

GOLF COURSE SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: This is a seasonal position responsible for the supervision of laborers employed at the golf course and driving range. The work is performed under the general direction of the Director of Golf or the Superintendent of Golf. Direct supervision is exercised over the work of seasonal laborers. Does related work as required.

TYPICAL WORK ACTIVITIES:

Assigns, coordinates and evaluates the work of laborers at the golf course and driving range;
Trains laborers on the proper and safe use of equipment used in the maintenance of the golf course;
Maintains employee time records and writes daily activity reports;
Performs preventative maintenance and maintains records on equipment used in the operation of the golf course;
Inspects golf course and assists in preparation of top soil mixture, composts for top dressing, watering the greens and similar manual tasks;
Inventories and requisitions supplies needed in the maintenance and operation of the golf course;
Instructs golfers and caddies regarding course rules and proper golf etiquette.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Knowledge of methods, materials, tools and equipment used in the maintenance of a golf course;
Knowledge of the procedures and safety precautions involved in equipment operation;
Knowledge of golf techniques, rules and etiquette;
Working knowledge of equipment maintenance;
Working knowledge of agronomy and turf grass management;
Ability to plan and supervise the work of others;
Ability to handle multiple projects simultaneously;
Ability to perform routine maintenance tasks;
Ability to communicate effectively both orally and in writing;
Ability to get along well with others;
Ability to perform physical strenuous work;
Initiative;
Dependability.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma and two years experience in golf course maintenance.

R1013 4/28/11