

BOARD OF ACQUISITION AND CONTRACT
March 11, 2020

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, March 11, 2020, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; C. Secor, Purchasing Dept.; K. White, J. Sullivan, DSS; J. Buckler, OES; R. Holdrege, Sheriff's Office; K. Andrews, J. Dutcher, Information Technology; P. Memos, District Attorney's Office; D. Smith, Div. Solid Waste; L. Woidt, Parks Dept.; G. Kilmer, Transit; B. Vojtisek, Veterans Services Agency; G. Bucciarelli, OMB; M. Tanzini, Legislature

1. The Board reviewed and approved the minutes of the meeting held on February 26, 2020, as prepared and presented.

2. **VENDOR:** Animal Adventure
DESCRIPTION: Winterfest 2020 petting zoo program
REQUESTED BY: L. Woidt, Parks and Recreation
TERM: 2/20/2020-2/24/2020
COST: NTE \$650.00
BAC ACTION: **Approved, Law Dept. to process**
CA 8-Misc.
BUDGET LINE: **None specified**

3. **VENDOR:** Systems Development Group
DESCRIPTION: Image Mate online software support - Sole Source
REQUESTED BY: J. Dutcher, Information Technology
TERM: 5/1/2020-4/30/2021
COST: NTE \$7,500.00
BAC ACTION: **Approved, Law Dept. to process**
CA 9-230
BUDGET LINE: **10020001.1010.6004192**

4. **VENDOR:** Bothar Construction
DESCRIPTION: RFB #20-03 - Bridge wearing surface & membrane replacement maintenance project
REQUESTED BY: L. Boulton, DPW/Engineering
TERM: NTP through 100 calendar days
COST: NTE \$387,767.00
BAC ACTION: **Approved, Law Dept. to process**
CA 11-2456
BUDGET LINE: **29010105.5202.6002205**

5. VENDOR: Psychological Resources
DESCRIPTION: Pre-Employment psychological screening - Single Source
REQUESTED BY: D. Harder, Sheriff's Office
TERM: 1/1/2020-12/31/2020
COST: NTE \$6,999.00 @ \$135.00 per evaluation
BAC ACTION: Approved, Law Dept. to process
CA 12-331
BUDGET LINE: 23010003.1010.6004123

6. VENDOR: Securus Technologies
DESCRIPTION: Amendment to extend contract term for video visitation hosting & maintenance agreement - Sole Source
REQUESTED BY: J. Dutcher, Information Technology
TERM: 4/1/2020-3/31/2021
COST: NTE \$12,376.45 - additional \$3,094.00
BAC ACTION: Approved, Law Dept. to process
CA 12-658
BUDGET LINE: 10020001.1010.6004192

7. VENDOR: Food Bank of the Southern Tier
DESCRIPTION: Payment in support of the operation of community food banks and local food distribution
REQUESTED BY: K. White, DSS
TERM: 1/1/2020-12/31/2020
COST: NTE \$10,000.00
BAC ACTION: Approved, DSS Law Dept. to process
CA 13-529
BUDGET LINE: 35020006.1010.6004573

8. VENDOR: Institutional Eye Care, LLC
DESCRIPTION: Provide eye exams in monthly clinics for inmates at the jail - Single Source
REQUESTED BY: D. Harder, Sheriff's Office
TERM: 4/1/2020-3/31/2021
COST: NTE \$14,999.00 @ \$57.00/exam plus mileage
BAC ACTION: Amend current contract to extend term three months at the current rates, contingent upon vendor approval. Approved as amended, Law Dept. to process
CA 12-708
BUDGET LINE: 2301.1010.6004411

9. VENDOR: Access to Independence
DESCRIPTION: Housing assessments & inspections for independently living disabled individuals - Single Source
REQUESTED BY: K. White, DSS
TERM: 4/1/2020-3/31/2021
COST: NTE per attached fee schedule
BAC ACTION: Approved, Law Dept. to process
CA 13-793

BUDGET LINE: 35010006.1011.6004048

10. VENDOR: Wegmans
DESCRIPTION: Provide bus passes to Wegman's food market for sale at their retail outlet
REQUESTED BY: G. Kilmer, Transit
TERM: 4/1/2020-3/31/2023
COST: REVENUE - No cost to County
**BAC ACTION: Approved, Law Dept. to process
CA 14-528**
BUDGET LINE: 31010105.2040.5000126

11. VENDOR: Zetron, Inc.
DESCRIPTION: NYS Contract #PT68728 - Upgrade to existing ACOM EVO System to NOVUS
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: 3/1/2020-2/28/2021
COST: NTE \$540,940.70
**BAC ACTION: Approved, Law Dept. to process
CA 20-Misc.**
BUDGET LINE: 20010003.5202.6002706

