

## **ASSISTANT SANITARY LANDFILL SUPERVISOR**

**DISTINGUISHING FEATURES OF THE CLASS:** This is a supervisory and skilled work position involving the responsibility for safe and efficient performance of the daily operations of the Landfill. General instructions are received from the Sanitary Landfill Supervisor regarding assignment of tasks with considerable leeway given for planning the details of each assignment. More specific instructions are received for special projects regarding work to be performed, methods to be used and the work may be reviewed while in progress and upon completion. The work also involves responsibility for the skilled operation of specialized motor equipment assigned to the County Landfill. Supervision may be exercised over the work of the landfill operations staff. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Assists the Sanitary Landfill Supervisor with the operation and maintenance of the Broome County Landfill and assumes supervisory duties in his/her absence;

Plans and schedules the utilization of workers, materials and equipment;

Assists the Supervisor with the preparation of and maintains records of work performed and materials and labor used;

Operates a landfill compactor, bulldozer, rubber-tired scraper, and similar motor equipment used at a landfill facility;

Transports leachate in a tank truck;

Operates a snow plow when necessary;

Performs related manual labor when required;

May respond to questions, complaints, etc. from individuals using the landfill.

Ensures that safety precautions for both employees and the public are exercised and adhered to.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of modern solid waste disposal principles and techniques;

Thorough knowledge of the operation of various heavy motor equipment such as landfill compactors, front-end loaders, bulldozers, graders, tractor trailers, excavators, tub grinders, shredders and compost turners;

Good knowledge of the County landfill operation;

Good knowledge of the safety precautions required and hazards involved in the operation of heavy motor equipment;

Working knowledge of billing and recording procedures;

Skill in operating heavy motor equipment;  
Ability to read and understand blueprints and plans related to construction of facilities required for landfill operation;  
Ability to plan, organize, supervise and evaluate the work of subordinate staff;  
Initiative;  
Dependability;  
Good judgment;  
Physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

A) Graduation from high school or possession of an equivalency diploma and five (5) years of experience in solid waste management or construction including the operation of heavy equipment in excavation and grading work.

**SPECIAL REQUIREMENTS:**

- 1) Completion of a course of instruction in solid waste management procedures within 1 year of appointment as required by State regulation 6NYCRR, Part 360.
- 2) Possession of the appropriate level Commercial Driver's license.