

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
January 27, 2021

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, January 27, 2021, at 11:00 a.m., via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus; L. Bouton; R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; K. Newcomb, R. Holdrege, Sheriff's Office; K. Andrews, J. Dutcher, Information Technology; D. Smith, Solid Waste; G. Bucciarelli, OMB; S. Arnold, WPRNC; E. Woitd, Parks and Recreation; G. Kilmer, Transit; M. Ponticiello, Emergency Services; R. Kaufman, Health Dept.; C. Marion, STOP-DWI; M. Heefner, Aviation; M. Tanzini, Legislature

1. The Board reviewed and approved the minutes of the meeting held on January 13, 2021, as prepared and presented.

The Board accepted the following Walk Around Approvals:

1a. Dedicated Nursing Associates; Temporary staff placement; R. LaClair, WPRNC; 1/1/2021-3/31/2021; NTE \$55,000.00; CA 17-690g; 27060304.2050.6004410; **BAC ACTION: Approved, Law Dept. to process**

1b. Prime Time Healthcare; Temporary staff placement; R. LaClair, WPRNC; 1/1/2021-3/31/2021; NTE \$145,000.00; CA 17-690; 27060304.2050.6004410; **BAC ACTION: Approved, Law Dept. to process**

1c. Van Bortel Ford and Websmart Chevrolet; NYS Contract #PC68953/PC68967 - Purchase of vehicles; H. Miller, DPW; One-time purchase; NTE \$129,462.95; CA 11-2376; Fleet CIP.2017.6002300; **BAC ACTION: Approved, Purchasing Dept. to process**

1d. United Health Services Hospitals, Inc.; Assistance with supply and administration of medication for Covid positive patients; R. LaClair, WPRNC; Approval through end of pandemic; No cost to county; CA 17-698; N/A; **BAC ACTION: Approved, Law Dept. to process**

1e. Buffalo Computer Graphics, Inc.; NYS Contract #PM67382 - Purchase of DLAN Asset Tracking module with license, training, maintenance & support for COVID vaccine distribution management; M. Ponticiello, Emergency Services; 1/7/2021-2/28/2022; NTE \$18,391.55; CA 20-24a; 20010003.1011.6002709; **BAC ACTION: Approved, Law Dept. to process**

1f. United Health Services Hospitals, Inc.; Purchase of gowns and eye shields for county depts.; M. Ponticiello, Emergency Services; One-time purchase; NTE \$21,880.00; CA 20-Misc.; 20010003.1011.6004599; **BAC ACTION: Approved, Purchasing Dept. to process**

2. **VENDOR:** L & T Construction
DESCRIPTION: Bid #2020-035 - Partial release of retainage for Taxiway H & K Project
REQUESTED BY: M. Heefner, Aviation
TERM: NTP plus 90 days
COST: NTE \$215,094.56 (partial retainage) - Total contract NTE \$4,758,964.47
BAC ACTION: Approved, Law Dept. to process
CA 1-2320
BUDGET LINE: 28010005.2012.2820073

3. **VENDOR:** Various
DESCRIPTION: Cooperative service agreement for a Wildlife Management Plan
REQUESTED BY: L. Woitd, Parks and Recreation
TERM: 6/1/2021-8/1/2021
COST: NTE \$5,836.00
BAC ACTION: Approved, Law Dept. to process
CA 8-669
BUDGET LINE: 43030008.1010.6004138

4. **VENDOR:** Chenango Animal Hospital
DESCRIPTION: Animal specimen preparation for the Rabies & Bioterrorism Response programs
REQUESTED BY: R. Kaufman, Health Dept.
TERM: 1/1/2021-12/31/2022
COST: EST NTE \$10,000.00
BAC ACTION: Approved, Law Dept. to process
CA 10-531
BUDGET LINE: 25050004.1010.6004402

5. **VENDOR:** ING Civil, Inc.
DESCRIPTION: Bid #2020-047 - N. Sanford Rd. (CR241) Bridge over Oquaga Creek Replacement project
REQUESTED BY: L. Boulton, DPW/Engineering
TERM: 120 calendar days from NTP
COST: NTE \$1,272,413.80
BAC ACTION: Approved, Law Dept. to process
CA 11-2557
BUDGET LINE: 29010105.5202.6004572

6. **VENDOR:** K-9 Robbyfarm, LLC
DESCRIPTION: Purchase of dual trained K-9 officer with handler training
REQUESTED BY: D. Harder, Sheriff's Office
TERM: 1/27/2021-12/31/2021
COST: NTE \$12,000.00
BAC ACTION: Approved, Law Dept. to process
CA 12-726a
BUDGET LINE: 94000099.6170.4660034

