

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
July 28, 2021

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, July 28, 2021, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: J. Knebel, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; C. Secor, Purchasing Dept.; Peter LoPiccolo, C. Jones, Aviation; G. Kilmer, Transit; N. Logvis, DPW/Engineering; M. Ponticiello, Executive Office; N. Haight, Emergency Services; D. Smith, DSWM

1. The Board reviewed and approved the minutes of the meeting held on July 14, 2021, as prepared and presented.

2. **VENDOR:** Rural Health Network
DESCRIPTION: Establish subcontract for Creating Healthy Schools & Communities Grant (Pending Legislative approval at 7/22/21 session)
REQUESTED BY: R. Kaufman, Health
TERM: 6/1/2021-5/31/2022
COST: NTE \$6,000.00
BAC ACTION: **Approved, Law Dept. to process**
CA 10-1075
BUDGET LINE: **25010004.1011.6004146**

3. **VENDOR:** Family Enrichment Network
DESCRIPTION: Establish subcontract for Creating Healthy Schools & Communities Grant (Pending Legislative approval at 7/22/21 session)
REQUESTED BY: R. Kaufman, Health
TERM: 6/1/2021-5/31/2022
COST: NTE \$6,000.00
BAC ACTION: **Approved, Law Dept. to process**
CA 10-1075-34
BUDGET LINE: **-25010004.1011.6004146**

4. **VENDOR:** Foster Martin Advertising
DESCRIPTION: Amend to increase NTE for advertising for the Community Cancer Prevention in Action Grant
REQUESTED BY: R. Kaufman, Health
TERM: 10/1/2020-9/30/2021
COST: NEW NTE \$14,900.00 - Increase of \$900.00
BAC ACTION: **Approved, Law Dept. to process**
CA 10-1122
BUDGET LINE: **25010004.1011.6004137.2510641**

5. **VENDOR:** N/A
 DESCRIPTION: Reject all bids for RFB 2021-029 - Gov't Plaza Green Infrastructure Project - Bids came in over budget
 REQUESTED BY: L. Boulton, DPW/Engineering
 TERM: N/A
 COST: N/A
 BAC ACTION: **Approved, Purchasing Dept. to process**
 CA N/A
 BUDGET LINE: N/A

6. **VENDOR:** Tayson Enterprises Holding, LLC
 DESCRIPTION: RFB #2021-049 - Purchase of two (2) 30-yard closed top roll-offs
 REQUESTED BY: D. Smith, DSWM
 TERM: One-time purchase
 COST: NTE \$24,680.00 @ \$12,340.00/each
 BAC ACTION: **Approved, Purchasing Dept. to process**
 CA 11-Misc.
 BUDGET LINE: 38040007.2020.6002303

7. **VENDOR:** EFPR Group, CPAS, PLLC
 DESCRIPTION: NYS DOT mandated close-out audit for the Old Route 17 (CR28) Bridge over Oquaga Creek Replacement Project
 REQUESTED BY: L. Boulton, DPW/Engineering
 TERM: 45 days from NTP
 COST: NTE \$5,915.00
 BAC ACTION: **Approved, Law Dept. to process**
 CA 11-2486a
 BUDGET LINE: 29010105.5202.6002205

8. **VENDOR:** EFPR Group, CPAS, PLLC
 DESCRIPTION: NYS DOT mandated close-out audit for the Nanticoke Drive & Twist Run Road Culvert Replacement Project
 REQUESTED BY: L. Boulton, DPW/Engineering
 TERM: 45 days from NTP
 COST: NTE \$5,915.00
 BAC ACTION: **Approved, Law Dept. to process**
 CA 11-2483b
 BUDGET LINE: 29010105.5202.6002205

