

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT  
August 12, 2020

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A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, August 12, 2020, at 11:00 a.m., to be held via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: J. Knebel for K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; L. Schuhle, Office for Aging; J. Dutcher, K. Andrews, Information Technology; G. Kilmer, Transit; D. Smith, Solid Waste Management; M. Tanzini, Legislature; M. Heefner, Aviation; J. Mihalko, County Clerk; R. Kaufman, Health Dept.; R. Holdrege, Sheriff's Office; M. Ponticiello, Emergency Services

1. The Board reviewed and approved the minutes of the meeting held on July 22, 2020, as prepared and presented.

The Board accepted the following Walk Around Approvals:

1a. Bio-Reference Laboratories, Inc.; Covid-19 diagnostic testing for staff and contractors; R. LaClair, WPRNC; 7/29/2020-12/31/2020; NTE \$100,000.00; CA 17-692; 2701.2051.6004412; **BAC ACTION: Approved, Law Dept. to process**

1b. WB Mason Co., Inc.; Purchase of level 2 isolation gowns and N095 masks; M. Ponticiello, Emergency Services; One-time purchase; NTE \$59,550.00; CA 20-Misc.; 90000099.1010.6004062; **BAC ACTION: Approved, Purchasing Dept. to process**

1c. Digital Health Solutions, Incl; Purchase of N95 masks; M. Ponticiello, Emergency Services; One-time purchase; NTE \$39,843.00; CA 20-Misc.; 90000099.1010.6004062; **BAC ACTION: Approved, Law Dept. to process**

2. VENDOR: John Ober  
DESCRIPTION: Lease of T-Hangar #13  
REQUESTED BY: M. Heefner, Aviation  
TERM: 8/1/2020-7/31/2021  
COST: Revenue \$225/month  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1-306-89**  
**BUDGET LINE: 28010005.2010.5000146**

3.     **VENDOR:** Indecomm Global Services  
    **DESCRIPTION:** Electronic recording of deeds, mortgages & land documents  
    **REQUESTED BY:** J. Mihalko, County Clerk  
    **TERM:** 7/1/2020-6/30/2024  
    **COST:** No cost to County  
    **BAC ACTION:** **Approved, Law Dept. to process**  
    **CA 3-191-2**  
    **BUDGET LINE:** N/A
  
4.     **VENDOR:** Accurate Analytical Testing, LLC  
    **DESCRIPTION:** Lead wipe analysis  
    **REQUESTED BY:** R. Kaufman, Health Dept.  
    **TERM:** 10/1/2020-9/30/2021 - Two (2) optional one-year renewal through 9/30/2023  
    **COST:** NTE \$14,999  
    **BAC ACTION:** **Approved, Law Dept. to process**  
    **CA 10-891-1**  
    **BUDGET LINE:** **25010004-1011-004402**
  
5.     **VENDOR:** B&F Glass Co., Inc.  
    **DESCRIPTION:** Furnish and install bullet resistant glass  
    **REQUESTED BY:** D. Harder, Sheriff's Office  
    **TERM:** 8/12/2020-12/31/2020  
    **COST:** EST. NTE \$12,000.00  
    **BAC ACTION:** **Approved, Law Dept. to process**  
    **CA 12-727**  
    **BUDGET LINE:** **94000009.6170.4660034**
  
6.     **VENDOR:** Cummins Sales & Service  
    **DESCRIPTION:** Amendment to increase NTE for purchase of OEM parts and labor for equipment - Single Source  
    **REQUESTED BY:** G. Kilmer, Transit  
    **TERM:** 1/1/2020-12/31/2020  
    **COST:** EST NTE \$200,000.00 (\$125,000/parts and \$75,000/labor) - Additional \$35,000.00  
    **BAC ACTION:** **Approved, Law Dept. to process**  
    **CA 14-389**  
    **BUDGET LINE:** **31010105.20406004040 /4130**
  
7.     **VENDOR:** Gillig  
    **DESCRIPTION:** Amend to increase NTE to allow for the purchase of protective driver barriers - Single Source  
    **REQUESTED BY:** G. Kilmer, Transit  
    **TERM:** 3/1/2020-2/28/2023  
    **COST:** NEW NTE \$275,000.00 - Additional \$75,000.00

**BAC ACTION: Approved, Purchasing Dept. to process  
CA 14-510a  
BUDGET LINE: 31010105.2040.6004040**

8. **VENDOR:** Trapeze Software Group, Inc.  
**DESCRIPTION:** Ride Scheduling and dispatch software, licensing and maintenance - Sole Source  
**REQUESTED BY:** K. Andrews, Information Technology  
**TERM:** 10/1/2020-9/30/2021  
**COST:** NTE \$35,182.68  
**BAC ACTION: Approved, Law Dept. to process  
CA 14-521  
BUDGET LINE: 10020001.1010.6004192**
  
9. **VENDOR:** Doron Precision Systems, Inc.  
**DESCRIPTION:** Preventative maintenance for mobile driving simulation system  
**REQUESTED BY:** G. Kilmer, Transit  
**TERM:** 9/1/2020-8/31/2021  
**COST:** NTE \$7,285.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 14-455a  
BUDGET LINE: 31010105.2040.6004130**
  
10. **VENDOR:** Aviat US, Inc.  
**DESCRIPTION:** NYS Contract #PM68126 - Amend to increase NTE for engineering services for modification of tower site microwave connections (path surveys)  
**REQUESTED BY:** M. Ponticiello, Emergency Services  
**TERM:** Approval through 3/31/2021  
**COST:** NEW NTE \$57,532.00 - Additional \$5,484.00  
**BAC ACTION: Approved, Law Dept. to process  
CA 20-5B  
BUDGET LINE: 20010003.5202.6002706**
  