7. **VENDOR:** Genfare (A Division of SPX Corp.)
DESCRIPTION: Upgrades to Genfare Fare Box System - Sole Source
REQUESTED BY: G. Kilmer, Transit
TERM: 2/1/2021-12/31/2021
COST: NTE \$1,621,769.00
BAC ACTION: **Approved, Law Dept. to process**
CA 14-449
BUDGET LINE: **31010105.2042.6002709**

8. **VENDOR:** Eastern Podiatry
DESCRIPTION: Podiatric services for WPRNC residents - Single Source
REQUESTED BY: R. LaClair, WPRNC
TERM: 9/1/2020-8/31/2021
COST: No cost to County
BAC ACTION: **Approved, Law Dept. to process**
CA 17-678
BUDGET LINE: **N/A**

9. **VENDOR:** PaperMart and WB Mason
DESCRIPTION: Bid #2020-052 - Purchase of copier, fine and other papers
REQUESTED BY: J. Dutcher, Information Technology
TERM: 1/1/2021-12/31/2021 - Two (2) optional one-year renewals through 12/31/2023
COST: EST. NTE \$60,000.00 per attached pricing
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 1236-228
BUDGET LINE: **10020001.1010.6004162**

10. **VENDOR:** Sirius Computer Solutions
DESCRIPTION: GSA #GS-35F-0422L - Extension of virtual cyber information security officer through 12/31/2021
REQUESTED BY: K. Andrews, Information Technology
TERM: 6/26/2019-12/31/2021
COST: NTE \$14,837.90 (No additional cost to County)
BAC ACTION: **Approved, Law Dept. to process**
CA 1236-494
BUDGET LINE: **10020001.5202.6004055**

11. **VENDOR:** WBNG-TV
DESCRIPTION: Advertising for the STOP-DWI - Single Source
REQUESTED BY: C. Marion, STOP-DWI
TERM: 1/1/2021-12/31/2021
COST: NTE \$14,292.00
BAC ACTION: **Approved – 2 Ayes, 1 Nay by Legislative Chair, Law Dept. to process**
CA 1458

BUDGET LINE: 24000003.1010.6004137

12. **VENDOR:** Cook Brothers
DESCRIPTION: Parts, service & repairs of Mack trucks - Single Source
REQUESTED BY: D. Smith, Solid Waste
TERM: 1/1/2021-12/31/2021
COST: EST NTE \$16,998.00 (\$6,999/service & \$9,999/parts)
BAC ACTION: **Approved, Law Dept. to process**
CA 1732-473
BUDGET LINE: 38040007.2020.6004130

13. **VENDOR:** Five Star Equipment
DESCRIPTION: NYS Contract #PC67075 - Purchase model year 2021 John Deere 350G Excavator
REQUESTED BY: D. Smith, Solid Waste
TERM: One-time purchase
COST: EST NTE \$310,004.00
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 1732-538a
BUDGET LINE: 38040007.2020.6002303


14. **VENDOR:** Toshiba Business Solutions
DESCRIPTION: Amend to extend MFP leases through 6/30/2021 for migration under master account
REQUESTED BY: K. Andrews, Information Technology
TERM: Extend through 6/30/2021
COST: No change to current monthly rates
BAC ACTION: **Approved, Law Dept. to process**
CA 2657 (various CA#'s for various depts. per attached list)
BUDGET LINE: Various

15. **VENDOR:** CFI Sales & Service, Inc.
DESCRIPTION: Bid #2020-053 - Purchase of MSA portable gas meters & equipment with time and materials calibration, maintenance & repairs
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: 1/1/2021-12/31/2021 - Two (2) optional one-year renewals through 12/31/2023
COST: EST NTE \$75,000.00 (Per attached rates)
BAC ACTION: **Approved, Law Dept. to process**
CA 2795a
BUDGET LINE: Various

16. VENDOR: Van Bortel Ford
DESCRIPTION: NYS Contract #PC68953 - Purchase a 2021 Ford F-550 pickup
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: One-time purchase
COST: NTE \$46,010.02
**BAC ACTION: Approved – 2 Ayes, 1 Nay by Legislative Chair, Purchasing Dept.
to process CA 11-2376**
BUDGET LINE: 20010003.1011.6002709

There being no further business at hand, the meeting adjourned at 11:21 a.m.

NEXT MEETING: February 10, 2021


Ann Marie Suer, Secretary
Board of Acquisition and Contract