

Intro No. 39  
Date 6/15/23  
Reviewed by  
Co. Attorney [Signature]  
Date 5-24-2023

**RESOLUTION**  
**BROOME COUNTY LEGISLATURE**  
BINGHAMTON, NEW YORK

Permanent No. 2023-268  
Date Adopted 6/15/2023  
Effective Date 6/20/2023

**Sponsored by:** Health & Human Services, Personnel and Finance Committees

**Seconded by:** Hon. Matthew J. Pasquale

**RESOLUTION AUTHORIZING RENEWAL OF THE PUBLIC HEALTH EMERGENCY PREPAREDNESS PROGRAM GRANT FOR THE HEALTH DEPARTMENT AND ADOPTING A PROGRAM BUDGET FOR 2023-2024**

WHEREAS, this County Legislature, by Resolution 271 of 2022, authorized and approved renewal of the Public Health Emergency Preparedness Program grant for the Health Department and adopted a program budget in the amount of \$1,117,093 for the period July 1, 2022 through June 30, 2023, and

WHEREAS, said program grant funds the Health Department's mandated preparedness activities surrounding communicable disease outbreaks, biological, radiological, terrorism, and other natural and manmade disasters, and

WHEREAS, it is desired to renew said program grant in the amount of \$1,116,822 for the period July 1, 2023 through June 30, 2024, now, therefore, be it

RESOLVED, that this County Legislature hereby authorizes and approves acceptance of \$1,116,822 from Health Research, Inc., 150 Broadway, Suite 516, Menands, NY 12204, for the Health Department's Public Health Emergency Preparedness Program grant for the period July 1, 2023 through June 30, 2024, and be it

FURTHER RESOLVED, that this County Legislature hereby approves and adopts the program budget annexed hereto as Exhibit "A" in the total amount of \$1,116,822, and be it

FURTHER RESOLVED, the Department of Health is authorized to accept and allocate additional Public Health Emergency Preparedness Program funds for the period July 1, 2023 through June 30, 2024, provided there is no increase in employee head count, the County's financial contribution is not increased and the salary rate is not changed, and be it

FURTHER RESOLVED, that the County Executive or his authorized representative is hereby empowered to execute any such agreements, documents, or papers, approved as to form by the Department of Law, as may be necessary to implement the intent and purpose of this Resolution, and be it

FURTHER RESOLVED, that the County Executive or his duly authorized representative is hereby empowered (with the approval of the grantor agency) to reduce the time period of the grant provided there is no change in the grant budget or extend the terms of the grant agreement for the purpose of expending any unexpended grant funds, and be it

FURTHER RESOLVED, that the County Executive or his duly authorized representative (including the Director of Management and Budget and/or Comptroller) is hereby authorized to make any transfers of funds required within this grant budget provided that employee head count is not increased, the County's contribution is not increased, and the salary rate or salary total for a position is not changed.

COUNTY OF BROOME )  
STATE OF NEW YORK )

I, the undersigned, Second Deputy Clerk of the Legislature of the County of Broome, DO HEREBY CERTIFY that the above is an original resolution of such Legislature duly adopted on the 15<sup>th</sup> day of June, 2023, by a majority of the members elected to the Legislature of said County at a regular meeting of said Legislature.

I FURTHER CERTIFY that at the time said resolution was adopted said Legislature was comprised of fifteen members.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Legislature this 16<sup>th</sup> day of June, 2023.

Date sent to County Executive: June 16, 2023

Approved [Signature]  
County Executive

[Signature]  
Second Deputy Clerk, County Legislature  
County of Broome

Date 6/20, 2023

**Broome County Health Department**

GRANT NAME: PHEP - Public Health Emergency Preparedness  
 GRANT TERM: 7/1/23-6/30/24

Department ID 25010004  
 Fund Code 1011  
 Project Code 2510706

		Current 22/23 Budget	Proposed 23/24 Budget
<b>Appropriations</b>			
<b>Personal Services</b>			
6001001	SALARIES-PART-TIME	52,303.00	53,386.00
	<b>Total Personal Services</b>	<u>52,303.00</u>	<u>53,386.00</u>
<b>Contractual Expenditures</b>			
6004012	OFFICE SUPPLIES	25.00	290.00
6004048	MISC OPERATIONAL SUPPLIES	5,093.00	3,537.00
6004100	POSTAGE AND FREIGHT	50.00	50.00
6004147	OTHER PROGRAM EXPENSE	2,500.00	-
6004148	RESERVE FOR PROGRAMS	1,000,000.00	1,000,000.00
6004162	EDUCATION AND TRAINING	100.00	100.00
6004169	DAY TRIP MEAL REIMBURSEMENT	100.00	100.00
6004195	HARDWARE RENTAL	4,359.00	4,359.00
6004505	CONTRACTED DATA PROCESSING SERV	740.00	740.00
	<b>Total Contractual Expenditures</b>	<u>1,012,967.00</u>	<u>1,009,176.00</u>
<b>Chargeback Expenditures</b>			
6004606	TELEPHONE BILLING ACCOUNT	7,200.00	7,200.00
6004609	DATA PROCESSING CHARGEBACKS	10,200.00	9,935.00
6004610	PERSONAL SERVICES CHARGEBACKS	3,126.00	4,692.00
6004615	GASOLINE CHARGEBACK	50.00	50.00
6004616	FLEET SERVICE CHARGEBACK	50.00	50.00
6004617	DUPLICATING/PRINTING CHARGEBACK	100.00	100.00
6004618	OFFICE SUPPLIES CHARGEBACK	50.00	50.00
	<b>Total Chargeback Expenditures</b>	<u>20,776.00</u>	<u>22,077.00</u>
<b>Fringe Benefits</b>			
6008001	STATE RETIREMENT	10,729.00	11,270.00
6008002	SOCIAL SECURITY	4,001.00	4,084.00
6008004	WORKERS COMPENSATION	654.00	667.00
6008006	LIFE INSURANCE	11.00	11.00
6008007	HEALTH INSURANCE	15,381.00	16,151.00
	<b>Total Fringe Benefits</b>	<u>30,776.00</u>	<u>32,183.00</u>
	<b>Total Expenditures</b>	1,116,822.00	1,116,822.00
<b>Revenue</b>			
5000912	HEALTH DEPT - FEDERAL	1,116,822.00	1,116,822.00
	<b>Total Revenue</b>	<u>1,116,822.00</u>	<u>1,116,822.00</u>

# BROOME COUNTY HEALTH DEPARTMENT

PROGRAM: Public Health Emergency Preparedness

7/1/23 - 6/30/24

## SUMMARY OF PERSONAL SERVICE POSITIONS

### Full-Time Positions

Title of Position / FTE	FTE	Grade/Unit	Actual	Currently Authorized	Requested	Recommended
			7/1/22-6/30/23	7/1/22-6/30/23	7/1/23-6/30/24	7/1/23-6/30/24
			0	0	0	0
<b>Total Full-Time Positions:</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Part-Time Positions

Title of Position / FTE	FTE	Grade/Unit	Actual	Currently Authorized	Requested	Recommended
			7/1/22-6/30/23	7/1/22-6/30/23	7/1/23-6/30/24	7/1/23-6/30/24
Public Health Program Coordinator	0.75	20/BAPA	1	1	1	1
<b>Total Part-Time Positions:</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>