



State of New York County of Broome Government Offices

Office of the Broome County Executive
Jason T. Garnar, County Executive

April 16, 2020

Mr. Kevin M. McManus
Deputy County Executive
Chairman - BAC

Mr. Daniel J. Reynolds
County Legislature Chairman

Ms. Leslie Boulton
DPW Commissioner Chairwoman

Ms. Robin L. Laabs
Purchasing

Mr. Jerome Knebel
Director – Office of Management & Budget

A meeting of the Broome County Board of Acquisition and Contract has been scheduled for Wednesday, April 22, 2020, at 11:00 a.m., to be held via Zoom online format. The agenda for this meeting is set forth below.

1. The Board will review for approval the minutes of the meeting held on April 8, 2020, as prepared and presented.

The Board accepted the following Walk Around Approval:

1a. Fastenal; Purchase of surgical PPE for use during COVID-19 Pandemic; M. Ponticiello, Emergency Services; One-time purchase; NTE \$10,606.73; CA 20-Misc.; 90000099.1010.6004062

1b. SERVPRO of Broome, Tompkins, & Tioga Counties (Sepco, Inc); HEPA filter equipment rental for COVID-19 Isolation Unit; R. LaClair, WPRNC; 4/8/2020-12/31/2020; EST. NTE \$14,999.00 per the attached rates; CA 17-686; 27030404.2050.6004191

1c. Fastenal; Purchase of thermometers for use during COVID-19 Pandemic; M. Ponticiello, Emergency Services; One-time purchase; NTE \$12,131.48; CA 20-Misc.; 90000099.1010.6004062

2. **VENDOR:** Presentation Concepts Corporation
DESCRIPTION: NYS Contract #PC67933 & PC67450 - Purchase of public address system equipment
REQUESTED BY: C. Marion, Arena
TERM: One-time purchase
COST: NTE \$137,774.00 (fully funded by SAM Grant)
CA 8-710
BUDGET LINE: 39010008.5202.6002102

3. **VENDOR:** Thyssenkrupp Elevator Corporation
DESCRIPTION: Sourcewell #100516-TKE - Correction to contract term to include four optional one-year renewals on maintenance & service of traction & hydraulic elevators
REQUESTED BY: H. Miller, DPW
TERM: 5/1/2020-6/30/2021 - Four (4) optional one-year renewals through 6/30/2025
COST: NTE \$150,000.00
CA 11-2549
BUDGET LINE: Various
4. **VENDOR:** Smith Site Development, LLC
DESCRIPTION: Sourcewell #071415-GGI - Replacement of PA system at the Floyd L. Maines Veterans Memorial Arena
REQUESTED BY: C. Marion, Arena
TERM: NTP through 12/31/2020
COST: NTE \$185,997.46 (No cost to county - grant funded)
CA 11-2550
BUDGET LINE: 39010008.5202.6002102
5. **VENDOR:** Justice Benefits, Inc.
DESCRIPTION: Prepare US DOJ Bureau of Justice Assistance Grant for COVID-19 funding - Single Source
REQUESTED BY: D. Harder, Sheriff's Office
TERM: 4/15/2020-9/30/2020
COST: NTE \$2,900.40 plus 5% of potential award
CA 12-534a
BUDGET LINE: 23020403.1011.6004573
6. **VENDOR:** Otis Elevator Company
DESCRIPTION: Installation of traveling cable, security camera & card reader on CCSC elevator
REQUESTED BY: K. White, DSS
TERM: 4/22/2020-12/31/2020
COST: NTE \$14,884.18
CA 13-796
BUDGET LINE: Various
7. **VENDOR:** BAE Systems
DESCRIPTION: Extend warranty coverage of BAE HybriDrive buses - Sole Source
REQUESTED BY: G. Kilmer, Transit
TERM: 6/1/2020-5/31/2022
COST: NTE \$211,380.00
CA 14-452-1b

BUDGET LINE: 31010105.2040.6004130

8. **VENDOR:** Magnetic Ticket and Label
 DESCRIPTION: Amendment to extend contract term one year for printing of bus passes and transfers
 REQUESTED BY: G. Kilmer, Transit
 TERM: 7/1/2020-6/30/2021
 COST: EST. NTE \$20,000.00
 CA 14-482
 BUDGET LINE: 31010105.2040.6004048

9. **VENDOR:** Val-U Auto (primary) & Al's Towing & Don Orall's Garage (secondary)
 DESCRIPTION: Towing and road service
 REQUESTED BY: G. Kilmer, Transit
 TERM: 6/1/2020-5/31/2021
 COST: EST. NTE \$10,000 per attached rates
 CA 14-489-3; 14-489; 14-489-4
 BUDGET LINE: 31010105.2040.6004130

10. **VENDOR:** Aramark Uniform Services
 DESCRIPTION: Bid #2020-017 - Purchase of coach operator uniforms
 REQUESTED BY: G. Kilmer, Transit
 TERM: 4/1/2020-3/31/2022 - One (1) optional one-year renewal through 3/31/2023
 COST: EST. NTE \$8,500.00 per year
 CA 14-507a
 BUDGET LINE: 31010105.2040.6004052

11. **VENDOR:** Gillig
 DESCRIPTION: Amendment to increase NTE for purchase of ionic air filters due to the COVID-19 Pandemic
 REQUESTED BY: G. Kilmer, Transit
 TERM: 3/1/2020-2/28/2023
 COST: NEW NTE \$200,000.00 (previous NTE \$100,000.00)
 CA 14-510a
 BUDGET LINE: 31010105.2040.6004040)

12. **VENDOR:** Safe Fleet / Seon System Sales
 DESCRIPTION: Purchase of OEM parts for Seon camera system - Sole Source
 REQUESTED BY: G. Kilmer, Transit
 TERM: 6/1/2020-5/31/2021
 COST: NTE \$75,000.00
 CA 14-523a
 BUDGET LINE: 31010105.2040.6004040

13. **VENDOR:** Cintas Corporation
DESCRIPTION: Amend contract to extend term for rental and laundry of transit garage uniforms under the same terms and conditions due to the COVID-19 Pandemic
REQUESTED BY: G. Kilmer, Transit
TERM: 7/1/2020-6/30/2021
COST: EST. NTE \$235.00/week (\$12,250.00/year)
CA 14-525
BUDGET LINE: 31010105.2040.6004121
14. **VENDOR:** Broome Bituminous
DESCRIPTION: Lease of refrigerated trailer - Public Emergency Declaration
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: 4/1/2020-10/31/2020
COST: NTE \$14,000.00
CA 20-61
BUDGET LINE: 20010003.1010.6004138
15. **VENDOR:** NTS Data Services, LLC
DESCRIPTION: NYS mandated annual voter check
REQUESTED BY: C. Dutko/K. Davis, Elections
TERM: 3/1/2020-12/31/2020
COST: NTE \$51,500.00 (NTS-\$48,500.00 / Postage \$3,000.00)
CA 61-93
BUDGET LINE: 07000001.1010.6004011
16. **VENDOR:** Meals on Wheels of Western Broome
DESCRIPTION: Meal delivery for EISEP clients in Broome County
REQUESTED BY: L. Schuhle, Office for Aging
TERM: 4/22/2020-12/31/2020
COST: NTE \$14,000.00 per the attached rates
CA 292-470a
BUDGET LINE: 34010006.1011.6004146

NEXT MEETING: May 13, 2020


Ann Marie Suer, Secretary
Board of Acquisition and Contract

cc A. McLaughlin
T. Dellapenna
R. O'Donnell
H. Miller