**Broome County Opioid Settlement Funds – Requests for Proposals**

**Proposal description:**

The New York State Attorney General filed an extensive lawsuit against large pharmaceutical manufacturers in March of 2019 which resulted in a settlement being awarded to New York State to address drug misuse, substance use disorders, both fatal and non-fatal overdoses and recreational substance use. The goal of this funding is to be used for, but not limited to, treatment, recovery, harm reduction, prevention, and education efforts. Proposals are encouraged to look at population needs across the life span, prioritize underserved populations and offer a prominent mental health component. Broome County was among one of the counties severely affected by the opioid epidemic and has received funding for interventions as detailed in the attached **“Schedule C Approved Uses”** document. Organizations can only apply for one award up to $150,000 but can address multiple approved uses and projects within in their proposal. Awards will be limited to 1 per organization. If selected, the 1-year project period would start on 7/1/2023 and go through 6/30/2024.

**Example Funding Recommendations:**

See Schedule C Approved Uses document for a detailed list of approved uses.

**Required Information:**

Applicants will be required to submit and supply the information detailed below to be considered for this proposal. Eligible applicants include community-based organizations, non-for-profit agencies, municipalities and privately owned businesses. The work for the award must be completed in Broome County. Below is the information to be included in the application:

1. Name and overview of your organization
2. Past experiences working on substance use -related initiatives
3. Organization point of contact (name, address, phone number, and email)
4. The approved use(s) from the “*Schedule C Approved Uses”* document that are being targeted
5. Description of proposed project
   1. Population of interest
   2. What is the opioid-related need being addressed in the community?
   3. Service or intervention being provided to population of interest
   4. Mental health component
   5. Projected implementation process and timeline
   6. Describe program staff and qualifications of those working on project
   7. Provide a budget and justification that reflects specific line items such as salary, materials, supplies, advertising, etc.
   8. Describe how the program will be evaluated and provide outcome measures
   9. Provide a sustainability plan explaining how the efforts will be sustained after funding has ceased
6. Funding amount request (up to $150,000)
7. Provide Insurance Specifications as requested by Broome County Purchasing Department
8. Any additional relevant information that wasn’t addressed in questions above

**Evaluation Criteria:**

1. A panel of at least 5 reviewers will score the proposal based on the rubric below
2. Broome County chooses to right re-release the RFP if it is determined that proposals are insufficient.
3. Any questions regarding the proposal process please contact [BCHealth@BroomeCountyNy.Gov](mailto:BCHealth@BroomeCountyNy.Gov)

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| --- | --- | --- | --- | --- |
|  | 3 | 2 | 1 | Total |
| Project Description – 30% | Types of services, activities, opportunities,  (including a mental health component) clearly stated | Types of services, activities and opportunities, (including a mental health component) somewhat explained | Little or no description of types of services, activities, and opportunities, (including a mental health component) |  |
| Project Goals Execution – 20% | Goals for the project are thoroughly explained | Goals are stated and some explanation is given | Projects goals & purpose are unclear and not explained well |  |
| Amount of Funding/Budget – 20% | Budget is complete and justifies all required information | Budget is complete but is not cost effective and /or related to actives or outcomes | Budget lacks required information or includes unallowable expenditures |  |
| Need or Priority Addressing & Population – 10% | Need or priority population clearly identified including how population is addressed | Need or priority population somewhat addressed | Need or priority population not addressed or unclear |  |
| Evaluation – 10% | Clearly explains how the project will be evaluated | Project evaluation is somewhat explained | Project evaluation is not addressed |  |
| Programmatic sustainability – 10% | Sustainability plan is sufficiently explained | Sustainability plan is somewhat explained | Sustainability plan is absent or not addressed clearly |  |
| Overall Score: | | | |  |

**Timeline and Submission:**

1. RFP release date: 03/01/2023
2. RFP deadline: 04/12/2023
3. Award period – 07/01/2023 – 6/30/2024
4. Questions should be submitted to: [BCHealth@BroomeCountyNy.Gov](mailto:BCHealth@BroomeCountyNy.Gov)
5. Final RFP submission should be emailed to: [BCHealth@BroomeCountyNy.Gov](mailto:BCHealth@BroomeCountyNy.Gov)