

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
November 23, 2021

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, November 23, 2021, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York and via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: J. Knebel for M. Ponticiello, L. Boulton, M. Tanzini

ALSO PRESENT: A. Suer, P. Roseboom, Law Dept.; R. Laabs, Purchasing Dept.; G. Bucciarelli, OMB; S. Medina, Health Dept.; M. Heefner, Aviation; E. Gartenman, Assigned Council; P. Neferis, DPW; B. Lucas, Planning; K. Andrews, D. Camin, Information Technology; B. Vojtisek, Veterans; G. Kilmer, Transit; D. Smith, Solid Waste

1. The Board reviewed and approved the minutes of the meeting held on November 10, 2021, as prepared and presented.

The Board accepted the following Walk Around Approval(s):

1a. R.B. Robinson Contracting, Inc.; Change Order #1 to extend contract term for the Old Route 17 Culvert Replacement Project; L. Boulton, DPW/Engineering; NTP plus 100 days (additional 30 days); NTE \$337,575.70; CA 11-2558; 29010105.5202.6002205.2920111 **BAC**

ACTION: Approved, Law Dept to process

2. **VENDOR:** Spiedie Fest and Balloon Rally, Inc.

DESCRIPTION: Sponsorship of the 2021 Festival of Lights at Otsiningo Park

REQUESTED BY: B. Vojtisek, Veterans

TERM: 11/24/2021-1/2/2022

COST: NTE \$14,999.00

BAC ACTION: Approved, Law Dept. to process

CA 8-534b

BUDGET LINE: 36000006.1010.6004146

3. **VENDOR:** Idea Kraft

DESCRIPTION: Branding and marketing services

REQUESTED BY: B. Lucas, Planning

TERM: 12/1/2021-12/31/2022

COST: NTE \$13,000.00

BAC ACTION: Approved, Law Dept. to process

CA 9-424

BUDGET LINE: 37000007.1010.6004255

4. **VENDOR:** Environmental Education Associates

DESCRIPTION: EPA Lead training

REQUESTED BY: M. McFadden, Health Dept.

TERM: 1/1/2022-12/31/2022 - Two (2) optional one-year renewals through 12/31/2024

COST: NTE \$14,999.00
BAC ACTION: Approved, Law Dept. to process
CA 10-893b
BUDGET LINE: 25010004.1011.6004146

5. **VENDOR:** Vanderbilt University
DESCRIPTION: Amendment to add additional services and increase the NTE for Redcap Epidemiology software website hosting and support
REQUESTED BY: M. McFadden, Health Dept.
TERM: 1/1/2021-6/30/2022
COST: NEW NTE \$7,673.70 @ \$117.70 per month - Previous NTE \$6,999.00
BAC ACTION: Approved, Law Dept. to process
CA 10-1138
BUDGET LINE: 25010004.1011.6004138

6. **VENDOR:** VanBortel Ford
DESCRIPTION: Onondaga Co. #8771 - Purchase of Four (4) 2022 Ford Utility Police Interceptors
REQUESTED BY: D. Harder, Sheriff's Office
TERM: One-time purchase
COST: NTE \$189,512.28 @ \$47,378.07 per vehicle
BAC ACTION: Approved, Purchasing Dept. to process
CA 11-2376
BUDGET LINE: 23020403.5202.6002300

7. **VENDOR:** Flixbus
DESCRIPTION: Rental of bus staging space at Greater Binghamton Transportation Center
REQUESTED BY: G. Kilmer, Transit
TERM: 1/1/2022-12/31/2022
COST: REVENUE \$1,000.00-\$1,500.00 per month based on schedule
BAC ACTION: Approved, Law Dept. to process
CA 14-544
BUDGET LINE: 31010305.2040.5000137

8. **VENDOR:** College Cable Services, Inc.
DESCRIPTION: RFB #2021-083 - Cable television services
REQUESTED BY: S. Arnold, WPRNC
TERM: 1/1/2022-12/31/2022 - Two (2) optional two-year renewals through 12/31/2026
COST: EST NTE \$215,000 (per attached rates)
BAC ACTION: Amend term to be 1/1/2022-12/31/2026 and amend NTE to be \$110,822.40 – Approved as amended, Law Dept. to process
CA 17-708
BUDGET LINE: 27070104.2050.6004126