9. **VENDOR:** Lindsey Equipment
 DESCRIPTION: NYS Contract #PC68131 - Purchase of a utility terrain vehicle (UTV) for use in airport security, airport ground inspections and air shows
 REQUESTED BY: M. Heefner, Aviation
 TERM: One-time purchase - EST delivery 180 days ARO
 COST: NTE \$14,002.88
 BAC ACTION: **Approved, Purchasing Dept. to process**
 CA 11-2543

BUDGET LINE: 94000099.6170.4660041/4660022

10. VENDOR: N/A
DESCRIPTION: Reject all bids for RFB 2021-050 - Purchase & installation of garage doors - Bids came in over budget
REQUESTED BY: G. Kilmer, Transit
TERM: N/A
COST: N/A
BAC ACTION: Approved, Purchasing Dept. to process
CA N/A
BUDGET LINE: N/A

11. VENDOR: Shepard Brothers, Inc.
DESCRIPTION: NYS Contract #PC690003SB - Amend to increase NTE for purchase of 4 cutaway buses, with addition of protective driver barriers and correction to pricing on optional wheelchair restraint system
REQUESTED BY: G. Kilmer, Transit
TERM: One-time purchase
COST: NEW NTE \$306,138.00 - Increase of \$6,655.36 @ \$1,663.84/bus (\$1,579.42 + \$84.42 X 4 buses)
BAC ACTION: Approved, Purchasing Dept. to process
CA 14-516
BUDGET LINE: 31010105.2042.6002208.3120043

12. VENDOR: Shepard Brothers, Inc.
DESCRIPTION: NYS Contract #PC690003SB - Amend to increase NTE for purchase of 6 cutaway buses, with addition of protective driver barriers and correction to pricing on optional wheelchair restraint system
REQUESTED BY: G. Kilmer, Transit
TERM: One-time purchase
COST: NEW NTE \$459,207.00 - Increase of \$9,983.04 @ \$1,663.84/bus (\$1,579.42 + \$84.42 x 6 buses)
BAC ACTION: Approved, Purchasing Dept. to process
CA 14-516
BUDGET LINE: 31010105.2042.6002208.3120043 / 31010105.2040.6004048

13. VENDOR: NYS Industries for the Disabled (NYSID)
DESCRIPTION: NYS Preferred Source - Amendment to extend term for the pickup & delivery of laundry at Willow Point Rehabilitation & Nursing Center
REQUESTED BY: R. Laabs, Purchasing
TERM: 1/1/2019-10/31/2021 - Optional 60-day extension through 12/31/2021 (dependent on NYS finalizing by 10/31)
COST: EST NTE \$280,000.00 - No change in rates
BAC ACTION: Approved, Law Dept. to process
CA 17-516
BUDGET LINE: 27030304.2050.6004121

14. VENDOR: UHS Professional Home Care
DESCRIPTION: Respiratory equipment rentals with as needed oxygen therapy services
REQUESTED BY: R. LaClair, WPRNC
TERM: 1/1/2021-12/31/2021
COST: NTE \$9,999.00
BAC ACTION: Approved, Law Dept. to process
CA 17-641
BUDGET LINE: 27060104.2050.6004191

15. VENDOR: Bio-Reference Laboratories
DESCRIPTION: COVID-19 testing for employees of Willow Point Rehabilitation & Nursing Center
REQUESTED BY: S. Arnold, WPRNC
TERM: 7/30/2021-7/29/2022
COST: NTE \$100,000.00
BAC ACTION: Approved, Law Dept. to process
CA 17-692
BUDGET LINE: 27010104.2051.6004123.2710006

16. VENDOR: LDV, Inc.
DESCRIPTION: GSA #GS-47QMCA21D00f - Purchase of a mobile command & communications vehicle
REQUESTED BY: R. Serowick, Emergency Services
TERM: One-time purchase
COST: NTE \$935,489.00
BAC ACTION: Approved, Purchasing Dept. to process
CA 20-81
BUDGET LINE: 20010003.5202.6002001

