



State of New York County of Broome Government Offices

Broome County Attorney's Office

Jason T. Garnar, County Executive · Robert G. Behnke, County Attorney

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT DECEMBER 6, 2023

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, **December 6, 2023, at 11:00 a.m.**, in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York and via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: R. Brown, DPW Chairman; M. Ponticiello, BAC Chairman; M. Tanzini, Legislature Chairman

ALSO PRESENT: R. Laabs, Purchasing; K. Figuerado, Law; C. McKnight, M. Baker, R. Glovich, Public Defender; G. Kilmer, Transit; D. Smith, SWM; F. Shah, IT; Dominic Marra, Legislature; P. Neferis (zoom), DPW; JP Tschang (zoom), OET; M. McFadden (zoom), Health; S. Leader (zoom), Veterans; J. Buckler (zoom), OES; S. Jerzak (zoom) WPNH

1. The Board reviewed for approval the minutes of the meeting held on November 21, 2023 as prepared and presented.

1a. The Board Accepted the following Walk Around Approvals:

VENDOR:	NRG BUSINESS SOLUTIONS
DESCRIPTION:	Natural gas supplier for various County facilities
REQUESTED BY:	P. Neferis, PW
TERM:	1/1/2024 - 12/31/2024
COST:	Per attached rates
CA	2499
BUDGET LINE:	15020301/0000040/1010
Request Number:	2499
BAC ACTION:	Ayes-3, Nays-0, Law to Process

1b. VENDOR:	CLEAR BALLOT GROUP INC
DESCRIPTION:	Purchase of voting machine scanners and accessible voting units
REQUESTED BY:	C. Dutko / J. Bertoni, Elections
TERM:	One-Time Purchase
COST:	\$1,633,864.00
CA	61-135A
BUDGET LINE:	07000001/6002709/5202/0720007
Request Number:	9074
BAC ACTION:	Motion to amend Agenda to add this Walk Around item; Ayes-3, Nays-0, Purchasing to Process

2. **VENDOR:** FAMILY ENRICHMENT NETWORK
DESCRIPTION: Memorandum of Understanding (MOU) with Broome County's Early Intervention Program for the identification and provision of services to preschool children with disabilities in the Early Head Start program.
- REQUESTED BY:** L. Bellmore, Health
TERM: 9/6/23 - 6/21/24
COST: No-cost
CA **10-10-172a**
BUDGET LINE: N/A
Request Number: **8992**
BAC ACTION: **Ayes-3, Nays-0, Law to Process**
3. **VENDOR:** VANDERBILT UNIVERSITY MEDICAL CENTER
DESCRIPTION: Web hosting and support for REDCap epidemiology software for COVID-19 monitoring - SOLE SOURCE
- REQUESTED BY:** M. Bender, Health
TERM: 1/1/24 - 12/31/24
COST: \$7,062.00
CA **10-1138**
BUDGET LINE: **25010004/6004138/1011/2510642**
Request Number: **9018**
BAC ACTION: **Ayes-3, Nays-0, Law to Process**
4. **VENDOR:** SLATE HILL CONSTRUCTORS INC
DESCRIPTION: Rehabilitation of the Hooper Road Bridge over Patterson Creek - RFB 2023-057
- REQUESTED BY:** P. Hogan, PW - Engineering
TERM: 75 days from Notice To Proceed
COST: \$1,468,463.75
CA **11-2541-1**
BUDGET LINE: **29010105/6002205/5202/2920125**
Request Number: **9044**
BAC ACTION: **Ayes-3, Nays-0, Law to Process**
5. **VENDOR:** VISUAL COMPUTER SOLUTIONS INC
DESCRIPTION: Software for implementation of online payroll system - RFB 2023-063
- REQUESTED BY:** K. Hazilla, Sheriff
TERM: 1/1/24 - 12/31/26 (w/ TWO 1-yr renewal options)
COST: \$107,280.00 (\$35,760.00/year)
CA **12-749**
BUDGET LINE: **94000099/4660034/6170**
6004192/1010/10020001
Request Number: **9067**
BAC ACTION: **Ayes-3, Nays-0, Law to Process**

