

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
May 12, 2021

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, May 12, 2021, at 11:00 a.m., via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: J. Knebel, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; C. Secor, Purchasing Dept.; G. Bucciarelli, OMB; K. Andrews, Information Technology; N. Haight, Emergency Services; D. Harder, Sheriff's Office; D. Smith, Solid Waste Management; V. Fox, Office for Aging; G. Kilmer, Transit Dept.

1. The Board reviewed and approved the minutes of the meeting held on April 28, 2021, as prepared and presented.

The Board accepted the following Walk Around Approval:

1a. Riccelli Enterprises, Inc.; Extend term and increase NTE for the hauling of single stream recycling; D. Smith, DSWM; 3/17/2021-5/31/2021 - Additional one month; \$52,650.00 (additional \$28,080.00); CA 1732-611-3a; 38050007.2020.6004147; **BAC ACTION: Approved, Law Dept. to process**

2. **VENDOR:** Life Science Laboratories, Inc.
DESCRIPTION: Laboratory analysis services for public water supply
REQUESTED BY: R. Kaufman, Health Dept.
TERM: 4/1/2021-3/31/2024 - One (1) optional one-year renewal through 3/31/2025
COST: NTE \$13,539.00
BAC ACTION: Approved, Law Dept. to process
CA 10-797
BUDGET LINE: 25010004.1011.6004402

3. **VENDOR:** Kinney Management Services, LLC
DESCRIPTION: NYS Contract #PM68108 - Annual license fee for KSystems Electronic Health Records at the Health Dept.
REQUESTED BY: K. Andrews, Information Technology
TERM: 8/1/2021-7/31/2022
COST: NTE \$35,800.00
BAC ACTION: Approved, Law Dept. to process
CA 10-934
BUDGET LINE: 10020001.1010.6004192

ITEM #4 PULLED FROM AGENDA – PROCESS AS PURCHASING APPROVAL

4. **VENDOR:** NCH Corporation / Chemsearch
DESCRIPTION: Cleaning, maintenance & service of auto parts washer machines
REQUESTED BY: H. Miller, DPW
TERM: 4/1/2021-3/31/2022
COST: NTE \$3,776.28
CA 11-2069-2
BUDGET LINE: Various

5. **VENDOR:** Psychological Resources
DESCRIPTION: Pre-Employment psychological screening for Corrections staff
REQUESTED BY: D. Harder, Sheriff's Office
TERM: 1/1/2021-12/31/2022
COST: NTE \$5,000.00/year @ \$135.00/evaluation
BAC ACTION: Approved, Law Dept. to process
CA 12-331
BUDGET LINE: 23010003.1010.6004123

6. **VENDOR:** Safe Fleet
DESCRIPTION: Purchase OEM parts for Seon Camera System - Sole Source
REQUESTED BY: G. Kilmer, Transit
TERM: 6/1/2021-5/31/2022
COST: NTE \$50,000.00
BAC ACTION: Approved, Purchasing Dept. to process
CA 14-523a
BUDGET LINE: 31010105.2040.6004040

7. **VENDOR:** Various
DESCRIPTION: RFB #2021-011 - Amend bid award for purchase of over the counter stock drugs to go to the next lowest bidder on line item OTC65 due to pricing error
REQUESTED BY: R. LaClair, WPRNC
TERM: 4/1/2021-3/31/2022
COST: Per attached rates
BAC ACTION: Approved, Purchasing Dept. to process
CA 17-402
BUDGET LINE: 27020404.2050.6004062

8. **VENDOR:** Kinetic Concept, Inc. (KCI USA, Inc.)
DESCRIPTION: Amend to specialized wound care equipment & supplies to treat residents at WPRNC
REQUESTED BY: R. LaClair, WPRNC
TERM: 1/1/2021-12/31/2021 - One (1) optional one-year renewal through 12/31/2022
COST: NTE \$36,000.00
BAC ACTION: Approved, Law Dept. to process

CA 17-545

BUDGET LINE: 27020504.1010.6004191/6004062

9. **VENDOR:** Health Systems Services
DESCRIPTION: Provision of physician ordered Medicare Part B supplies, rental/purchase of Medicare Part A equipment & supplies and Medicare Part B over allowables
REQUESTED BY: R. LaClair, WPRNC
TERM: 6/1/2021-5/31/2022
COST: NTE \$9,000.00
BAC ACTION: **Approved, Law Dept. to process**
CA 17-567-1
BUDGET LINE: 27060104.2050.6004062/6004191

10. **VENDOR:** SUNY Morrisville
DESCRIPTION: SUNY students to receive practicum experience at WPRNC
REQUESTED BY: S. Arnold, WPRNC
TERM: 6/1/2021-4/30/2026
COST: No cost to County
BAC ACTION: **Approved, Law Dept. to process**
CA 17-704
BUDGET LINE: N/A


11. **VENDOR:** EagleAir, Inc.
DESCRIPTION: Purchase of breathing air compressor system to fill tanks
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: One-time purchase
COST: NTE \$63,781.12
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 20-76
BUDGET LINE: 20010003.1011.6002709

12. **VENDOR:** Stephen Donnelly & Associates
DESCRIPTION: Foster Grandparent Program advertising campaign
REQUESTED BY: L. Schuhle, Office for Aging
TERM: 4/16/2021-6/30/2021
COST: NTE \$9,500.00
BAC ACTION: **Approved, Law Dept. to process**
CA 292-506
BUDGET LINE: 34010006.1011.6004137

13. **VENDOR:** SHI
DESCRIPTION: Sourcewell Contract #081419-SHI - Purchase of Wyse IGEL units to replace outdated equipment
REQUESTED BY: K. Andrews, Information Technology
TERM: Three (3) years from date of purchase
COST: NTE \$99,868.30
BAC ACTION: **Approved, Purchasing Dept. to process CA 1236-Misc.**
BUDGET LINE: 10020001.1010.6004056
14. **VENDOR:** Tyler Technologies
DESCRIPTION: Amend contract to add emergency button functionality to the planned interface
REQUESTED BY: K. Andrews, Information Technology
TERM: One year from date of purchase
COST: NEW NTE \$42,400.00 - Increase of \$8,800.00 to original NTE of \$33,600.00
BAC ACTION: **Approved, Law Dept. to process CA 1236-44g**
BUDGET LINE: 20030003.1010.6004138
15. **VENDOR:** Tri Tank Corp.
DESCRIPTION: RFB #2021-028 - Purchase of one new and unused steel round non-code tanker trailer
REQUESTED BY: D. Smith, DSWM
TERM: 5/12/2021-12/31/2021
COST: \$57,597.00
BAC ACTION: **Approved, Purchasing Dept. to process CA 1732-Misc.**
BUDGET LINE: 38040007.2020.6002303

There being no further business on hand, the meeting adjourned at 11:14 a.m.

NEXT MEETING: May 26, 2021


Ann Marie Suer, Secretary
Board of Acquisition and Contract