

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT  
October 28, 2020

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A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, October 28, 2020, at 11:00 a.m., via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; P. Dewing, B. Norris, Security; K. Andrews, J. Dutcher, Information Technology; R. Serowik, Emergency Services; H. Miller, DPW; J. Bartram, Library; S. Arnold, WPRNC; C. Dziejczak, County Clerk; G. Kilmer, Transit; M. Tanzini, Legislature

1. The Board reviewed and approved the minutes of the meeting held on October 14, 2020, as prepared and presented.

The Board accepted the following Walk Around Approvals:

1a. WS Acquisition, LLC; GSA Contract # GS-03F-084CA Purchase of portable tent with HVAC; M. Ponticiello, Emergency Services; One-time purchase; NTE \$65,523.32; CA 20-Misc.; 20010003.1010.6004599; **BAC ACTION: Approved, Purchasing Dept. to process**

1b. Floyd's Rent-All; Tent rental for COVID testing; M. Ponticiello, Emergency Services; 10/13/2020-12/31/2020; NTE \$10,000.00; CA 20-64; 20010003.1010.6004570; **BAC ACTION: Approved, Law Dept. to process**

1c. Amstar of Western New York; Change Order #2 to extend term 21 days, L. Boulton, Engineering; NTP-11/9/2020; No change in cost; CA 11-2537; 29010105.5202.6002205 **BAC ACTION: Approved, Law Dept. to process**

2. **VENDOR:** Simplifile, LLC  
**DESCRIPTION:** Electronic recording of deeds and mortgages  
**REQUESTED BY:** J. Mihalko, County Clerk  
**TERM:** 7/1/2020-6/30/2024  
**COST:** No cost to county  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 3-188**  
**BUDGET LINE:** N/A

3.     **VENDOR:** Various  
      **DESCRIPTION:** EMS Instructor Listing  
      **REQUESTED BY:** M. Ponticiello, Emergency Services  
      **TERM:** 10/1/2020-12/31/2020  
      **COST:** Per attached rates  
      **BAC ACTION:** **Approved, Law Dept. to process**  
      **CA 10-220**  
      **BUDGET LINE:** **20010003.1010.63004570**
  
4.     **VENDOR:** W.W. Grainger  
      **DESCRIPTION:** NYS Contract #PC67235 - Purchase of Genie Runabout GR-20  
      **REQUESTED BY:** H. Miller, DPW  
      **TERM:** One-time purchase  
      **COST:** NTE \$20,000.00  
      **BAC ACTION:** **Approved, Purchasing Dept. to process**  
      **CA 11-Misc.**  
      **BUDGET LINE:** **15020101.5202.6002102**
  
5.     **VENDOR:** Sentry Alarms  
      **DESCRIPTION:** Bid #2017-068 - Extend contract term 12 months with no rate increase due to COVID-19  
      **REQUESTED BY:** P. Dewing, Security  
      **TERM:** 10/1/2020-9/30/2021  
      **COST:** Per attached rates  
      **BAC ACTION:** **Approved, Law Dept. to process**  
      **CA 11-1937**  
      **BUDGET LINE:** **Various**
  
6.     **VENDOR:** Our Bus, Inc.  
      **DESCRIPTION:** Lease of bus staging space at Greater Binghamton Transportation Center  
      **REQUESTED BY:** G. Kilmer, Transit  
      **TERM:** 11/1/2020-10/31/2023  
      **COST:** NTE \$11,538.00/year @ \$961.52/month with escalation yrs 2 & 3 per attached  
      **BAC ACTION:** **Approved, Law Dept. to process**  
      **CA 14-533**  
      **BUDGET LINE:** **31010305.2040.5000137**
  
7.     **VENDOR:** UHS Professional Home Care  
      **DESCRIPTION:** Respiratory equipment rental and as needed respiratory therapist  
      **REQUESTED BY:** R. LaClair, WPRNC  
      **TERM:** 1/1/2020-12/31/2020  
      **COST:** NTE \$14,999.00  
      **BAC ACTION:** **Approved, Law Dept. to process**  
      **CA 17-641**

**BUDGET LINE: 27060104.2050.6004191**

8. **VENDOR:** Ultraviolet Devices, Inc.  
**DESCRIPTION:** Premier Contract #PP-MM-497 - Purchase of UV Radiation disinfecting system w/ 4 year service agreement  
**REQUESTED BY:** R. LaCLair, WPRNC  
**TERM:** 48 months from date of purchase  
**COST:** NTE \$130,760.00  
**BAC ACTION:** **Approved, Law Dept. to process CA 17-695**  
**BUDGET LINE: 27010104.2050.6002600**
  
9. **VENDOR:** Lourdes Hospital  
**DESCRIPTION:** Use of space to perform autopsies  
**REQUESTED BY:** R. Behnke, Law Dept.  
**TERM:** 1/1/2021-12/31/2021  
**COST:** NTE \$400.00/autopsy  
**BAC ACTION:** **Approved, Law Dept. to process CA 477a**  
**BUDGET LINE: 03000001.1010.6004406**
  
10. **VENDOR:** United Health Services Hospitals  
**DESCRIPTION:** Use of space to perform autopsies  
**REQUESTED BY:** R. Behnke, Law Dept.  
**TERM:** 1/1/2021-12/31/2021  
**COST:** NTE \$400.00/autopsy  
**BAC ACTION:** **Approved, Law Dept. to process CA 477b**  
**BUDGET LINE: 03000001.1010.6004406**
  
11. **VENDOR:** CenturyLink Communications, LLC d/b/a Lumen Technologies Group / Level 3 Communications  
**DESCRIPTION:** NYS Contract #PS68700 - 700 MBPS internet speed at BCOB  
**REQUESTED BY:** K. Andrews, Information Technology  
**TERM:** 12/1/2020-11/30/2022  
**COST:** NTE \$1,596.00/month plus taxes and fees  
**BAC ACTION:** **Approved, Law Dept. to process CA 1236-203**  
**BUDGET LINE: 10020001.1010.6004505**

12. VENDOR: Netsmart Technologies  
DESCRIPTION: Insight module maintenance renewal - Sole Source  
REQUESTED BY: K. Andrews, Information Technology  
TERM: 1/1/2021-12/31/2021  
COST: NTE \$38,887.31  
**BAC ACTION: Approved, Law Dept. to process  
CA 1236-263  
BUDGET LINE: 10020001.1010.6004192**
  
13. VENDOR: Baker & Taylor  
DESCRIPTION: Book leasing subscription - Single Source  
REQUESTED BY: J. Bartram, Library  
TERM: 11/1/2020-10/31/2021  
COST: NTE \$8,700.12  
**BAC ACTION: Approved, Law Dept. to process  
CA 1581-162  
BUDGET LINE: 40000008.3150.6004070**
  
14. VENDOR: Integrated Systems  
DESCRIPTION: Purchase and installation of temperature reading cameras  
REQUESTED BY: B. Norris, Security  
TERM: 10/28/2020-12/31/2020  
COST: NTE \$148,151.54 (County share \$52,610.49 / Funding share \$95,541.05)  
**BAC ACTION: Approved, Law Dept. to process  
CA 2362-4a  
BUDGET LINE: Various**

There being no further business at hand, the meeting was adjourned at 11:12 a.m.

NEXT MEETING: November 10, 2020



Ann Marie Suer, Secretary  
Board of Acquisition and Contract