

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT  
December 16, 2020

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A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, December 16, 2020, at 11:00 a.m., via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; E. Hotchkiss-Plowe, K. Empett, Mental Health; Neil Haight, Emergency Services; M. Tanzini, Legislature; K. Andrews, J. Dutcher, Information Technology; M. Baker, Public Defender's Office; T. Sullivan, DPW/Engineering; D. Smith, Solid Waste Management; R. Murphy, Employment and Training; J. Bartram, Library; G. Kilmer, Transit; T. Eaton, Office for Aging; M. Heefner, Aviation

1. The Board reviewed and approved the minutes of the meeting held on November 24, 2020, as prepared and presented.

The Board accepted the following Walk Around Approval:

1a. Douglas Camin; IT Consultant for Broome County - Single Source; K. McManus, County Executive; 12/8/2020-5/31/2021; NTE \$14,999.00@\$100.00/hr.; CA 2915; 10020001.1010.604573; **BAC ACTION: Approved, Law Dept. to process**

2. **VENDOR:** Ber-National Controls, Inc.  
**DESCRIPTION:** Parking lot maintenance & service for Airport and Transportation Center  
**Single Source**  
**REQUESTED BY:** M. Heefner, Aviation  
**TERM:** 1/1/2021-12/31/2021  
**COST:** NTE \$35,000.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1-470**  
**BUDGET LINE: Various**

3. **VENDOR:** Notifier of New York, Inc.  
**DESCRIPTION:** Fire alarm inspection, testing & service - Single Source  
**REQUESTED BY:** M. Heefner, Aviation  
**TERM:** 1/1/2021-12/31/2021  
**COST:** EST NTE \$14,999.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1-836**  
**BUDGET LINE: 28030005.2010.6004117**

4.     **VENDOR:** Paragon Environmental Construction, Inc.  
    **DESCRIPTION:** Amendment to increase NTE for emptying and cleaning of north ramp underground glycol tank  
    **REQUESTED BY:** M. Heefner, Aviation  
    **TERM:** 9/2/2020-10/31/2020  
    **COST:** NEW NTE \$7,500.00 (additional \$2,501.00)  
    **BAC ACTION:** **Approved, Law Dept. to process**  
    **CA 1-2323**  
    **BUDGET LINE:** **28030005.2010.6004138**
  
5.     **VENDOR:** Thomas Harding, PhD.  
    **DESCRIPTION:** Mandated CPL730 examinations  
    **REQUESTED BY:** Nancy Williams, Mental Health  
    **TERM:** 1/1//2021-12/31/2021  
    **COST:** NTE \$14,999.00 @ \$254.40/exam  
    **BAC ACTION:** **Approved, Law Dept. to process**  
    **CA 7-333**  
    **BUDGET LINE:** **26000004.1010.6004573**
  
6.     **VENDOR:** Sheri Estaban-Elie, PhD.  
    **DESCRIPTION:** Mandated CPL730 examinations  
    **REQUESTED BY:** Nancy Williams, Mental Health  
    **TERM:** 1/1/2021-12/31/2021  
    **COST:** NTE \$14,999.00 @ \$254.40/exam  
    **BAC ACTION:** **Approved, Law Dept. to process**  
    **CA 7-342**  
    **BUDGET LINE:** **26000004.1010.6004573**
  
7.     **VENDOR:** Various  
    **DESCRIPTION:** Bid #2020-050 - Purchase of plow blades, shoes & salt spreader chains  
    **REQUESTED BY:** S. Brown, DPW/Highway  
    **TERM:** 12/1/2020-4/30/2021  
    **COST:** NTE attached pricing  
    **BAC ACTION:** **Approved, Purchasing Dept. to process**  
    **CA 11-2310**  
    **BUDGET LINE:** **Various**
  
8.     **VENDOR:** Central Chrysler Dodge Jeep Ram of Raynham  
    **DESCRIPTION:** NYS Contract #PC68927 - Purchase of model year 2021 ADA Chrysler Voyager with side entry ramp  
    **REQUESTED BY:** R. LaClair, WPRNC  
    **TERM:** One-time purchase  
    **COST:** NTE \$44,922.50  
    **BAC ACTION:** **Approved, Purchasing Dept. to process**

