

FORM 222S

To: BROOME COUNTY DEPARTMENT OF PERSONNEL

We are requesting the Broome County Department of Personnel approve the new positions listed below. Instead of submitting position descriptions on "New Position Duties Statement" (Form 222) for these positions, we certify that their duties and qualification requirements conform to those in the standard class specifications published by the Broome County Department of Personnel for the title listed and request that classification action be taken in accordance with the established procedure.

Signed: _____ Date: _____

Title: _____

Submitted by: _____
 COUNTY DEPARTMENT, TOWN, VILLAGE, SCHOOL DISTRICT, OR SPECIAL DISTRICT

This document can only be used to create the following positions: Bus Attendants, Bus Drivers, Cleaners, Food Service Helpers, Pages, School Monitors, and Teacher Aides.

NUMBER OF POSITIONS	TITLES OF REQUESTED NEW POSITIONS	LOCATION (Provide exact information on division, building, etc.)	DURATION P-Perm. T-Temp. (If temporary indicate duration dates.)

Date approved by the Broome County Department of Personnel: _____

By: _____
 BROOME COUNTY DEPARTMENT OF PERSONNEL