

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT  
January 22, 2020

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A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, January 22, 2020, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus; H. Miller for L. Boulton; R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; C. Dzedzic, County Clerk; M. Tanzini, Legislature; B. Gowe, S. Mastin. A. Pickering, DPW; L. Haskell, Solid Waste; M. Heefner, Aviation; J. Dutcher, K. Andrews, Information Technology

1. The Board reviewed and approved the minutes of the meeting held on January 8, 2020, as prepared and presented.
  
2. **VENDOR:** Toshiba Business Solutions  
**DESCRIPTION:** Amend various MFP leases to extend their term month to month to allow time to prepare a Master Agreement with vendor  
**REQUESTED BY:** J. Dutcher, Information Technology  
**TERM:** 1/1/2020-6/30/2020 and 6/1/2020-6/30/2020  
**COST:** NTE rates per attached - no change to rates  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 2663, 7-324, 13-73, 13-606, 12-698**  
**BUDGET LINE:** **Various**
  
3. **VENDOR:** ASSA ABLOY Entrance Systems US, Inc.  
**DESCRIPTION:** Repair vestibule doors at Greater Binghamton Airport  
**REQUESTED BY:** M. Heefner, Aviation  
**TERM:** 12/4/2019-12/30/2020  
**COST:** NTE \$14,999.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 1-2317**  
**BUDGET LINE:** **28150005.2010.6004021**
  
4. **VENDOR:** Greater Binghamton Convention and Visitor's Bureau  
**DESCRIPTION:** 2020 Festival marketing campaign - Visit Binghamton  
**REQUESTED BY:** F. Evangelisti, Planning  
**TERM:** 1/1/2020-12/31/2020  
**COST:** NTE \$7,500.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 9-253a**  
**BUDGET LINE:** **90000099.1010.6005026**

5.     **VENDOR:** Joe Basil Chevrolet, Inc.  
    **DESCRIPTION:** NYS Contract #PC68942 - Purchase three (3) new and unused 2020 Chevy Silverado pickup trucks  
    **REQUESTED BY:** D. Smith, Solid Waste Management  
    **TERM:** One-time purchase - estimated delivery by 6/30/2020  
    **COST:** NTE \$85,792.22 (2 @ \$26,259.46 & 1 @ \$33,273.30)  
    **BAC ACTION:** **Approved, Purchasing Dept. to process**  
    **CA 11-2376**  
    **BUDGET LINE:** **38040007.2020.6002303**
  
6.     **VENDOR:** Joe Basil Chevrolet, Inc.  
    **DESCRIPTION:** NYS Contract #PC68942 - Purchase two (2) new and unused 2020 Chevy Equinox LS AWD SUV's  
    **REQUESTED BY:** D. Harder, Sheriff's Office  
    **TERM:** One-time purchase - estimated delivery by 4/15/2020  
    **COST:** NTE \$45,566.60 (\$22,783.30 each)  
    **BAC ACTION:** **Approved, Purchasing Dept. to process**  
    **CA 11-2376**  
    **BUDGET LINE:** **23020403.5202.6002300**
  
7.     **VENDOR:** Rug Fair  
    **DESCRIPTION:** Various NYS Contracts - Purchase and installation of flooring at various county facilities on as needed basis.  
    **REQUESTED BY:** H. Miller, DPW  
    **TERM:** 1/1/2020-2/16/2021  
    **COST:** EST NTE \$75,000.00  
    **BAC ACTION:** **Approved, Law Dept. to process**  
    **CA 11-2450**  
    **BUDGET LINE:** **Various**
  
8.     **VENDOR:** Andrew R. Mancini Associates, Inc.  
    **DESCRIPTION:** Bid #2019-053 - Change Order #1 to extend term for additional 21 days  
    **REQUESTED BY:** L. Boulton, DPW/Engineering  
    **TERM:** NTP - 121 calendar days  
    **COST:** NTE \$192,000.00 - no change  
    **BAC ACTION:** **Approved, Law Dept. to process**  
    **CA 11-2525**  
    **BUDGET LINE:** **27030404.2052.3002102/6002102**
  
9.     **VENDOR:** Procon Contracting, LLC  
    **DESCRIPTION:** Bid #2019-109 - Riverfront Improvement Project for Grippen, Roundtop, Riverview, Harold Moore, and William Hill Parks - Project #PK-1901  
    **REQUESTED BY:** L. Boulton, DPW/Engineering  
    **TERM:** NTP-9/1/2020  
    **COST:** NTE \$515,000.00


**BAC ACTION: Approved, Law Dept. to process  
CA 11-2540  
BUDGET LINE: 37000007.1011.6004255**

**ITEM #10 PULLED FROM AGENDA**

10. **VENDOR:** Indiana Printing & Publishing Company, Inc.  
**DESCRIPTION:** Bid #2019-101 - Printing of monthly newsletter  
**REQUESTED BY:** L. Schuhle, Office for Aging  
**TERM:** 12/1/2019-12/31/2020  
**COST:** NTE \$13,576.00  
**CA 292-464-1**  
**BUDGET LINE: 34010006.1011.6004138**
11. **VENDOR:** Various  
**DESCRIPTION:** RFB #2019-116 - Purchase of copier, fine & other papers for Print Shop  
**REQUESTED BY:** J. Dutcher, Information Technology  
**TERM:** 1/22/2020-06/30/2020  
**COST:** NTE per attached pricing  
**BAC ACTION: Approved, Purchasing Dept. to process  
CA 1236-228**  
**BUDGET LINE: 10020001.1010.6004162**
12. **VENDOR:** Mythics, Inc.  
**DESCRIPTION:** Training for IT staff on Oracle University Peoplesoft, Sysadmin & Oracle Database Developer  
**REQUESTED BY:** J. Dutcher, Information Technology  
**TERM:** 1/22/2020-1/21/2021  
**COST:** NTE \$11,611.70  
**BAC ACTION: Approved, Law Dept. to process  
CA 1236-477a**  
**BUDGET LINE: 10020001.1010.6004162**

There being no further business at hand, the meeting was adjourned at 11:11 a.m.

NEXT MEETING: February 12, 2020

  
Ann Marie Suer, Secretary  
Board of Acquisition and Contract