

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
May 27, 2020

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, May 27, 2020, at 11:00 a.m., via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; M. Heefner, Aviation; S. Brown, Highway; D. Smith, SWM; K. White, DSS; G. Kilmer, Transit; J. Dadamio, Security; M. Tanzini, Legislature; D. Harder, Sheriff's Office

1. The Board reviewed and approved the minutes of the meeting held on May 13, 2020, as prepared and presented.

The Board accepted the following Walk Around Approvals:

1a. United Health Services; Transfer COVID-19 test swabs to Wadsworth State Lab; R. LaClair, WPRNC; 5/14/2020-12/31/2020; No cost to County; CA 17-689; **BAC ACTION: Approved, Law Dept. to process**

1b. Nursefinders; Temporary agency staffing; R. LaClair, WPRNC; 5/18/2020-6/30/2020; NTE \$14,999; CA 17-628; 27060304.2050.6004410; **BAC ACTION: Approved, Law Dept. to process**

1c. United Health Services Hospitals, Inc., d/b/a UHS Occupational Medical; Amend to increase NTE for mask and respirator fitting; R. LaClair, WPRNC' 3/13/2020-12/31/2020; NTE \$14,999.00 (rates remain the same); CA 17-687; 27030404.2050.6004412; **BAC ACTION: Approved, Law Dept. to process**

1d. Various Vendors; Temporary staff placement; R. LaClair, WPRNC; 5/20/2020-12/31/2020 NTE \$150,000.00; CA 17-690, 17-690a, 17-690b, 17-690c, 17-690d; 27060304.2050.6004410; **BAC ACTION: Approved, Law Dept. to process**

2. **VENDOR:** Ber-National Controls, Inc.
DESCRIPTION: Amend to include the Greater Binghamton Transportation Center and increase NTE by \$15,000 for parking lot maintenance and service - Sole Source
REQUESTED BY: G. Kilmer, Transit
TERM: 1/1/2020-12/31/2020
COST: NEW NTE \$35,000.00
BAC ACTION: Approved, Law Dept. to process
CA 1-470

BUDGET LINE: Various

3. VENDOR: Tracey Road Equipment
DESCRIPTION: Bid #2020-023 - Purchase one (1) 2020 Oshkosh snowthrower
REQUESTED BY: M. Heefner, Aviation
TERM: 5/27/2020-4/30/2021
COST: NTE \$644,650.00
**BAC ACTION: Approved, Purchasing Dept. to process
CA 1-733
BUDGET LINE: 28010005.2012.6002709**

4. VENDOR: Notifier of New York, Inc.
DESCRIPTION: Fire alarm inspection, testing and service - Single Source
REQUESTED BY: M. Heefner, Aviation
TERM: 1/1/2020-12/31/2020
COST: EST. NTE \$14,999.00 per attached rates
**BAC ACTION: Approved, Law Dept. to process
CA 1-836
BUDGET LINE: 28030005.2010.6004117**

5. VENDOR: BCA Architects & Engineers
DESCRIPTION: Independent fee estimate for taxiway H&K project
REQUESTED BY: M. Heefner, Aviation
TERM: 7 calendar days from NTP
COST: NTE \$1,000.00
**BAC ACTION: Approved, Law Dept. to process
CA 1-1044
BUDGET LINE: 28010005.2012.6004255.2820073**

6. VENDOR: Andre & Sons, Inc.
DESCRIPTION: Excavation, grading, leveling & turf application at Bagsai fields 1-4 -
Single Source
REQUESTED BY: L. Boulton, DPW/Engineering
TERM: NTP through 8/31/2020
COST: NTE \$23,882.40
**BAC ACTION: Tabled indefinitely by the Administrative Chair
CA 8-612
BUDGET LINE: 15010001.5203.6002204**

7. VENDOR: The Sherwin-Williams Company
DESCRIPTION: NYS Contract #PC68887 - Purchase of hot yellow road paint
REQUESTED BY: S. Brown, DPW/Highway
TERM: One-time purchase
COST: EST NTE \$39,000.00 (\$11.47/gallon - Est. need of 3,300 gallons)

