

PERSONNEL COMMITTEE MEETING MINUTES
December 12, 2017

The Personnel Committee of the Broome County Legislature met on Tuesday, December 12, 2017 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building, Binghamton, New York.

Members Present: J. Shaw (Chair), C. O'Brien, K. Wildoner, M. Kaminsky

Members Absent: G. Baldwin

Others Present: R. Weslar, A. Martin, R. O'Donnell, Legislature; J. Garnar, K. McManus, H. McCrory, C. Wagner, County Exec's Office; J. Knebel, S. Kane, OMB; C. Marion, Arena; S. Cornwell, J. Worhach, DA; N. Williams-Frank, K. White, DSS; R. Kaufman, Health; R. Behnke, Law; K. Saunders, Mental Health; S. Liu, OET; L. Schuhle, T. Eaton, OFA; M. Gowers, Parks; T. Behan, Personnel; K. Drumm, M. Sullivan, SUNY Broome; T. Marshall, S. Marshall; Harris Beach

The Personnel Committee meeting was called to order by the Chairman at 4:00 PM. Mrs. Kaminsky made a motion to move the agenda, seconded by Mr. Wildoner.

The Committee took the following action with regard to the matters before it:

A RESOLUTION AUTHORIZING RENEWAL OF THE PROSECUTORS PROGRAM GRANT FOR THE OFFICE OF THE DISTRICT ATTORNEY, ADOPTING A PROGRAM BUDGET AND AUTHORIZING A SALARY ABOVE THE MINIMUM FOR ASSISTANT DISTRICT ATTORNEY TIMOTHY THANE FOR 2018

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#4 RESOLUTION AUTHORIZING RENEWAL OF THE COMPUTER PROGRAMMER ANALYST SUPPORT PROGRAM GRANT FOR DIVISION OF INFORMATION TECHNOLOGY AND ADOPTING A PROGRAM BUDGET FOR 2018

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#15 RESOLUTION AUTHORIZING RENEWAL OF THE TRAFFIC DIVERSION PROGRAM GRANT FOR THE OFFICE OF THE DISTRICT ATTORNEY AND ADOPTING A PROGRAM BUDGET FOR 2018

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#16 RESOLUTION AUTHORIZING RENEWAL OF THE DISTRICT ATTORNEY SCHOOL RESOURCE OFFICERS PROGRAM GRANT FOR THE OFFICE OF THE DISTRICT ATTORNEY, ADOPTING A PROGRAM BUDGET AND RENEWING AGREEMENTS WITH VARIOUS SCHOOL DISTRICTS TO PARTICIPATE IN SAID PROGRAM FOR 2018

Mr. Cornwell stated that there is one school district, Windsor, that currently utilizes this program and that he is working with two additional school districts.

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#18 RESOLUTION AUTHORIZING ACCEPTANCE OF THE HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS PROGRAM GRANT FOR THE OFFICE OF EMERGENCY SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2017-2018

It was noted that the term within the Resolution should be October 1, 2017 through September 30, 2018 and the Resolution has been corrected.

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#32 RESOLUTION AUTHORIZING RENEWAL OF LAND BANK PROGRAM GRANT FOR THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT, ADOPTING A PROGRAM BUDGET AND RENEWING AGREEMENT WITH THE BROOME COUNTY LAND BANK TO ADMINISTER SAID PROGRAM FOR 2018

Mr. Martin updated the Committee on several Land Bank projects that have been completed and some that will be forthcoming in 2018.

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#36 RESOLUTION AUTHORIZING RENEWAL OF THE DISABILITY RESOURCE COORDINATOR PROGRAM GRANT FOR THE OFFICE OF EMPLOYMENT AND TRAINING, AND ADOPTING A PROGRAM BUDGET FOR 2018

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#37 RESOLUTION CONFIRMING THE APPOINTMENT OF NANCY J. WILLIAMS-FRANK AS BROOME COUNTY COMMISSIONER OF SOCIAL SERVICES AND COMMISSIONER OF COMMUNITY MENTAL HEALTH SERVICES

Ms. Williams-Frank introduced herself, spoke on her background, and her vision for the departments.

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#38 RESOLUTION AUTHORIZING REVISION OF COMMUNITY SERVICES FOR THE ELDERLY (CSE) GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET FOR 2017-2018

It was noted that part of Exhibit "A" was originally left out of the Resolution and that it will be amended in the Health & Human Services Committee to include the full Exhibit.

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#39 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-B SUPPORTIVE SERVICES PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#40 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-C-1 CONGREGATE MEALS PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#41 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-C-2 HOME DELIVERED MEALS PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#50 RESOLUTION AUTHORIZING RENEWAL OF THE INMATE STD TESTING/JAIL PROGRAM GRANT FOR DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2018

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#62 RESOLUTION AUTHORIZING ACCEPTANCE OF THE ADULT SPOA PROGRAM
GRANT FOR THE DEPARTMENT OF MENTAL HEALTH AND ADOPTING A PROGRAM
BUDGET FOR 2018

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#73 RESOLUTION AUTHORIZING THE HIRING OF JACK D. COLLINS AS CHIEF
INVESTIGATOR ABOVE THE MINIMUM SALARY

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

Following the Resolutions, Personnel Officer Tom Behan and Legislator Jason Shaw updated the committee on County employment matters (handouts attached).

There being no further business to come before the Committee at this time, a motion to adjourn was made by Mr. Wildoner, seconded by Mrs. O'Brien. The meeting adjourned at 4:34 PM.

	A	B	C	D	E	F	G	H	I	J	K
1	Dept Stats	New Hires	Terminates	Promotions	Demotions	Rehires	Current Employees as of 11/30/17	Males as of 11/30/17	Females as of 11/30/17	Temps as of 11/30/17	PT as of 11/30/17
2	Nov-17	29	35	24	3	6	2093	962	1131	364	504
3	Oct-17	32	41	9	5	10	2103	970	1133	331	509
4											
5	By Department:										
6	November										
7	Arena	0	0	0	0	0	60	24	36	53	51
8	Audit	0	0	0	0	0	8	5	3	0	2
9	Aviation	0	0	0	0	0	22	19	3	3	4
10	Central Foods	0	0	0	0	0	1	0	1	0	0
11	Coroners	1	0	0	0	0	4	1	3	0	4
12	County Clerk	1	0	0	0	0	32	3	29	1	7
13	Co Executive	0	1	0	0	0	8	2	6	2	2
14	Co Legislature	0	0	0	0	0	20	17	3	0	15
15	District Attorney	0	0	0	0	0	45	23	22	0	4
16	DSS	2	2	8	0	4	345	64	281	5	9
17	Elections	0	10	0	0	0	47	25	22	38	40
18	Emergency Svcs	2	1	1	0	0	74	52	22	22	21
19	Enjoie Golf	0	5	0	0	0	24	24	0	21	0
20	Fleet Mngnt	0	0	0	0	0	3	3	0	0	0
21	Forum	0	0	0	0	0	1	1	0	0	0
22	Highway	0	0	1	0	0	56	53	3	0	0
23	IT	2	0	0	0	0	33	24	9	1	2
24	Law	2	0	1	0	0	21	11	10	0	0
25	Library	0	0	0	0	0	22	7	15	0	8
26	Mental Health	0	0	0	0	0	5	0	5	0	1
27	OET	0	0	0	0	0	12	3	9	0	1
28	OFA	0	0	2	0	0	86	11	75	33	54
29	OMB	0	0	0	0	0	14	3	11	0	0
30	Parks	0	0	2	0	0	21	18	3	3	1

BC EMPLOYEES

◆ Total ■ County ▲ Grant