17. VENDOR: Sirius Computer Solutions
DESCRIPTION: GSA # GS-35F-0119Y - VMWARE maintenance and support
REQUESTED BY: K. Andrews, Information Technology
TERM: 6/30/2021 - 9/28/2022
COST: NTE \$66,318.77
BAC ACTION: Approved, Law Dept. to process
CA 1236-356
BUDGET LINE: 10020001.1010.6004192

18. VENDOR: Naviant, Inc.
DESCRIPTION: Amendment to change vendor name from Continuum Systems to Naviant, Inc.
REQUESTED BY: K. Andrews, Information Technology
TERM: Various terms - effective 6/1/2021
COST: Various
BAC ACTION: Approved, Law Dept. to process
CA 1236-380, 1236-380g & 1236-516
BUDGET LINE: Various

19. VENDOR: AutoMon, LLC
DESCRIPTION: Subscription renewal for Caseload Explorer Software used to manage Probation cases - Sole Source
REQUESTED BY: K. Andrews, Information Technology
TERM: 9/17/2021-9/16/2022
COST: NTE \$17,543.81 - (\$19,676.82 minus credit of \$2,132.81)
BAC ACTION: Approved, Law Dept. to process
CA 1236-478
BUDGET LINE: 10020001.1010.6004192

20. VENDOR: Zoom
DESCRIPTION: Zoom online meeting subscription - Sole Source
REQUESTED BY: K. Andrews, Information Technology
TERM: 8/22/2021-8/21/2022
COST: NTE \$25,497.00
BAC ACTION: Approved, Law Dept. to process
CA 1236-483
BUDGET LINE: 10020001.1010.6004192

21. VENDOR: Various
DESCRIPTION: RFB #2021-051 - Purchase of maintenance & janitorial supplies - low bidder
REQUESTED BY: R. Laabs, Purchasing
TERM: 8/1/2021-7/31/2023
COST: Per attached rates
BAC ACTION: Approved, Purchasing Dept. to process
CA 1457-2
BUDGET LINE: Various


22. VENDOR: Tracey Road Equipment
DESCRIPTION: OEM replacement parts & service/repairs for Freightliner, Hyundai, and Moxy equipment - Single Source
REQUESTED BY: D. Smith, DSWM
TERM: 9/1/2021-8/31/2022
COST: NTE \$9,999.00/parts and \$6,999.00/service and repairs @ \$140.00/hour
BAC ACTION: Approved, Law Dept. to process
CA 1732-539
BUDGET LINE: 38040007.2020.4004040/6004130

23. VENDOR: Eastcom Companies
DESCRIPTION: Provide yard waste and stump grinding at the landfill
REQUESTED BY: D. Smith, DSWM
TERM: 8/1/2021-12/31/2021
COST: NTE \$14,999.00
BAC ACTION: Approved, Law Dept. to process
CA 1732-600
BUDGET LINE: 38040007.2020.6004146

24. VENDOR: Association for Vision Rehabilitation & Employment (AVRE)
DESCRIPTION: NYS Preferred Source - Purchase & delivery of copy paper for all BC
Dept's - Open to political subdivision
REQUESTED BY: R. Laabs, Purchasing
TERM: 8/1/2021-12/31/2021
COST: EST NTE \$75,000.00 - Per attached rates
**BAC ACTION: Approved, Purchasing Dept. to process
CA 2569
BUDGET LINE: Various**
25. VENDOR: IRR Supply Centers, Inc.
DESCRIPTION: RFB #2021-040 - Purchase of plumbing supplies
REQUESTED BY: H. Miller, DPW
TERM: 7/1/2021-6/30/2023 - One (1) optional one-year renewal through 6/30/2024
COST: Per attached pricing
**BAC ACTION: Approved, Purchasing Dept. to process
CA 11-2386
BUDGET LINE: Various**

There being no further business at hand, the meeting adjourned at 11:17 a.m.

NEXT MEETING: August 11, 2021


Ann Marie Suer, Secretary
Board of Acquisition and Contract