



State of New York
County of Broome Government Offices

Division of Purchasing

Jason T. Garnar, County Executive · Robin Laabs, Director

Notice of Bid Award

May 8, 2019

Stanton's Collision Carstar
753 Conklin Road
Binghamton, NY 13903

Whom It May Concern,

This shall advise you that on 5/8/2019, the Board of Acquisition and Contract approved the following:

Bid Title: Automotive Body Repairs for BC Fleet Vehicles Parts & Labor

Bid #: 2019-033

CA #:11-1202-2

Term: 05/01/19-04/30/20 Two (2) optional one-year renewels April 30,2022

Amount: Per Attached Rates

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.**

If you have not submitted the proper insurance certificate, please send a copy to Thomas Dellapenna, Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009
IMPORTANT: Please include the bid title and bid number on the insurance certificate.

Very truly yours,

Robin Laabs
Director

Cc: Jeanne Bourque – Risk
Harry Miller- DPW
Robin Laabs-Purchasing

BAC REQUEST

TO: ROBERT G. BEHNKE, BROOME COUNTY ATTORNEY
FROM: CAROLYN SECOR, SENIOR BUYER
DATE: APRIL 22, 2019
SUBJECT: REQUEST FOR BAC APPROVAL DATE: **WEDNESDAY MAY 08, 2019**
TIME: 11:00 A.M., LOCATION: COUNTY LEGISLATIVE CONFERENCE ROOM,
() Approved; () Disapproved () Held Over - Reason(s):

BID #: 2019-033 CA #: 11-1202-2 DEPT ID: VARIOUS
FUND:
ACCT:
PROJECT:

DEPARTMENT: DPW / FLEET
NAME: HARRY MILLER
TITLE: DEPUTY COMMISSIONER

Requests BAC Approval For:

Contract Title: AUTOMOTIVE BODY REPAIRS – PARTS & LABOR
Contract Term: 05/01/19 – 04/30/20
Renewal Clause: TWO (2) OPTIONAL ONE-YEAR RENEWALS APRIL 30, 2022

Contractor: STANTON’S COLLISION CARSTAR
Address: 753 CONKLIN RD.
BINGHAMTON, NY 13903

MARCEY MILLER (607) 729-9292

Amount: PER ATTACHED RATES

Justification: ATTACHED

Recommended by Division of Purchasing: Yes No (If no, see attached.)
Other:

Please see attached for further information and place on the agenda for the next BAC meeting.

REQUEST FOR BAC PHONE APPROVAL

Reason & Justification:	DATE:	SIGNATURE:
ROBERT G. BEHNKE, COUNTY ATTORNEY:	_____	_____
COUNTY EXECUTIVE:	_____	_____
DANIEL J. REYNOLDS, CHAIRMAN - LEGISLATURE: <i>DESIGNEES: (A) ROBERT J. O'DONNELL, CLERK - CO. LEGISLATURE</i>	_____	_____
<i>(B) CAROL HALL, DEPUTY CLERK - COUNTY LEGISLATURE</i>	_____	_____
COMMISSIONER OF PUBLIC WORKS:	_____	_____

Comments:

c: CHAIR – BOARD OF ACQUISITION AND CONTRACT
COUNTY EXECUTIVE
COMMISSIONER - DEPARTMENT OF PUBLIC WORKS
CHAIRMAN - COUNTY LEGISLATURE

REQUEST FORM FOR BAC / PURCHASING APPROVAL

(Circle One)

DEPARTMENT: Fleet

Date: 4/19/19

REQUEST FOR: Maintenance; Service; Lease; Professional; Purchase; State Contract

DESCRIPTION: Automotive body repairs – labor and parts for BC Fleet

EQUIPMENT MODEL/SERIAL #: _____

GRANT/PROGRAM/PROJECT: _____ EEO Req.: Yes / No
(Circle One)

VENDOR NAME/ADDRESS: Stanton's Collision Carstar
753 Conklin Rd Binghamton NY 13903

VENDOR REP/PHONE: Marcey Miller 607-729-9292

NEW CONTRACT TERM: 5/1/19 – 4/30/20 COST: _____

BUDGET LINE: DEPT ID: Various FUND: _____ ACCOUNT: _____ PROJECT: _____

TITLE OF BUDGET LINE (I.E. 6004012 IS OFFICE SUPPLIES): 6004130 Motor Equip Repairs/Maintenance

RENEWAL TERM (Attach a copy of the section of the contract indicating the renewal term.)

NEW TERM (x) 1st () 2nd () 3rd, (etc.) LOW QUOTE (Attach Vendors' Quotes)

AMENDMENT (State Reason(s) Below) Attach insurance requirements to the original request
(Obtain from Risk & Insurance – prior to obtaining quotes)

REASONS FOR REQUEST, PURPOSE OF SERVICES OR COMMENTS: (Add summary memo, if needed)

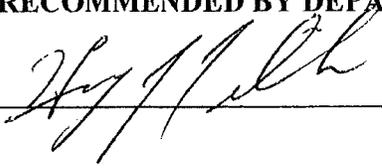
Repair of Fleet Vehicles collisions

PREVIOUS CONTRACT TERM: 5/1/18 – 4/30/19 PREVIOUS VENDOR: Same

PREVIOUS COST: _____ PREVIOUS CA#: 11-1202-2 PREVIOUS BID#: _____

PREVIOUS RESOLUTION NO.: _____ YEAR: _____ (ATTACH COPY OF RESOLUTION)

REQUESTED/RECOMMENDED BY DEPARTMENT HEAD:

SIGNATURE:  NAME/TITLE TYPED: Harry Miller

DEPT. CONTACT: Harry Miller TITLE: Deputy TEL#: 2151

*IMPORTANT: ATTACH ALL SUPPORTING DOCUMENTS

BROOME COUNTY
DIVISION OF PURCHASING
COST PROPOSAL
(Cont'd)

AUTOMOTIVE BODY REPAIRS – LABOR AND PARTS FOR THE BROOME COUNTY FLEET

The following prices are proposed for:

BODY

GENERAL MOTORS

CHRYSLER

FORD

ALL

Major and minor repairs will be done on an individual quotation as per insurance procedures. Also, all major and minor repairs, quotes, and/or estimates should be calculated according to current guidelines. All technicians working on vehicles should be:

ASE Certified and/or I Car Certified.

Minor body work includes, but is not limited to, small dents, rust removal, broken chrome, plastic parts, scratches, and painting.

Minor Repairs

Labor Hourly Rate

\$ 45

Parts % Off List

10 %

Major Repairs

Labor Hourly Rate

\$ 45

Parts % Off List

10 %

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET AND AN EXACT, CLEAR DUPLICATE.