



State of New York
County of Broome Government Offices

Division of Purchasing

Jason T. Garnar, County Executive · Robin Laabs, Director

Notice of Bid Award

May 9, 2019

Vestal Asphalt
201 Stage Rd.
Vestal, NY 13850
Whom It May Concern,

This shall advise you that on 5/8/2019, the Board of Acquisition and Contract approved the following:

Bid Title: General Highway Requirements for Item SER-6 Sealing of Cracks in Asphalt
Bid #: 2019-046
CA #: 11-1596A
Term: 5/8/19-5/31/20
Amount: NTE: \$13.63 with Traffic Control, \$12.00 without Traffic Control

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.**

If you have not submitted the proper insurance certificate, please send a copy to Thomas Dellapenna, Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009
IMPORTANT: Please include the bid title and bid number on the insurance certificate.

Very truly yours,

Robin Laabs
Director

Cc: Jeanne Bourque – Risk
Brenda Gowe-Engineering
Leslie Boulton-DPW
Robin Laabs-Purchasing

Broome County
MEMORANDUM

BAC REQUEST

TO: ROBERT G. BEHNKE, BROOME COUNTY ATTORNEY
FROM: CAROLYN SECOR, SENIOR BUYER
DATE: APRIL 30, 2019
SUBJECT: REQUEST FOR BAC APPROVAL DATE: **WEDNESDAY MAY 08, 2019**
TIME: 11:00 A.M., LOCATION: COUNTY LEGISLATIVE CONFERENCE ROOM,
() Approved; () Disapproved () Held Over - Reason(s):

BID #: 2019-046

CA #: 11-1406

DEPT ID: VARIOUS
FUND: VARIOUS
ACCT: VARIOUS
PROJECT:

DEPARTMENT: DPW- ENGINEERING
NAME: LESLIE BOULTON
TITLE: COMMISSIONER

C: BRENDA GOWE
ENGINEER II

Requests BAC Approval For:

Contract Title: AWARD OF ADDITONAL ITEMS ON GENERAL HIGHWAY REQUIREMENTS BID FOR ITEM SER-6,
SEALING CRACKS IN ASPHALT
Contract Term: 05/08/2019 – 05/31/2020
Renewal Clause: N/A

Contractor: VESTAL ASPHALT
Address: 201 STAGE RD.
VESTAL, NY 13850

ATTN: JUSTIN GUILLES
607-785-3393

Amount: NTE: \$13.63 WITH TRAFFIC CONTROL, \$12.00 WITHOUT TRAFFIC CONTROL

Justification: LOW BID

Recommended by Division of Purchasing: Yes No (If no, see attached.)
Other:

Please see attached for further information and place on the agenda for the next BAC meeting.

REQUEST FOR BAC PHONE APPROVAL

Reason & Justification:

DATE:

SIGNATURE:

ROBERT G. BEHNKE, COUNTY ATTORNEY:

COUNTY EXECUTIVE:

DANIEL J. REYNOLDS, CHAIRMAN - LEGISLATURE:
DESIGNEES: (A) ROBERT J. O'DONNELL. CLERK - CO. LEGISLATURE

(B) CAROL HALL, DEPUTY CLERK - COUNTY LEGISLATURE

COMMISSIONER OF PUBLIC WORKS:

Comments:

c: CHAIR – BOARD OF ACQUISITION AND CONTRACT
COUNTY EXECUTIVE
COMMISSIONER - DEPARTMENT OF PUBLIC WORKS
CHAIRMAN - COUNTY LEGISLATURE

REQUEST FORM FOR BAC PURCHASING APPROVAL / CONTRACT RENEWAL
(Circle One)

DEPARTMENT: DPW-ED

Date: April 26, 2019

REQUEST FOR: Maintenance; Service; Lease; Professional; Purchase; State Contract
DESCRIPTION: Request to Award "General Highway Bid Additions" Item SER-6 Crack Sealing Cracks in Asphalt Concrete to Vestal Asphalt, Inc. for \$13.63 per Gallon w/ Work Zone Traffic Control and \$12.00 per Gallon without Work Zone Traffic Control.

EQUIPMENT MODEL/SERIAL #: _____

GRANT/PROGRAM/PROJECT: General Highway Bid 2017 Req.: Yes / No
(Circle One)

VENDOR NAME/ADDRESS: Vestal Asphalt, Inc. 201 Stage Road Vestal NY 13850

VENDOR REP/PHONE: Justin Guiles 607-785-3393

VENDOR E-MAIL: jjuliussen@vestalasphalt.com

NEW CONTRACT TERM: Through May 31, 2020 COST: \$13.63 per Gallon w/ WZTC, \$12.00 per Gallon w/o WZTC

BUDGET LINE: (16 DIGITS): DEPT ID: Varies FUND: Varies ACCOUNT: Varies PROJECT: Varies

TITLE OF BUDGET LINE (I.E. 4319 IS OFFICE SUPPLIES): Varies

____ RENEWAL TERM (Attach a copy of the section of the contract indicating the renewal term.)

NEW TERM () 1st () 2nd () 3rd, (etc.) LOW QUOTE (Attach Vendors' Quotes)

____ AMENDMENT (State Reason(s) Below) _____ Attach insurance requirements to the original request
(Obtain from Risk & Insurance - prior to obtaining quotes)

REASONS FOR REQUEST, PURPOSE OF SERVICES OR COMMENTS: (Add summary memo, if needed)
Request is to accept low bid prices from Vestal Asphalt, Inc for Service Contract SER-6
Cleaning and Sealing Cracks in Asphalt Concrete, through RFB 2019-046.

PREVIOUS CONTRACT TERM: N/A PREVIOUS VENDOR: N/A

PREVIOUS COST: N/A PREVIOUS CA#: N/A PREVIOUS BID#: N/A

PREVIOUS RESOLUTION NO.: N/A YEAR: N/A (ATTACH COPY OF RESOLUTION)

REQUESTED/RECOMMENDED BY DEPARTMENT HEAD:

SIGNATURE: Leslie Boulton NAME/TITLE TYPED: Leslie Boulton, P.E. - Commissioner of Public Works

DEPT. CONTACT: Brenda Gowe TITLE: Engineer II TEL#: 778-2470

***IMPORTANT: ATTACH ALL SUPPORTING DOCUMENTS**
(cc: Budget and Law for resolution requests only) Revised: 02/2019

BROOME COUNTY HIGHWAY DIVISION - GENERAL HIGHWAY REQUIREMENTS

PROPOSAL SHEET

ITEM SER-6 CLEANING AND SEALING CRACKS

Option A - Including WZTC Price per Gallon: \$ 13.63

Option B - Excluding WZTC Price per Gallon: \$ 12.00

ITEM SER-20 LOW-DENSITY CELLULAR CONCRETE

0-10 CY Price per CY: \$ No Bid

10+ CY Price per CY: \$ No Bid

ITEM SER-21 ASPHALT PLANT INSPECTION FOR QUALITY ASSURANCE

Regular Time Price per Hour: \$ No Bid

Overtime/Weekends Price per Hour: \$ No Bid