

MAINTENANCE WORKER

DISTINGUISHING FEATURES OF THE CLASS: The work involves performing a variety of mechanical and other building maintenance, repair and construction related tasks. Although a working knowledge of one or more trades is necessary, a Maintenance Worker does not normally utilize the more skilled journey-level techniques for any considerable portion of their time. General instructions are received and work is performed under either direct or general supervision, depending upon the nature of the task as well as when the incumbent's capabilities are judged appropriate by the supervisor. Does related work as required.

TYPICAL WORK ACTIVITIES:

Performs semi-skilled work in areas such as masonry, carpentry, electrical and painting;
Assists in installing and repairing wiring systems, electric fixtures and associated equipment;
Repairs windows, doors, floors, walls and other parts of buildings;
Assists in installing and repairing general plumbing equipment such as sinks, toilets and baths;
Assists in cleaning and repairing boilers, pumps, heaters, pipelines, valves and traps;
Mixes plaster and concrete, and assists in laying brick, plastering walls and finishing concrete work;
Loads/unloads various materials and supplies, as well as records goods shipped and received;
Participates in general grounds maintenance activities, including snow removal, as directed;
Serves as general worker performing a variety of basic tasks;
Performs various preventive maintenance tasks on fixed property as well as the agency's equipment;
Operates trucks, automobiles, air compressors and other motorized equipment;
May keep simple records and reports of maintenance performed and materials used;
May occasionally perform housekeeping and cleaning tasks;
May monitor and record energy conservation equipment readings and note irregularities.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of modern buildings and grounds maintenance and repair practices;
Working knowledge of safety precautions and practices associated with maintenance work;
Working knowledge of the practices and techniques of one or more of the standard trades;

Ability to understand and follow instructions;
Mechanical aptitude;
Manual dexterity;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: One year of experience in either general building construction, maintenance or repair work in one or more of the standard trades such as carpentry, plumbing, electrical work, masonry or related field.

MINIMUM QUALIFICATIONS FOR BROOME COUNTY DEPARTMENTS: Graduation from high school, possession of an equivalency diploma or currently working towards completing the requirements for an equivalency diploma, and either:

- A) One year of experience in general building construction, maintenance or repair work in one or more of the standard trades such as carpentry, plumbing, electrical work, masonry or related field; OR
- B) Two years of experience in grounds maintenance work or general building cleaning; OR
- C) An equivalent combination of training and experience as defined by the limits of A) and B) above.

NOTE: The requirements for the equivalency diploma must be completed by the end of the probationary period.

SPECIAL REQUIREMENT: Possession of the appropriate level Motor Vehicle Operator's License during the probationary period.

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NON-COMPETITIVE