9. **VENDOR:** Broome County Dept. of Public Transportation
DESCRIPTION: Provision of transportation services to Office for Aging clients
REQUESTED BY: M. Whitcombe, Office for Aging
TERM: 1/1/2022-12/31/2022

COST: NTE \$205,320.00

**BAC ACTION: Approved, Law Dept. to process
CA 292-320**

BUDGET LINE: 34010006.1011.6004147.3410750

10. VENDOR: SEPP Management Company, Inc.
DESCRIPTION: Lawn care, snow and ice removal at Northern Broome Senior Center
REQUESTED BY: M. Whitcombe, Office for Aging
TERM: 1/1/2022-12/31/2022
COST: NTE \$10,750.00
**BAC ACTION: Approved, Law Dept. to process
CA 292-381**
BUDGET LINE: 34010006.1010.6004117

11. VENDOR: Action Fire & Safety, Inc.
DESCRIPTION: RFB #2021-090 - Maintenance, repairs, service and replacement of fire extinguishers and suppression systems
REQUESTED BY: J. Nezelek, Risk & Insurance
TERM: 11/1/2021-10/31/2022 - Three (3) optional one-year renewals through 10/31/2025
COST: Per attached rates
**BAC ACTION: Approved, Law Dept. to process
CA 498-3**
BUDGET LINE: Various

12. VENDOR: Broome County Central Foods
DESCRIPTION: Purchase, preparation & delivery of home delivered and congregate meals
REQUESTED BY: M. Whitcombe, Office for Aging
TERM: 1/1/2022-12/31/2022
COST: NTE \$1,247,062.00
**BAC ACTION: Approved, Law Dept. to process
CA 1708**
BUDGET LINE: 34010006.1011.6004625

13. VENDOR: L & T Construction, Inc.
DESCRIPTION: RFB 2021-093 - Old Landfill Reclamation Phase I project
REQUESTED BY: D. Smith, Solid Waste Management
TERM: NTP plus 395 calendar days
COST: NTE \$9,813,154.25
**BAC ACTION: Approved, contingent on approval of CIP amendment to increase funds scheduled at the December Legislative session - Law Dept. to process
CA 1732-623**

CA 1732-623

BUDGET LINE: 38010007.2022.6002206.3820060

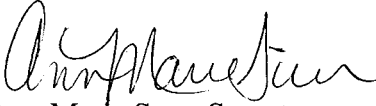
14. **VENDOR:** Binghamton Plate Glass
DESCRIPTION: Replace current vestibule doors in one of three terminal entrances
REQUESTED BY: M. Heefner, Aviation
TERM: 10/13/2021-2/28/2022
COST: NTE \$28,700.00
BAC ACTION: **Approved, Law Dept. to process**
CA 2573b
BUDGET LINE: 28010005.2011.6004112.2810006

15. **VENDOR:** Inscape Solutions
DESCRIPTION: NYS Contract #PC68322 - Purchase & installation of Symbio movable wall
REQUESTED BY: E. Gartenman, Assigned Council
TERM: 11/23/2021-11/22/2022
COST: NTE \$35,398.09
BAC ACTION: **Approved, Law Dept. to process**
CA 2925
BUDGET LINE: 50010001-TBD

16. **VENDOR:** Toshiba Business Solutions
DESCRIPTION: Amendment to extend MFP leases for migration under master account
REQUESTED BY: K. Andrews, Information Technology
TERM: Various through 6/30/2022
COST: No change to current monthly rates
BAC ACTION: **Approved, Law Dept. to process**
CA Various
BUDGET LINE: Various-6004196

There being no further business at hand, the meeting adjourned at 11:07 a.m.

NEXT MEETING: December 15, 2021


Ann Marie Suer, Secretary
Board of Acquisition and Contract