

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
July 25, 2018

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, July 25, 2018, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes of this meeting are set forth below.

MEMBERS PRESENT: J. Knebel for K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: P. Roseboom, Law Dept. T. West, C. Secor, Purchasing; Mike Ponticiello, Chuck Rogers, Emergency Services; Greg Kilmer, Transit; Elizabeth Bauman, Joe Bertoni, Legislature; Dave Hamlin, Real Property; Karen Andrews, Information Technology; Harry Miller, DPW; Debra Smith, Solid Waste; Mark Heefner, Aviation; Haley McCrory, Evan Maslin, Executive.

1. The Board reviewed for approval the minutes of the meeting held on July 11, 2018, as prepared and presented.

2. **VENDOR:** M-B Companies
DESCRIPTION: Bid #2018-037 - Purchase of one (1) Multi-tasking snow removal vehicle with heavy duty single frame 4x4 chasis - low bidder
REQUESTED BY: M. Heefner, Aviation
TERM: One time purchase
COST: NTE \$739,566.00
BAC ACTION: Approved, Law Dept. to process
CA 1-1210
BUDGET LINE: 28010005.2012.60002709.2820067

3. **VENDOR:** Microwest Software Solutions, Inc.
DESCRIPTION: Amend contract to purchase custom software for Fuelmaster with maintenance
REQUESTED BY: K. Andrews, Information Technology
TERM: Date of purchase through 1/31/23
COST: NTE \$7,645.00 (cost of software and maintenance through 1/31/19) plus \$4,580.00 for maintenance for balance of contract through 1/31/23. Years 2-5 - annual cost is \$10,019.00
BAC ACTION: Approved, Law Dept. to process
CA 11-1938
BUDGET LINE: 31010105.2040.6004138

4. **VENDOR:** Van Bortel Ford, Inc.
DESCRIPTION: State Contract #PC66688, Group #40451, Award #22898 - Purchase of one (1) 2019 Ford PI utility vehicle
REQUESTED BY: S. Cornwell, District Attorney

TERM: One time purchase
COST: NTE \$29,149.83
BAC ACTION: Approved, Purchasing to process
CA 11-2376
BUDGET LINE: 94000099.1010.4660049

5. VENDOR: TRC Engineering, LLC
DESCRIPTION: Consultant to oversee production of clean fuel buses at the Gillig plant with Pre Award & Post Delivery Buy America Audit per FTA requirements
REQUESTED BY: G. Kilmer, Transit
TERM: 8/1/18-7/31/19
COST: NTE \$4,770.00
BAC ACTION: Approved, Law Dept. to process
CA 14-537
BUDGET LINE: 31010105.2040.6004138

6. VENDOR: Tescos, Inc.
DESCRIPTION: GSA Contract # GS-35F-0548P - Purchase parts needed for base radio installation at Ely Park
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: One-time purchase
COST: NTE \$18,372.91
BAC ACTION: Approved, Purchasing to process
CA 20-Misc.
BUDGET LINE: 20010003.1010.6002706.2010047

7. VENDOR: Sedgwick Business Interiors
DESCRIPTION: State Contract #PC66271, Award # 22398, Group #20915 - Purchase of chairs for 911 Center & EOC
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: One-time purchase
COST: NTE \$15,695.50
BAC ACTION: Held over per request of Legislature.
CA 20-Misc.
BUDGET LINE: 20030003.1010.6004138

8. VENDOR: Hawk's Haven
DESCRIPTION: Property maintenance for tax acquired properties
REQUESTED BY: D. Hamlin, Real Property
TERM: 9/1/18-8/31/19
COST: NTE \$14,999.00 per attached rates
BAC ACTION: Approved, Law Dept. to process
CA 26-1112
BUDGET LINE: 17000001.6004584

9. **VENDOR:** Reliable House Services
DESCRIPTION: Clean outs, lock changes & minor repairs for tax acquired properties
REQUESTED BY: D. Hamlin, Real Property
TERM: 9/1/18-8/31/19
COST: NTE \$14,999.00 (to be paid directly out of proceeds from auction sales)
BAC ACTION: Approved, Law Dept. to process
CA 26-1221
BUDGET LINE: 17000001.6004584

10. **VENDOR:** Sirius Computer Solutions
DESCRIPTION: Software maintenance for Barracuda spam firewall appliances
REQUESTED BY: K. Andrews, Information Technology
TERM: 8/27/18-8/26/19
COST: Per attached rates
BAC ACTION: Approved, Law Dept. to process
CA 1236-302-1
BUDGET LINE: 10020001.1010.6004193

11. **VENDOR:** Tyler Technologies
DESCRIPTION: Annual support for SoftCode for the Civil Division
REQUESTED BY: K. Andrews, Information Technology
TERM: 8/8/18-8/7/19
COST: NTE \$10,028.99
BAC ACTION: Approved, Law Dept. to process
CA 1236-430
BUDGET LINE: 10020001.1010.6004192

12. **VENDOR:** Various
DESCRIPTION: Bid #2018-048 - Purchase of janitorial & maintenance supplies
REQUESTED BY: C. Secor, Purchasing
TERM: 8/1/18-7/31/19
COST: Per attached spreadsheet
BAC ACTION: Approved, Purchasing to process
CA 1457-2
BUDGET LINE: Various

13. **VENDOR:** Northeast Petroleum Technologies, Inc.
DESCRIPTION: Bid #2018-053 - Petroleum tank management assistance at various Broome County facilities
REQUESTED BY: H. Miller, P. Hogan, DPW
TERM: 8/1/18-4/30/20 - Three (3) optional one-year renewals through 4/30/23
COST: NTE \$34,999.99 per project
BAC ACTION: Approved amendment to specify cost is per project, approved entire

amended item, Law Dept. to process

CA 1732-457


BUDGET LINE: Various

14. **VENDOR:** Rochester Scale Works, Inc.
DESCRIPTION: Amendment to increase monies for service, preventative maintenance, calibration and certification to the Rice Lake Weighing System
REQUESTED BY: D. Smith, Solid Waste
TERM: 1/1/18-12/31/19 - Two (2) optional one-year renewals through 12/31/20
COST: NTE \$12,000.00 - Additional \$5,500.00
BAC ACTION: Approved, Law Dept. to process
CA 1732-480
BUDGET LINE: 38040007.2020.6004112

15. **VENDOR:** Eastcom Utility Contractors
DESCRIPTION: Stump grinding services
REQUESTED BY: D. Smith, Solid Waste
TERM: 7/1/18-12/31/18
COST: NTE \$8,100.00
BAC ACTION: Approved, Law Dept. to process
CA 1732-600
BUDGET LINE: 38040007.2020.6004146

16. **VENDOR:** TuWay Mobile Communications
DESCRIPTION: Public safety systems maintenance
REQUESTED BY: M. Ponticello, Emergency Services
TERM: 8/01/18-7/31/22 - Two (2) optional 2-year renewals through 7/31/26
COST: Per attached rates
BAC ACTION: Approved, Law Dept. to process
CA 2808
BUDGET LINE: Various

NEXT MEETING: August 8, 2018


Ann Marie Suer, Secretary
Board of Acquisition and Contract