



State of New York County of Broome Government Offices

Office of the Broome County Executive
Jason T. Garnar, County Executive

April 1, 2020

Mr. Kevin M. McManus
Deputy County Executive
Chairman - BAC

Mr. Daniel J. Reynolds
County Legislature Chairman

Ms. Leslie Boulton
DPW Commissioner Chairwoman

Ms. Robin L. Laabs
Purchasing

Mr. Jerome Knebel
Director – Office of Management & Budget

A meeting of the Broome County Board of Acquisition and Contract has been scheduled for Wednesday, April 8, 2020, at 11:00 a.m., to be held via Zoom online format. The agenda for this meeting is set forth below.

1. The Board will review for approval the minutes of the meeting held on March 25, 2020, as prepared and presented.

The Board accepted the following walk around approvals:

1a. NYS Industries for the Disabled, Amendment to add additional items to laundry contract for patient safety at Willow Point during COVID 19 epidemic, NYS Preferred Source, R. LaClair WPNH, R. Laabs, Purchasing, new estimated NTE \$380,000.00 for \$0.5309 per pound of linen, \$0.0936 per washcloth plus \$2.50 per pound for additional items. CA 17-516, 1/1/2019-6/30/2020, 27030304.2050.6004121

1b. Oakdale Mall, LLC, Lease of space for emergency supplies during COVID 19 epidemic, M. Ponticiello, OES, no cost to County, CA 20-59, 3/23/2020-12/31/2020

1c. CDW-G, LLC, Purchase of 26 laptops, Sourcewell 081419CDW, K. Andrews, Info Tech, NTE \$16,439.28, one-time purchase, CA 1236-131, 100200001.1010.6004056

2. **VENDOR:** Presentation Concepts Corp.
DESCRIPTION: Purchase of public address system equipment, NYS Contract PC67933 & PC67540
REQUESTED BY: C. Marion, Arena
TERM: one-time purchase
COST: NTE \$137,774.00
CA 8-710
BUDGET LINE: 390100008.5202.6002102

3. **VENDOR:** Smith Site Development, LLC
DESCRIPTION: Replacement of public address system at Arena - Sourcewell #071415 - GGI
REQUESTED BY: C. Marion, Arena
TERM: From issuance of Notice to Proceed through 12/31/2020
COST: NTE \$185,997.46 (grant funded, no cost to County)
CA 11-2550
BUDGET LINE: 390100008.5202.6002102

4. **VENDOR:** WB Mason
DESCRIPTION: Purchase of 66 locking 2-drawer file cabinet pedestals - NYS Contract #PC68432
REQUESTED BY: K. White, DSS
TERM: one-time purchase
COST: NTE \$12,258.62
CA 13-795
BUDGET LINE: 350100006& 350300006.1010.6004012

5. **VENDOR:** Various vendors
DESCRIPTION: Purchase of medical & nursing supplies - RFB #2020-013
REQUESTED BY: R. LaClair, WPNH
TERM: 4/1/2020-3/31/2021
COST: Per attached rates
CA 17-151
BUDGET LINE: 27020404.2050.6004062 & 270030304.2050.6004032

6. **VENDOR:** Various vendors
DESCRIPTION: Purchase of over the counter stock drugs - RFB #2020-012
REQUESTED BY: R. LaClair, WPNH
TERM: 4/1/2020-3/31/2021
COST: Per attached rates
CA 17-402
BUDGET LINE: 27020404.2050.6004062

7. **VENDOR:** 1st Run Computer Service
DESCRIPTION: Purchase of scanners & consumable supplies - RFB #2020-016
REQUESTED BY: K. Andrews, Info Tech
TERM: 4/1/2020-3/31/2021 with three (3) one-year renewal options
COST: Per attached rates
CA 1236-Misc.
BUDGET LINE: 100200001.1010.6004055

8. **VENDOR:** Verizon
DESCRIPTION: Amend agreement for additional equipment usage due to COVID 19 epidemic - NYS Contract #PS63765
REQUESTED BY: K. Andrews, Info Tech
TERM: Month to month
COST: Additional \$3,600.00 per month, total amended amount NTE \$27,110.00 per month
CA 1236-398
BUDGET LINE: 35020006.1010.6004056

9. **VENDOR:** Sirius Computer Solutions
DESCRIPTION: Nutanix Single Node Option for Virtual Desktop Infrastructure - GS-35F-0119Y
REQUESTED BY: K. Andrews,Info Tech
TERM: 4/8/2020-4/7/2025
COST: NTE \$88,105.25
CA 1236-473D
BUDGET LINE: 100200001.5202.1020028

10. **VENDOR:** Four County Library System
DESCRIPTION: Purchase & catalog items
REQUESTED BY: S. Kowalski, Library
TERM: 4/1/2020-3/31/2021
COST: NTE \$0.75 per book for processing & cataloging
CA 1581-139A
BUDGET LINE: 40000008.3150.3004573

11. **VENDOR:** Unique Management Services
DESCRIPTION: Collection of overdue accounts - sole source
REQUESTED BY: S. Kowalski, Library
TERM: 4/1/2020-3/31/2021
COST: NTE \$8.95 per account
CA 1581-122
BUDGET LINE: 40000008.3150.6004138

12. **VENDOR:** Various vendors
DESCRIPTION: Catalog bid for radio communications equipment & accessories with mobile installation & repairs as needed fixed equipment installations - RFB #2020-018
REQUESTED BY: M. Ponticiello, OES
TERM: 4/1/2020-3/31/2021 with four (4) one-year renewal options
COST: Per attached rates
CA 2362
BUDGET LINE: Various

NEXT MEETING: April 22, 2020



Ann Marie Suer, Secretary
Board of Acquisition and Contract

cc A. McLaughlin
T. Dellapenna
R. O'Donnell
H. Miller
A. Suer, Purchasing