**BAC ACTION: Approved, Purchasing Dept. to process
CA 11-Misc.
BUDGET LINE: 29010205.3120.6004002**

8. **VENDOR:** Various
DESCRIPTION: Bid #2017-028 - Extend general highway requirements contract for one (1) additional year due to COVID-19
REQUESTED BY: S. Brown, DPW/Highway
TERM: 6/1/2020-5/31/2021
COST: Per attached rates
**BAC ACTION: Approved, Law Dept. to process
CA 11-1406 (complete list of CA#s attached)
BUDGET LINE: Various**
9. **VENDOR:** Taylor Garbage
DESCRIPTION: Bid #2015-070 - Amend to extend contract term for one (1) year due to Covid-19. Also request adjustment to service rates effective 5/1/2020.
REQUESTED BY: D. Smith, DSWM
TERM: 9/1/2020-8/31/2021
COST: Per attached rates
**BAC ACTION: Approved, Law Dept. to process
CA 11-1728
BUDGET LINE: Various**
10. **VENDOR:** Admar Supply Co., Inc.
DESCRIPTION: NYS Contract #PC67693 - Purchase of one (1) Kubota bucket loader
REQUESTED BY: G. Kilmer, Transit
TERM: 5/1/2020-4/30/2021
COST: NTE \$79,761.28
**BAC ACTION: Approved, Law Dept. to process
CA 11-2088b
BUDGET LINE: 31010105.2042.6002304**
11. **VENDOR:** Psychological Resources
DESCRIPTION: Pre-Employment psychological screening - Single Source
REQUESTED BY: J. Dadamio, Security
TERM: 4/1/2020-3/31/2021
COST: NTE \$135.00 per evaluation
**BAC ACTION: Approved, Law Dept. to process
CA 11-2149
BUDGET LINE: 2200203.1010.6004138**

12. VENDOR: L & T Construction
DESCRIPTION: Bid #2020-035 - Taxiway H&K project
REQUESTED BY: M. Heefner, Aviation
TERM: NTP plus 90 days
COST: NTE \$4,758,964.47
BAC ACTION: Approved, Law Dept. to process
CA 1-2320 CORRECTION: CA 1-2320
BUDGET LINE: 28010005.2012.6002203

13. VENDOR: American Airboat Corporation
DESCRIPTION: Purchase of a 2020 Air Ranger Rhino Edition airboat w/ trailer - Single Source
REQUESTED BY: D. Harder, Sheriff's Office
TERM: One-time purchase
COST: NTE \$88,665.00 (No cost to County - funds from inmate phone trust)
BAC ACTION: Approved, Purchasing Dept. to process
CA 12-Misc.
BUDGET LINE: 94000099.6170.4660034

14. VENDOR: Rogers Service Group
DESCRIPTION: Weekly onsite document destruction services
REQUESTED BY: N. Williams, DSS
TERM: 7/1/2020-6/30/2021 - Four (4) additional one-year renewals available
COST: NTE \$14,763.84 @ \$283.92/week
BAC ACTION: Approved, Law Dept. to process
CA 13-754
BUDGET LINE: 35020006.1010.6004117

15. VENDOR: Ventek
DESCRIPTION: Addition of Daycare module to Kiosk - Sole Source
REQUESTED BY: N. Williams, DSS
TERM: 6/1/2020-5/31/2021
COST: NTE \$10,000.00
BAC ACTION: Approved, Law Dept. to process
CA 13-761b
BUDGET LINE: 35010006.1010.6004055

16. VENDOR: Five Star Equipment
DESCRIPTION: Service & repair of BOMAG equipment - Single Source
REQUESTED BY: D. Smith, DSWM
TERM: 6/1/2020-5/31/2021
COST: NTE \$14,999.00 per attached rates
BAC ACTION: Approved, Law Dept. to process
CA 1732-523
BUDGET LINE: 38040007.2020.6004130

There being no further business at hand, the meeting was adjourned at 11:15 a.m.

NEXT MEETING: June 10, 2020

A handwritten signature in cursive script that reads "Ann Marie Suer".

**Ann Marie Suer, Secretary
Board of Acquisition and Contract**

cc A. McLaughlin
 T. Dellapenna
 R. O'Donnell
 H. Miller