

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
June 24, 2020

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, June 24, 2020, at 11:00 a.m., via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: J. Knebel for K. McManus; L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; J. Dutcher, K. Andrews, Information Technology; R. Holdrege, Sheriff's Office; C. Marion, Arena; H. Miller, DPW; G. Kilmer, Transit; M. Tanzini, Legislature; M. Heefner, Aviation

1. The Board reviewed and approved the minutes of the meeting held on June 10, 2020, as prepared and presented.

The Board accepted the following Walk Around Approvals:

1a. Clear Ballot Group Inc; ballot counting & auditing; C. Dutko, K. Davis, Elections; 6/1/20-5/31/25; NTE \$88,000.00; CA 61-135; 0700001-1010-500992; **BAC ACTION: Approved, Law Dept. to process**

1b. Rogers Service Group; transportation of voting machines; C. Dutko, K. Davis, Elections; 6/8/20-6/30/20; NTE \$131.00 per hour; CA 61-104-1; 0700001-1010-6004138; **BAC ACTION: Approved, Law Dept. to process**

1c. Phoenix Graphics, Inc.; absentee ballot application mailing; C. Dutko, K. Davis, Elections; 5/10/20-6/23/20; NTE \$180,000.00; CA 61-115A; 0700001-1010-6004100/6004011; **BAC ACTION: Approved, Law Dept. to process**

1d. Servpro of Broome, Tompkins & Tioga; cleaning & disinfecting of Covid 19 positive areas; R. LeClair, WPNH; 5/21/20-8/31/20; NTE \$50,000.00; CA 17-686A; 27030404-2050-6004117; **BAC ACTION: Approved, Law Dept. to process**

2. **VENDOR:** Scott Gerhart
DESCRIPTION: Lease of T hangar #9
REQUESTED BY: M. Heefner, Aviation
TERM: One year from signing & annually thereafter
COST: Revenue of \$225.00 per month
BAC ACTION: Approved, Law Dept. to process
CA 1-306-81A
BUDGET LINE: 28010005-2010-5000146

3. **VENDOR:** Daktronics, Inc.
 DESCRIPTION: Amend current agreement to remove final payment, replace control system, begin new service agreement with annual testing – single source
 REQUESTED BY: C. Marion, Arena
 TERM: 8/1/20-7/31/23
 COST: NTE \$138,210.00 / **Amended NTE \$128,010.00**
 BAC ACTION: **Approved as amended, Law Dept. to process**
 CA: 8-691A
 BUDGET LINE: 390100008-3110-6004117

4. **VENDOR:** Ironshore Insurance Services, LLC
 DESCRIPTION: Lead hazard insurance
 REQUESTED BY: R. Kaufman, J. Phelps, Health
 TERM: 7/1/20-6/30/21
 COST: NTE \$12,731.71
 BAC ACTION: **Approved, Law Dept. to process**
 CA 10-1091
 BUDGET LINE: 25010004-1011-6004201

5. **VENDOR:** A & R Painting
 DESCRIPTION: Amend agreement to extend for 12 months for painting at various County buildings due to Covid 19 - Bid #2016-056
 REQUESTED BY: H. Miller, DPW
 TERM: 7/1/20-7/31/21
 COST: Per attached rates
 BAC ACTION: **Approved, Law Dept. to process**
 CA 11-2040
 BUDGET LINE: various

6. **VENDOR:** The Drain Brain of NYPA
 DESCRIPTION: Amend agreement to extend for 12 months for drain & sewer cleaning services at various County buildings due to Covid 19 - Bid #2016-074
 REQUESTED BY: H. Miller, DPW
 TERM: 9/1/20-8/31/21
 COST: Per attached rates
 BAC ACTION: **Approved, Law Dept. to process**
 CA 11-2084A
 BUDGET LINE: various

7. **VENDOR:** IRR Supply Centers, Inc.
 DESCRIPTION: Amendment agreement to extend for 12 months for purchase of plumbing supplies due to Covid 19 - Bid #2017-048
 REQUESTED BY: H. Miller, DPW
 TERM: 7/1/20-6/30/21

COST: Per attached rates

BAC ACTION: Approved, Purchasing Dept. to process

CA 11-2386

BUDGET LINE: Various

8.

VENDOR: Penn Vet Working Dog Center
DESCRIPTION: Purchase of dual purpose law enforcement K9 handler training - single source
REQUESTED BY: D. Harder, R. Holdrege, Sheriff
TERM: one time
COST: NTE \$9,999.00
BAC ACTION: Approved, Law Dept. to process
CA 12-726
BUDGET LINE: 94000099-6170-4660057
9.

VENDOR: Cummins Sales & Service
DESCRIPTION: Amendment to increase cost for purchase of OEM parts & labor - single source
REQUESTED BY: G. Kilmer, B. Keefer, Transit
TERM: 1/1/20-12/31/20
COST: Increase of \$90,000.00, total amended contract amount NTE \$165,000.00
BAC ACTION: Approved, Law Dept. to process
CA 14-389
BUDGET LINE: 31010105-2040-6004040/4130
10.

VENDOR: Van Bortel Ford, Inc.
DESCRIPTION: Purchase of three (3) model year 2021 Ford Transit Connect XL wagons
NYS Contract #PC23166, MiniBid #4898
REQUESTED BY: G. Kilmer, B. Keefer, Transit
TERM: One time purchase
COST: NTE \$77,134.46
BAC ACTION: Approved, Purchasing Dept. to process
CA 14-546
BUDGET LINE: 31010105-2042-6002300
11.

VENDOR: Papermart, WB Mason
DESCRIPTION: Amendment to extend term for purchase of copier, fine & other papers due to Covid 19 - Bid #2019-116
REQUESTED BY: J. Dutcher, Information Technology
TERM: 7/1/20-12/31/20
COST: Per attached pricing
BAC ACTION: Approved, Purchasing Dept. to process
CA 1236-228
BUDGET LINE: 10020001-1010-6004162

SUPPLEMENTAL ITEM:

VENDOR: Sirius Computer Solutions / Key Government Finance

DESCRIPTION: GSA #GS-35F0119Y / GS-35F-04221; NPA #: -01-46 / 01-67 - Upgrade main data center at BCOB and add system to back-up at PSF to create a fail oversight

REQUESTED BY: J. Dutcher, Information Technology

TERM: 6/24/2020-6/23/2023

COST: NTE \$341,555.08

BAC ACTION: Approved – 2 Ayes, 1 Nay by Legislative Chair, Law Dept. to process CA 1236-364

BUDGET LINE: 10020001.5202.6002503

NEXT MEETING: July 8, 2020

There being no further business at hand, the meeting was adjourned at 11:17a.m.


Ann Marie Suer, Secretary
Board of Acquisition and Contract