11. **VENDOR:** Aviat US, Inc.  
**DESCRIPTION:** NYS Contract #PM68126 - Purchase of radio equipment needed to repair damages at Pease Tower site  
**REQUESTED BY:** M. Ponticiello, Emergency Services  
**TERM:** 8/12/2020-8/31/2021  
**COST:** NTE \$12,457.00 (money from insurance claim)  
**BAC ACTION: Approved, Purchasing Dept. to process  
CA 20-5c  
BUDGET LINE: 20030003.1010.6004138**

12.   VENDOR: Tenex Software Solutions, Inc.  
DESCRIPTION: NYS Contract #PS68742 - Precinct central EBP software, license and support - Year 2  
REQUESTED BY: K. Andrews, Information Technology  
TERM: 10/1/2020-9/30/2021  
COST: NTE \$25,625.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 61-134**  
**BUDGET LINE: 10020001.1010.6004192**
  
13.   VENDOR: Meals on Wheels of Western Broome  
DESCRIPTION: Amend to increase NTE for meal deliveries  
REQUESTED BY: L. Schuhle, OFA  
TERM: 4/22/2020-12/31/2020  
COST: NEW NTE \$26,000.00 - Additional \$12,000.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 292-470a**  
**BUDGET LINE: 34010006.1011.6004146**
  
14.   VENDOR: Toshiba Business Solutions  
DESCRIPTION: Amendment to extend MFP leases (per attached list) through 7/31/2020 for final payment  
REQUESTED BY: J. Dutcher, Information Technology  
TERM: Through 7/31/2020  
COST: No change to current monthly rate  
**BAC ACTION: Approved, Law Dept. to process**  
**CA Various**  
**BUDGET LINE: Various**
  
15.   VENDOR: Sirius Computer Solutions, Inc.  
DESCRIPTION: GSA #47QTCA-19-00MM - Barracuda Spam Firewall Subscription  
REQUESTED BY: K. Andrews, Information Technology  
TERM: 8/27/2020-8/26/2021  
COST: NTE \$7,064.40  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1236-302-1**  
**BUDGET LINE: 10020001.1010-6004193**
  
16.   VENDOR: Hazleton Oil & Environmental, Inc.  
DESCRIPTION: Recycling of waste oil  
REQUESTED BY: D. Smith, Solid Waste  
TERM: 7/1/2020-6/20/2021 - Two (2) optional one-year renewals through 6/30/2023  
COST: NTE \$8,000.00  
**BAC ACTION: Approved, Law Dept. to process**

**CA 1732-350-5**

**BUDGET LINE: Various**

17. **VENDOR:** Rehabilitation Consulting & Construction, Inc.  
**DESCRIPTION:** Bid #2018-030 - Amend to increase NTE due to unexpected expense during regular effluent tank cleaning  
**REQUESTED BY:** D. Smith, Solid Waste  
**TERM:** 5/1/2020-4/30/2021  
**COST:** NEW NTE \$49,970.00 - Additional \$25,620.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 1732-447-1**  
**BUDGET LINE: 38040007-2020-6004146**
  
18. **VENDOR:** Eastcom Utility Contractors  
**DESCRIPTION:** Yard waste and stump grinding services  
**REQUESTED BY:** D. Smith, Solid Waste  
**TERM:** 8/12/2020-12/31/2020  
**COST:** NTE \$11,500.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 1732-600**  
**BUDGET LINE: 38040007-2020.604614**
  
19. **VENDOR:** Watson-Marlow, Inc.  
**DESCRIPTION:** Purchase of Bredel 50 peristaltic hose pump assembly - Single Source  
**REQUESTED BY:** D. Smith, Solid Waste  
**TERM:** One-time purchase  
**COST:** NTE \$19,460.00  
**BAC ACTION:** **Held over under the rules at the request of Legislative Chair**  
**CA 1732-606**  
**BUDGET LINE: 38010007.2022.6004572**
  
20. **VENDOR:** Total Recycle  
**DESCRIPTION:** Amend to extend term and increase NTE for recycling of single stream recyclables from the BC Landfill drop of site, Village of Endicott, Town of Union and Taylor Garbage  
**REQUESTED BY:** D. Smith, Solid Waste  
**TERM:** 1/30/2020-12/31/2020  
**COST:** NEW NTE \$460,00.00 - Additional \$90,000.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 1732-611**  
**BUDGET LINE: 38050007.2020.6004147**

21. VENDOR: Itouch Biometrics  
DESCRIPTION: Replacement of end of life livescan equipment at Sheriff's Office - Sole Source  
REQUESTED BY: K. Andrews, Information Technology  
TERM: 8/12/2020-8/31/2021  
COST: NTE \$106,788.00  
**BAC ACTION: Held over under the rules at the request of Legislative Chair**  
**CA 1236-507**  
**BUDGET LINE: 10020001.5202.6002503**

**ITEM PULLED BY DEPARTMENT**

22. VENDOR: Five Star Services  
DESCRIPTION: Bid #2018-003 - Renewal and amend to add one (1) additional 12 month renewal term  
REQUESTED BY: R. Laabs, Purchasing  
TERM: 3/1/2020-2/28/2021 - Three (3) optional one-year renewals through 2/28/2024  
COST: NTE per attached rates  
**CA 2559-3**  
**BUDGET LINE: Various**

There being no further business at hand, the meeting was adjourned at 11:20 a.m.

NEXT MEETING: August 26, 2020



Ann Marie Suer, Secretary  
Board of Acquisition and Contract