**CA 11-2376**

**BUDGET LINE: 27010404.2050.6002304**

9. **VENDOR:** Rug Fair  
**DESCRIPTION:** Various NYS Contracts - Increase NTE for the purchase and installation of flooring at various county facilities  
**REQUESTED BY:** H. Miller, DPW  
**TERM:** 1/1/2020-2/16/2021  
**COST:** NEW EST NTE \$125,000.00 - Additional \$50,000.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 11-2450**  
**BUDGET LINE:** **Various**
  
10. **VENDOR:** D.H. Smith Co., Inc.  
**DESCRIPTION:** Bid #2019-048 - Change Order #5 for decreasing NTE and release of final payment for the Dorchester Park Gateway Project  
**REQUESTED BY:** T. Sullivan, DPW/Engineering  
**TERM:** NTP-9/15/2020  
**COST:** NEW NTE \$385,077.84 (CO#5 decrease of \$134,553.50 and final payment of \$16,052.33)  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 11-2522**  
**BUDGET LINE:** **29010105.5202.6002102**
  
11. **VENDOR:** ZMK Construction  
**DESCRIPTION:** Bid #2020-046 - North Road Culvert Sliplining Project  
**REQUESTED BY:** L. Boulton, DPW/Engineering  
**TERM:** NTP plus 60 days  
**COST:** NTE \$122,900.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 11-2555**  
**BUDGET LINE:** **29010105.5202.6002205**
  
12. **VENDOR:** Bothar Construction  
**DESCRIPTION:** Bid #2020-048 - Middle Stella Ireland Road Bridge Wearing Surface Replacement Project  
**REQUESTED BY:** L. Boulton, DPW/Engineering  
**TERM:** NTP plus 45 days  
**COST:** NTE \$74,629.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 11-2556**  
**BUDGET LINE:** **29010105.5202.6002205**

13. VENDOR: Global Furniture Group  
DESCRIPTION: NYS Contract #PC68336 - Purchase of office furniture  
REQUESTED BY: G. Kilmer, Transit  
TERM: One-time purchase  
COST: NTE \$58,419.65  
**BAC ACTION: Approved, Purchasing Dept. to process  
CA 14-Misc.  
BUDGET LINE: 31010105.2040.6004130**
  
14. VENDOR: Cummins Sales & Service  
DESCRIPTION: OEM parts, purchase and outside labor - Single Source  
REQUESTED BY: G. Kilmer, Transit  
TERM: 1/1/2021-12/31/2021  
COST: NTE \$150,000.00 (\$125,000.00/parts & \$25,000.00/labor)  
**BAC ACTION: Approved, Law Dept. to process  
CA 14-389  
BUDGET LINE: 31010105.2040.6004040**
  
15. VENDOR: United Health Services Hospitals, Inc.  
DESCRIPTION: Purchase of various PPE for Covid use  
REQUESTED BY: M. Ponticiello, Emergency Services  
TERM: One-time purchase  
COST: NTE \$27,415.64  
**BAC ACTION: Approved, Purchasing Dept. to process  
CA 20-Misc.  
BUDGET LINE: 20010003.1010.6004599**
  
16. VENDOR: Everbridge  
DESCRIPTION: GSA Contract #GS-35F-0692P - Modules for NYS Alert System  
REQUESTED BY: M. Ponticiello, Emergency Services  
TERM: 1/1/2021-12/31/2023  
COST: NTE \$31,397.01  
**BAC ACTION: Approved, Law Dept. to process  
CA 20-28  
BUDGET LINE: 20010003.1010.6004138**
  
17. VENDOR: Press & Sun Bulletin  
DESCRIPTION: Amend to increase NTE for Successful Aging ads  
REQUESTED BY: L. Schuhle, Office for Aging  
TERM: 1/1/2020-12/31/2020  
COST: NEW NTE \$4755.45 - Increase of \$483.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 292-437  
BUDGET LINE: 34010006.1011.6004138**

18. VENDOR: Southern Tier 8 Regional Board  
DESCRIPTION: One Stop Operator services  
REQUESTED BY: R. Murphy, Employment and Training  
TERM: 1/1/2021-12/31/2021  
COST: NTE \$5,000.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 1073-226  
BUDGET LINE: 33020006.1011/3131.60041565**
  
