

METER REPAIR PERSON

DISTINGUISHING FEATURES OF THE CLASS: This is technical work consisting of the installation and repair of electrical power measuring meters. Work is performed under the general supervision of the Executive Secretary (Board of Light Commissioners), with leeway allowed for the use of independent judgement. Specific instructions are received as to what job to be performed. Field work related duties as required. The incumbent may perform related duties as required.

TYPICAL WORK ACTIVITIES:

Tests, repairs and recalibrates electric power consumption meters;
Turns on or off electric service as requested by consumers;
Removes and resets electric meters on consumer's property;
Responds to power failure calls;
Maintains all meter records, reports and inventories;
Reads and repairs electric meters and makes service taps on electric systems.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of electrical power circuits and the theory and principles of electricity as they relate to electric power consumption measurement;
Good knowledge of the operation, construction, maintenance and repair of electric meters;
Ability to read meters and measuring devices;
Ability to install and calibrate all types of electric meters;
Ability to follow oral and written directions;
Ability to record figures accurately and submit legibly written records;
Courtesy and tact in dealing with the public;
Mechanical aptitude;
Manual dexterity;
Dependability;
Good eyesight;
Physical condition suitable to the demands of the position.

MINIMUM QUALIFICATIONS:

- A) Completion of a Vocational Training Course in electronic equipment repair or electronics; OR
- B) Six months experience in the installation and maintenance of electrical power meters.