



# State of New York County of Broome Government Offices

Office of the Broome County Executive  
Jason T. Garnar, County Executive

June 17, 2020

Mr. Kevin M. McManus  
Deputy County Executive  
Chairman - BAC

Mr. Daniel J. Reynolds  
County Legislature Chairman

Ms. Leslie Boulton  
DPW Commissioner Chairwoman

Ms. Robin L. Laabs  
Purchasing

Mr. Jerome Knebel  
Director – Office of Management & Budget

A meeting of the Broome County Board of Acquisition and Contract has been scheduled for Wednesday, June 24, 2020, at 11:00 a.m., to be held via Zoom online format. The agenda for this meeting is set forth below.

1. The Board will review for approval the minutes of the meeting held on June 10, 2020, as prepared and presented.

The Board accepted the following Walk Around Approvals:

1a. Clear Ballot Group Inc; ballot counting & auditing; C. Dutko, K. Davis, Elections; 6/1/20-5/31/25; NTE \$88,000.00; CA 61-135; 0700001-1010-500992

1b. Rogers Service Group; transportation of voting machines; C. Dutko, K. Davis, Elections; 6/8/20-6/30/20; NTE \$131.00 per hour; CA 61-104-1; 0700001-1010-6004138

1c. Phoenix Graphics, Inc.; absentee ballot application mailing; C. Dutko, K. Davis, Elections; 5/10/20-6/23/20; NTE \$180,000.00; CA 61-115A; 0700001-1010-6004100/6004011

1d. Servpro of Broome, Tompkins & Tioga; cleaning & disinfecting of Covid 19 positive areas; R. LeClair, WPNH; 5/21/20-8/31/20; NTE \$50,000.00; CA 17-686A; 27030404-2050-6004117

2. **VENDOR: Scott Gerhart**  
**DESCRIPTION: Lease of T hangar #9**  
**REQUESTED BY: M. Heefner, Aviation**  
**TERM: One year from signing & annually thereafter**  
**COST: Revenue of \$225.00 per month**  
**CA 1-306-81A**  
**BUDGET LINE: 28010005-2010-5000146**

3. **VENDOR:** Daktronics, Inc.  
**DESCRIPTION:** Amend current agreement to remove final payment, replace control system, begin new service agreement with annual testing – single source  
**REQUESTED BY:** C. Marion, Arena  
**TERM:** 8/1/20-7/31/23  
**COST:** NTE \$138,210.00  
**CA: 8-691A**  
**BUDGET LINE: 390100008-3110-6004117**
  
4. **VENDOR:** Ironshore Insurance Services, LLC  
**DESCRIPTION:** Lead hazard insurance  
**REQUESTED BY:** R. Kaufman, J. Phelps, Health  
**TERM:** 7/1/20-6/30/21  
**COST:** NTE \$12,731.71  
**CA 10-1091**  
**BUDGET LINE: 25010004-1011-6004201**
  
5. **VENDOR:** A & R Painting  
**DESCRIPTION:** Amend agreement to extend for 12 months for painting at various County buildings due to Covid 19 - Bid #2016-056  
**REQUESTED BY:** H. Miller, DPW  
**TERM:** 8/1/20-7/31/21  
**COST:** Per attached rates  
**CA 11-2040**  
**BUDGET LINE: various**
  
6. **VENDOR:** The Drain Brain of NYPA  
**DESCRIPTION:** Amend agreement to extend for 12 months for drain & sewer cleaning services at various County buildings due to Covid 19 - Bid #2016-074  
**REQUESTED BY:** H. Miller, DPW  
**TERM:** 9/1/20-8/31/21  
**COST:** Per attached rates  
**CA 11-2084A**  
**BUDGET LINE: various**
  
7. **VENDOR:** IRR Supply Centers, Inc.  
**DESCRIPTION:** Amendment agreement to extend for 12 months for purchase of plumbing supplies due to Covid 19 - Bid #2017-048  
**REQUESTED BY:** H. Miller, DPW  
**TERM:** 7/1/20-6/30/21  
**COST:** Per attached rates  
**CA 11-2386**  
**BUDGET LINE: Various**

8.     **VENDOR:** Penn Vet Working Dog Center  
**DESCRIPTION:** Purchase of dual purpose law enforcement K9 handler training - single source  
**REQUESTED BY:** D. Harder, R. Holdrege, Sheriff  
**TERM:** one time  
**COST:** NTE \$9,999.00  
**CA 12-726**  
**BUDGET LINE: 94000099-6170-4660057**
  
9.     **VENDOR:** Cummins Sales & Service  
**DESCRIPTION:** Amendment to increase cost for purchase of OEM parts & labor - single source  
**REQUESTED BY:** G. Kilmer, B. Keefer, Transit  
**TERM:** 1/1/20-12/31/20  
**COST:** Increase of \$90,000.00, total amended contract amount NTE \$165,000.00  
**CA 14-389**  
**BUDGET LINE: 31010105-2040-6004040/4130**
  
10.    **VENDOR:** Van Bortel Ford, Inc.  
**DESCRIPTION:** Purchase of three (3) model year 2021 Ford Transit Connect XL wagons  
NYS Contract #PC23166, MiniBid #4898  
**REQUESTED BY:** G. Kilmer, B. Keefer, Transit  
**TERM:** One time purchase  
**COST:** NTE \$77,134.46  
**CA 14-546**  
**BUDGET LINE: 31010105-2042-6002300**
  
11.    **VENDOR:** Papermart, WB Mason  
**DESCRIPTION:** Amendment to extend term for purchase of copier, fine & other papers due to Covid 19 - Bid #2019-116  
**REQUESTED BY:** J. Dutcher, Information Technology  
**TERM:** 7/1/20-12/31/20  
**COST:** Per attached pricing  
**CA 1236-228**  
**BUDGET LINE: 10020001-1010-6004162**

NEXT MEETING: July 8, 2020

  
Ann Marie Suer, Secretary  
Board of Acquisition and Contract

cc A. McLaughlin  
T. Dellapenna  
R. O'Donnell  
H. Miller  
J. Dutcher