARNOLD II C: STEPHANIE JERZAK
TITLE: DEPUTY ADMINISTRATOR FISCAL MANAGER

Requests BAC Approval For:

Contract Title: PURCHASE AND INSTALLATON OF COMBIVENT OVEN
Contract Term: ONE TIME PURCHASE – EST 30 DAYS AFTER PURCHASE ORDER
Renewal Clause: N/A

Contractor: PUEBLO HOTEL SUPPLY
Address: 170 GREENHORN DR. ATTN: ABBY PACHECO
PUEBLO, CO. 81004 719-404-4535

Amount: NTE: \$29,744.83 – LINE 1 OF BID

Justification: LOW BID ON ITEM

Recommended by Division of Purchasing: Yes ___ No (If no, see attached.)
Other:

Please see attached for further information and place on the agenda for the next BAC meeting.

REQUEST FOR BAC PHONE APPROVAL

Reason & Justification:	DATE:	SIGNATURE:
ROBERT G. BEHNKE, COUNTY ATTORNEY:		_____
COUNTY EXECUTIVE:		_____
DANIEL J. REYNOLDS, CHAIRMAN - LEGISLATURE: <i>DESIGNEES: (A) ROBERT J. O'DONNELL, CLERK - CO. LEGISLATURE</i>		_____
<i>(B) CAROL HALL, DEPUTY CLERK - COUNTY LEGISLATURE</i>		_____
COMMISSIONER OF PUBLIC WORKS:		_____

Comments:

c: CHAIR – BOARD OF ACQUISITION AND CONTRACT
COUNTY EXECUTIVE
COMMISSIONER - DEPARTMENT OF PUBLIC WORKS
CHAIRMAN - COUNTY LEGISLATURE

REQUEST FORM FOR BAC / PURCHASING APPROVAL
(Circle One)

PURCHASING

DEPARTMENT: Willow Point Rehabilitation & Nursing Center Date: June 14, 2019 JUN 18 AM 11:46

REQUEST FOR: Maintenance; Service; Lease; Professional; Purchase; State Contract

DESCRIPTION: Please award RFB 2019-050 to Pueblo Hotel Supply for the purchase and install of a combivent oven at Willow Point

EQUIPMENT MODEL/SERIAL #: Convotherm model No. C4 ET 20.20GB

GRANT/PROGRAM/PROJECT: _____ Req.: Yes / No
(Circle One)

VENDOR NAME/ADDRESS: Pueblo Hotel Supply 170 Greenhorn Dr.
Pueblo, CO 81004

VENDOR REP/PHONE: Abby Pacheco abby@gogradys.com

NEW CONTRACT TERM: One time purchase & install COST: NTE \$29,744.83

BUDGET LINE: DEPT ID 27030404 FUND 2052 ACCOUNT 6002102 PROJECT 2720044

TITLE OF BUDGET LINE (I.E. 6004012 IS OFFICE SUPPLIES): IMPROVEMENT/ALTERATIONS

_____ RENEWAL TERM (Attach a copy of the section of the contract indicating the renewal term.)

NEW TERM () 1st () 2nd () 3rd, (etc.) LOW QUOTE (Attach Vendors' Quotes)

_____ AMENDMENT (State Reason(s) Below) Attach insurance requirements to the original request
(Obtain from Risk & Insurance - prior to obtaining quotes)

REASONS FOR REQUEST, PURPOSE OF SERVICES OR COMMENTS: (Add summary memo, if needed)

Lowest quote for the combivent oven. - LINE 1

PREVIOUS CONTRACT TERM: _____ PREVIOUS VENDOR: _____

PREVIOUS COST: _____ PREVIOUS CA#: _____ PREVIOUS BID#: _____

PREVIOUS RESOLUTION NO.: _____ YEAR: _____ (ATTACH COPY OF RESOLUTION)

REQUESTED/RECOMMENDED BY DEPARTMENT HEAD:

SIGNATURE:  NAME/TITLE TYPED: U. Samuel Arnold II / Dep. Admin.
~~Ryan LaClair~~ / Administrator

DEPT. CONTACT: Stephanie Jerzak TITLE: Fiscal Manager TEL#: 4202

***IMPORTANT: ATTACH ALL SUPPORTING DOCUMENTS**

Revised: 12/31/09

BROOME COUNTY
DIVISION OF PURCHASING
COST PROPOSAL
FOR
PURCHASE OF KITCHEN EQUIPMENT
FOR THE BROOME COUNTY WILLOW POINT REHABILITATION & NURSING CENTER

PRICING FOR KITCHEN EQUIPMENT
(Shipped & Purchased Separately)

1. Price for Combivent Oven with Install and Shipping: \$ 29,744.⁸³
Twenty Nine Thousand Seven hundred forty four dollars + ⁸³ /cents
(Price per Combivent Oven in words.)
2. Price for Six Pantry Coolers with Shipping: \$ 16,370.⁹⁴
Sixteen Thousand Three hundred Seventy dollars + ⁹⁴ Cents
(Price for Six Pantry Coolers in words.)
3. Price per Planetary Mixer with Shipping: \$ 5,805.⁷⁹
Five thousand Eight hundred five dollars + ⁷⁹ cents
(Price per power cord in words)

PRICING FOR KITCHEN EQUIPMENT
(Shipped & Purchased Together)

1. The Grand Total Price for all Kitchen Equipment: \$ 51,921.⁵⁶
Fifty One Thousand Nine hundred Twenty One dollars + ⁵⁶ Cents
(Grand total price for Kitchen Equipment in words.)

THE AWARD IS BASED ON THE LOWEST COMBINATION OF PRICING

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET WITH THE PROPOSAL.

Kitchen Equipment WPRNC - 11