19. VENDOR: Tyler Technologies  
DESCRIPTION: Software maintenance and support - Sole Source  
REQUESTED BY: K. Andrews, Information Technology  
TERM: 1/1/2021-12/31/2021  
COST: NTE \$334,725.62  
**BAC ACTION: Approved, Law Dept. to process  
CA 1236-44  
BUDGET LINE: 1002000.1010.6004192**
  
20. VENDOR: Tyler Technologies  
DESCRIPTION: CAD CFS (XML) Export Interface and Motorola P5 Radio Interface purchase with maintenance and support  
REQUESTED BY: K. Andrews, Information Technology  
TERM: One year from date of purchase  
COST: NTE \$52,957.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 1236-44d & 1236-44g  
BUDGET LINE: 10020001.1010.6004192**
  
21. VENDOR: Broome County Office of Emergency Services  
DESCRIPTION: Lease of space for 911 backup center  
REQUESTED BY: J. Bartram, Library  
TERM: 1/1/2019-12/31/2020  
COST: REVENUE - \$15,000.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 1581-144  
BUDGET LINE: 40000008.3150.5000312**
  
22. VENDOR: Worobey Transport  
DESCRIPTION: Transportation of raw and/or treated leachate  
REQUESTED BY: D. Smith, Solid Waste  
TERM: 1/1/2021-12/31/2021  
COST: EST NTE \$30,000.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 1732-446-1**

**BUDGET LINE: 38040007.2020.6004146**

23. VENDOR: WBNG-TV  
DESCRIPTION: Television advertising  
REQUESTED BY: D. Smith, Solid Waste  
TERM: 1/1/2021-12/31/2021  
COST: NTE \$14,700.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 1732-548**  
**BUDGET LINE: 38050007.2020.6004137**
24. VENDOR: ZMK Construction  
DESCRIPTION: Bid #2019-018 - Balance of retainage for the Landfill Section IV, Cell 4  
Expansion Construction project.  
REQUESTED BY: D. Smith, Solid Waste  
TERM: 270 days from NTP  
COST: NTE \$6,293,840.55 - Final retainage payment of \$30,000.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 1732-579-2**  
**BUDGET LINE: 38010007.2022.6002206**
25. VENDOR: Penn Power Group  
DESCRIPTION: Purchase of OEM parts and service for Mercedes & Allison engines -  
Single Source  
REQUESTED BY: D. Smith, Solid Waste  
TERM: 1/1/2021-12/31/2021  
COST: NTE \$89,999.00 (\$75,000.00/parts & \$14,999.00/repairs)  
**BAC ACTION: Approved, Law Dept. to process  
CA 1732-595**  
**BUDGET LINE: 0300001.1010.6004406**
26. VENDOR: Total Recycle  
DESCRIPTION: Amend to extend term and increase NTE for recycling of single stream  
recyclables for various drop off sites  
REQUESTED BY: D. Smith, Solid Waste  
TERM: 1/30/2020-4/30/2021  
COST: NEW NTE \$563,000.00 - Increase of \$76,545.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 1732-611**  
**BUDGET LINE: 38050007.2020.6004147**

27. **VENDOR:** Mr. Built's, Inc.  
**DESCRIPTION:** Amend to extend recyclable material hauling and increase NTE  
**REQUESTED BY:** D. Smith, Solid Waste  
**TERM:** 1/30/2020-3/31/2021  
**COST:** NEW NTE \$681,000.00 - Increase of \$66,000.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 1732-611-2**  
**BUDGET LINE:** **38050007.2020.6004147**
28. **VENDOR:** NYS Defender's Association  
**DESCRIPTION:** Maintenance for case management system  
**REQUESTED BY:** M. Baker, Public Defender  
**TERM:** 5/21/2020-5/20/2021  
**COST:** NTE \$11,000.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 2466**  
**BUDGET LINE:** **14000001.1011.6004106**

There being no further business at hand, the meeting adjourned at 11:19 a.m.

NEXT MEETING: January 13, 2021



Ann Marie Suer, Secretary  
Board of Acquisition and Contract