12. VENDOR: CNY Powersports
DESCRIPTION: RFB #2020-009 - Purchase of utility vehicles - low bidder
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: 3/11/2020-3/10/2021
COST: NTE \$25,780.00
**BAC ACTION: Approved, Purchasing Dept. to process
CA 20-Misc.**
BUDGET LINE: 20010003.1011.6002709

13. VENDOR: Sabre Industries
DESCRIPTION: RFB #2019-058 - Purchase of Steel lattice antenna towers (sites 5-9) - low bidder
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: 3/11/2020-3/10/2021
COST: NTE \$361,024.00
**BAC ACTION: Approved, Purchasing Dept. to process
CA 20-54**
BUDGET LINE: 20010003.5202.6002100

14. VENDOR: Roseanne Sall Advertising
DESCRIPTION: Amendment to extend HEAP Advertising contract end date to 4/15/2020 and increase NTE
REQUESTED BY: L. Schuhle, Office for Aging
TERM: 11/15/2019-4/15/2020
COST: NEW NTE \$13,522.50 - (Additional \$5,022.50 -Previous NTE \$8,500.00)
BAC ACTION: Approved, Law Dept. to process

CA 292-476b
BUDGET LINE: 34010006.1011.6004137

15. **VENDOR:** Microsoft Corporation
DESCRIPTION: NYS Contract #PS67930 - Premier support services
REQUESTED BY: J. Dutcher, Information Technology
TERM: 4/6/2020-4/5/2021
COST: NTE \$75,666.00
BAC ACTION: Approved, Law Dept. to process
CA 1236-143
BUDGET LINE: 10020001.1010.6004192

16. **VENDOR:** CenturyLink
DESCRIPTION: NYS Contract #PS68693 - Converged Services, IP and Data Services & Digital voice services into one contract
REQUESTED BY: J. Dutcher, Information Technology
TERM: Month to Month
COST: EST. NTE \$5,800.00 per month
BAC ACTION: Approved, Law Dept. to process
CA 1236-445
BUDGET LINE: 10020001.1010.6004101/4505

17. **VENDOR:** HP, Inc.
DESCRIPTION: NYS Contract #PM20860 - Purchase computer equipment for Public Safety Answering Point
REQUESTED BY: J. Dutcher, Information Technology
TERM: 3/11/2020-9/30/2020
COST: NTE \$39,478.69
BAC ACTION: Approved, Law Dept. to process
CA 1236-485a
BUDGET LINE: 10020001.1010.6004056

18. **VENDOR:** N/A
DESCRIPTION: RFB #2020-004 - Reject all bids for the recycling of single stream recyclables and bulky rigid plastics
REQUESTED BY: D. Smith, Solid Waste
TERM: N/A
COST: N/A
BAC ACTION: Approved, Purchasing Dept. to process
CA 1732-Misc.
BUDGET LINE: N/A


19. **VENDOR:** TM Fitzgerald & Associates
DESCRIPTION: RFB #2020-010 - Purchase of 32-gallon blue recycling containers
REQUESTED BY: D. Smith, Solid Waste
TERM: 4/1/2020-3/31/2021 - One (1) optional one-year renewal through 3/31/2022
COST: NTE \$53,886.00

**BAC ACTION: Approved, Purchasing Dept. to process
CA 1732-598
BUDGET LINE: 38050007.2020.6001048**

20. **VENDOR:** Goodrich Implement, Inc.
DESCRIPTION: NYS Contract #PC67693 - Purchase of one (1) Kubota utility tractor with flail mower
REQUESTED BY: D. Smith, Solid Waste
TERM: One-time purchase - Est. 30-60 days after purchase order
COST: NTE \$30,341.91
**BAC ACTION: Approved, Law Dept. to process
CA 1732-612
BUDGET LINE: 38040007.2020.6002303**
21. **VENDOR:** Twin Tiers Honor Flight
DESCRIPTION: Donation for upcoming trip to Washington D.C.
REQUESTED BY: B. Vojtisek, Veterans Services Agency
TERM: 4/18/2020
COST: NTE \$25,000.00
**BAC ACTION: Approved, Law Dept. to process
CA 2869
BUDGET LINE: 36000006.1010.6004146**
22. **VENDOR:** Investigative Logistics
DESCRIPTION: Updates to traffic diversion website and video services as needed on various cases / trials
REQUESTED BY: M. Korchak, District Attorney's Office
TERM: 1/1/2020-12/31/2020
COST: NTE \$10,000.00 per the attached rates
**BAC ACTION: Approved, Law Dept. to process
CA 2892
BUDGET LINE: 06030001.1010.6004106/6004537**

There being no further business at hand, the meeting was adjourned at 11:18 a.m.

NEXT MEETING: March 25, 2020


Ann Marie Suer, Secretary
Board of Acquisition and Contract