CREW LEADER

DISTINGUISHING FEATURES OF THE CLASS: An incumbent in this position, by virtue of their experience and expertise, is selected to lead a small to medium-sized group of laborers in one or more unskilled or semi-skilled construction, maintenance and/or repair activities. Some typical activities include the resurfacing of streets, repair of water and sewer lines, maintenance of parks, collection of refuse, etc. The work is usually performed under the general supervision of a higher ranking foreman or superintendent who outlines assignments in detail and makes periodic inspections of work in progress. A Crew Leader may be required to work shifts and may be subject to emergency calls twenty-four hours a day. Does related work as required.

TYPICAL WORK ACTIVITIES:

Supervises and participates in a wide variety of labor activities such as snowplowing, landscaping, painting, grading road shoulders, digging ditches, erecting fences, cleaning pipes and catch basins, patching roads, picking up debris and litter, repairing equipment, etc.;
Assigns individual tasks to and checks the work of subordinate personnel;
Leads in the more difficult tasks;
Maintains employee time cards, work sheets and equipment usage reports;
May operate construction equipment.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of modern methods of road maintenance and repair;
Good knowledge of sewer cleaning and maintenance activities;
Ability to supervise the work of others;
Ability to understand and follow written and oral directions;
Ability to keep records and make reports;
Ability to make simple arithmetic computations;
Reliability;
Mental Alertness;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Two years of experience performing and/or supervising construction, maintenance and/or repair of streets and sewers.

SPECIAL REQUIREMENTS: Possession of the appropriate level Motor Vehicle Operator's License at the time of appointment.

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