10. **VENDOR:** SKYWORKS LLC
DESCRIPTION: Purchase of an Articulated Boom Lift – RFB 2023-066
REQUESTED BY: M. Craig, Transit
TERM: One-Time Purchase
COST: \$66,565.00
CA **14-562**
BUDGET LINE: **31010105/6002102/2042/3120045**
Request Number: **9060**
BAC ACTION: **Ayes–3, Nays-0, Purchasing to Process**
11. **VENDOR:** PROMETRIC INC
DESCRIPTION: 2024 Exam and recertification fees for Nurse's Aides mandatory training - NYS PREFERRED SOURCE
REQUESTED BY: S. Jerzak, WPNH
TERM: 1/1/24 - 12/31/24
COST: \$9,500.00 (reimbursed by NYS)
CA **17-652**
BUDGET LINE: **27010104/6004162/2050**
Request Number: **8955**
BAC ACTION: **Ayes–3, Nays-0, Law to Process**
12. **VENDOR:** MUNICIPAL EMERGENCY SERVICES
DESCRIPTION: Purchase of replacement firefighting foam - NYS Contract #PC69026
REQUESTED BY: K. Sainclair, OES
TERM: One-Time Purchase
COST: \$47,020.80
CA **20-Misc**
BUDGET LINE: **20010003/6004138/1010**
Request Number: **9042**
BAC ACTION: **Ayes–3, Nays-0, Purchasing to Process**
13. **VENDOR:** BUFFALO COMPUTER GRAPHICS INC
DESCRIPTION: DLAN software maintenance and support - GSA Contract #GS-35F-531BA
REQUESTED BY: F. Shah, IT for OES
TERM: 3/1/24 - 2/28/25
COST: \$14,357.68
CA **20-24**
BUDGET LINE: **10020001/6004192/1010**
Request Number: **9064**
BAC ACTION: **Ayes–3, Nays-0, Law to Process**


18. **VENDOR:** SHI INTERNATIONAL CORP
DESCRIPTION: Purchase of Eaton UPS (Uninterruptible Power Supply) units and racks - SOURCEWELL # 081419-SHI
REQUESTED BY: F. Shah, IT for WPNH
TERM: One-Time Purchase
COST: \$22,250.96
CA **1236-Misc**
BUDGET LINE: **10020001/6004056/5202/1020031**
Request Number: **9063**
BAC ACTION: **Ayes-3, Nays-0, Purchasing to Process**
19. **VENDOR:** WICZ-TV/WBPN-LP
DESCRIPTION: TV advertising services for promotion of the Broome County Recycling and Eco Center Programs - LOW QUOTE
REQUESTED BY: A. McGovern, SWM
TERM: 1/1/24 - 12/31/24
COST: \$14,999.00
CA **1732-548-2**
BUDGET LINE: **38050007/6004137/2020**
Request Number: **9023**
BAC ACTION: **Ayes-3, Nays-0, Law to Process**
20. **VENDOR:** AD ELEMENTS LLC
DESCRIPTION: Digital advertising services to educate residents on recycling contamination issues and recycling practices - LOW QUOTE
REQUESTED BY: A. McGovern, SWM
TERM: 1/1/24 - 12/31/24
COST: \$14,999.00
CA **1732-624**
BUDGET LINE: **38050007/6004137/2020**
Request Number: **9026**
BAC ACTION: **Ayes-3, Nays-0, Law to Process**
21. **VENDOR:** BINGHAMTON BULLDOGS
DESCRIPTION: Purchase of 150 tickets for Veterans to attend Binghamton Bulldogs games at no cost to the Veterans.
REQUESTED BY: S. Leader, Veterans
TERM: One-Time Purchase
COST: \$2,457.00
CA **2000-Misc.**
BUDGET LINE: **36000006/6004146/1010**
Request Number: **8988**
BAC ACTION: **Ayes-3, Nays-0, Law to Process**

22. VENDOR: BROOME COUNTY COUNCIL OF CHURCHES INC
DESCRIPTION: One-Time donation to the Holiday Giving Box Program
REQUESTED BY: S. Leader, Veterans
TERM: One-Time Donation
COST: \$1,500.00
CA 2000-Misc
BUDGET LINE: 36000006/6004146/1010
Request Number: 8963
BAC ACTION: Ayes-3, Nays-0, Law to Process

23. VENDOR: NYS DEFENDERS ASSOCIATION INC
DESCRIPTION: Database maintenance for case management system - SOLE SOURCE
REQUESTED BY: R. Glovich, Public Defender
TERM: 5/21/23 - 5/20/24
COST: \$18,500.00
CA 2466
BUDGET LINE: 14000001/6004055/1011/1410014
Request Number: 8822
BAC ACTION: Ayes-3, Nays-0, Law to Process

There being no further business at hand the meeting was adjourned at 11:07 am.

NEXT MEETING: December 20, 2023


Kristin Figuerado, Secretary
Board of Acquisition and Contract